VILLAGE OF COTTAGE GROVE *NOTICE OF PUBLIC MEETING*

UTILITY COMMISSION

Wednesday, February 12, 2020 **5:15 PM** **Municipal Services Building**
210 Progress Drive

AGENDA

1) **Call Meeting to Order**
2) **Quorum and roll call**
3) **Public Appearances** – Public's opportunity to speak about any subject that is not a specific agenda item.
4) **Old Business**
   a. Update on request by property owners to build over sanitary sewer easement.
   b. Update on water and sewer extension along Vilas Rd.
5) **New Business**
   a. Discuss and consider waiving late payment charges to water/sewer accounts.
6) **Engineer's report.**
7) **Director's report.**
8) **Approve vouchers for payment.**
9) **Approve the minutes of the December 11, 2019 Utility Commission meeting.**
10) **Set date for next meeting.**
11) **Future Agenda Items**
12) **Reconvene into open session and possible consideration of closed session items.**
13) **Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action

ITEM 5a

Report Criteria:

Include active customers

Age using days

Customer.Customer Number = 237500,238000,238500,238600,238700,239000,239300,239500,239600,239700,239800,239900

Customer Number	Balance	Current	30 Days	60 Days	90 Days	Msg	Final Bill Date
2375.00	1.33	1.33	.00	.00	.00	None	
2380.00	1.50	1.50	.00	.00	.00	None	
2385.00	2.69	2.69	.00	.00	.00	None	
2386.00	.24	.24	.00	.00	.00	None	
2387.00	513.87	513.87	.00	.00	.00	None	
2390.00	19.53	19.53	.00	.00	.00	None	
2393.00	3.15	3.15	.00	.00	.00	None	
2395.00	12.44	12.44	.00	.00	.00	None	
2396.00	4.85	4.85	.00	.00	.00	None	
2397.00	13.75	13.75	.00	.00	.00	None	
2398.00	2.40	2.40	.00	.00	.00	None	
2399.00	8.27	8.27	.00	.00	.00	None	
Grand Totals:	584.02	584.02	.00	.00	.00		

ITEM 6

Engineer's Report | A Review of Projects in the Community

Village of Cottage Grove, WI

PREPARED BY: Kevin Lord PE/PLS
klord@msa-ps.com

DATE: February 2020 Report

BUSS ROAD / COTTAGE GROVE ROAD INTERSECTION PLAN – Kevin Lord to contact land owner's to prepare the improved geometry plans for the intersection. Discuss watermain extension within the project.

5TH ADDITION TO WESTLAWN ESTATES – Sanitary utility construction is ongoing. MSA has provided a review of the lift station documents to the Developer.

COTTAGE GROVE COMMONS – Preconstruction meeting held and public construction to begin the end of February beginning with utilities.

VILAS ROAD SEWER AND WATER – The soils report was completed and nothing out of the ordinary was noted. MSA completed the survey of the area and discussed alignments of the path to utilize the existing gravel path and work with the culvert extension along with minimizing wetland impacts. Preliminary plans have been completed and developing a bidding schedule.

GLOBAL INFORMATION SYSTEM – MSA is near completion of the structure measurements of the sanitary and storm system for mapping and capacity calculations. MSA is working on the mapping in order to verify the information from the field. We ordered flow meters to install in key sanitary sewer locations to determine the existing flows in Village interceptor sewers. These work items will help determine the level of development whether in the west or north that trigger the need for the farm interceptor.

GASTON ROAD HOOKUP EXTENSION – MSA is working with staff on determining the feasibility of extending water and sewer for a private hookup within the Town of Cottage Grove.

ITEM 7

Village of Cottage Grove

Department of Public Works

Director's Monthly Report to the Utility Commission

February 12th, 2020

AMI

- Big steps! Kristen can now do (most) meter reads at her computer.
- Still have some cleanup of information that requires field work on our end.
- Core and Main will be providing training on software in the coming weeks/months.
- Hope to do the 1st quarter reads utilizing only AMI, on track as of now.

Well Maintenance Plan

- Well 3 is planned to pull, inspect and maintain in 2020.
- Met with contractor to discuss & talk about generator options.

PSC Report

- Worked with Baker Tilly on audit and compiling information for PSC report.

Lead & Copper

- 2020 is another year of Lead & Copper testing (every 3 years).
- Additional DNR requirements; visual verification of water line material-want it by end of February.
- Letters were sent to all monitoring sites & as of this writing I've been in and verified eleven with photos to document (all copper lines).

UCMR4

- We were randomly selected as a "small system" to conduct additional testing this year.
- Kits and testing are paid for by EPA.
- We will be collecting our first round (of 2) in the coming weeks.

Work w/ MSA

- Met with Kevin & James of MSA to get on the same page with ongoing/coming projects.
- Plan to look at and update our construction specs.
- Water/Sewer extension along Vilas progressing; soil samples complete.

ITEM 8

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
[Report].GL Account and Title = "60000000000"-"60199999999"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
600-16200								
5239	INTEGRATED SECURITY SOLU	244236	2020 ALARM MONITORING - MS	12/17/2019	47.74	47.74	12/17/2019	
111	POSTMASTER	111-121719	FIRST CLASS PRESORT PERMI	12/17/2019	117.50	117.50	12/17/2019	
Total 600-16200:					165.24	165.24		
600-21100								
4995	EHLERS & ASSOCIATES INC	81765	2019 FINANCIAL MANAGEMENT	01/21/2020	560.00	560.00	01/21/2020	
Total 600-21100:					560.00	560.00		
600-34600								
30	CARD SERVICE CENTER	30-012120PW	MODEM FOR AMI SYSTEM	01/21/2020	749.02	749.02	01/21/2020	
1463	CORE & MAIN LP	L254758	AMI SYSTEM ANTENNA & INSTA	01/21/2020	10,000.00	10,000.00	01/21/2020	
5592	ROBERT J NICKLES INC	4729	METERS - AMI WORK AT WATE	12/17/2019	761.42	761.42	12/17/2019	
6525	WAVE COMMUNICATIONS INC	219206	AMI	02/04/2020	795.00	795.00	02/04/2020	
Total 600-34600:					12,305.44	12,305.44		
600-60600-340								
937	GROSKREUTZ, MARTY	937-012120	SAFETY BOOTS ALLOWANCE	01/21/2020	25.00	25.00	01/21/2020	
23	NORTHERN BATTERY	1835724	SCADA BACKUP BATTERIES	12/17/2019	83.95	83.95	12/17/2019	
Total 600-60600-340:					108.95	108.95		
600-60605-240								
294	LW ALLEN LLC	101469	EQUIPMENT AND SERVICES FO	02/04/2020	4,935.00	4,935.00	02/04/2020	
Total 600-60605-240:					4,935.00	4,935.00		
600-60620-221								
31	ALLIANT ENERGY/WP&L	31-012120	9829150000 1000 DAMASCUS T	01/21/2020	160.07	160.07	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	7541940000 704 N MAIN ST WEL	01/21/2020	1,019.39	1,019.39	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	6101720000 4720 GASTON CIR	01/21/2020	208.00	208.00	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	3143950000 HWY N TOWER	01/21/2020	82.80	82.80	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	3917900000 220 GROVE ST	01/21/2020	20.32	20.32	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	1670310000 1507 LANDMARK D	01/21/2020	2,177.57	2,177.57	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	1960850000 DONNA ST WELL #	01/21/2020	1,363.35	1,363.35	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	2320700000 704 N MAIN ST WEL	01/21/2020	51.05	51.05	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-123119	9829150000 - 1000 DAMASCUS	12/31/2019	152.51	152.51	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	7541940000 - 704 N MAIN ST W	12/31/2019	901.61	901.61	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	6101720000 4720 GASTON CIR	12/31/2019	186.16	186.16	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	3143950000 HWY N TOWER	12/31/2019	84.20	84.20	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	3917900000 - 220 GROVE ST	12/31/2019	20.81	20.81	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	1670310000 - 1507 LANDMARK	12/31/2019	2,135.66	2,135.66	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	1960850000 DONNA ST WELL #	12/31/2019	1,646.37	1,646.37	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	232070000 - 704 N MAIN ST WE	12/31/2019	47.14	47.14	12/31/2019	
189	COTTAGE GROVE WATER & SE	189-010720	10107.01 200 PROGRESS DRIV	01/07/2020	11.25	11.25	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10110.02 220 PROGRESS DRIV	01/07/2020	9.55	9.55	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10105.01 200 PROGRESS DRIV	01/07/2020	658.28	658.28	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10105.01 200 PROGRESS DRIV	01/07/2020	58.08	58.08	01/07/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 600-60620-221:					10,994.17	10,994.17		
600-60630-210								
104	STATE LABORATORY OF HYGIE	616869	FLUORIDE	12/17/2019	26.00	26.00	12/17/2019	
150	USA BLUE BOOK	076647	DPD DISPENSER (3)	12/17/2019	65.25	65.25	12/17/2019	
6373	WI STATE LABORATORY OF HY	620855	FLUORIDE	01/21/2020	26.00	26.00	01/21/2020	
Total 600-60630-210:					117.25	117.25		
600-60630-340								
6121	HAWKINS INC	4642819	AZONE 15 AND HYDROFLUOSIL	01/21/2020	897.55	897.55	01/21/2020	
294	LW ALLEN LLC	101469	EQUIPMENT AND SERVICES FO	02/04/2020	4,935.00	4,935.00	02/04/2020	
Total 600-60630-340:					5,832.55	5,832.55		
600-60650-340								
6018	CORRPRO COMPANIES INC	588791	ANNUAL CATHODIC INSPECTIO	02/04/2020	2,640.00	2,640.00	02/04/2020	
Total 600-60650-340:					2,640.00	2,640.00		
600-60651-340								
1463	CORE & MAIN LP	L532680	LOCATOR (REPLACEMENT FOR	12/17/2019	1,050.00	1,050.00	12/17/2019	
294	LW ALLEN LLC	101469	PRV PROGRAM FOR PRESSUR	02/04/2020	4,160.00	4,160.00	02/04/2020	
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - GIS MAPPING	01/07/2020	3,794.54	3,794.54	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	WATER UTILITY - GIS MAPPING	12/31/2019	1,177.70	1,177.70	12/31/2019	
Total 600-60651-340:					10,182.24	10,182.24		
600-60652-340								
1463	CORE & MAIN LP	L532680	LOCATOR (REPLACEMENT FOR	12/17/2019	1,050.00	1,050.00	12/17/2019	
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - GIS MAPPING	01/07/2020	632.42	632.42	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	WATER UTILITY - GIS MAPPING	12/31/2019	196.28	196.28	12/31/2019	
1953	USELMAN PLUMBING LLC	1255	REPIPE METER HORN @ 706B	01/21/2020	132.00	132.00	01/21/2020	
Total 600-60652-340:					2,010.70	2,010.70		
600-60653-340								
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - GIS MAPPING	01/07/2020	252.97	252.97	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	WATER UTILITY - GIS MAPPING	12/31/2019	78.51	78.51	12/31/2019	
Total 600-60653-340:					331.48	331.48		
600-60654-340								
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - GIS MAPPING	01/07/2020	379.45	379.45	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	WATER UTILITY - GIS MAPPING	12/31/2019	117.77	117.77	12/31/2019	
Total 600-60654-340:					497.22	497.22		
600-60902-310								
933	LITHO SPECIALISTS	IS30262	LASER CHECKS	12/17/2019	39.80	39.80	12/17/2019	
Total 600-60902-310:					39.80	39.80		
600-60902-311								
6410	NEOFUNDS	INV57184656	METER RENTAL	12/17/2019	8.53	8.53	12/17/2019	
111	POSTMASTER	111-012120	POSTAGE - WATER & SEWER BI	02/04/2020	107.80	107.80	02/04/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
111	POSTMASTER	111-122319	POSTAGE - WATER & SEWER BI	12/31/2019	7.84	7.84	12/31/2019	
111	POSTMASTER	111-123119	POSTAGE - 4TH QTR WATER &	01/07/2020	325.22	325.22	01/07/2020	
2678	WINTER, DEBRA	2678-123119	ADDITIONAL OUNCE POSTAGE	12/31/2019	3.00	3.00	12/31/2019	
	Total 600-60902-311:				452.39	452.39		
600-60902-340								
411	CIVIC SYSTEMS	CVC18949	SENSUS ANALYTICS INTEGRAT	02/04/2020	412.50	412.50	02/04/2020	
690	GENERAL CODE PUBLISHERS	PC0000031518	LASERFICHE CLOUD	01/21/2020	880.00	880.00	01/21/2020	
	Total 600-60902-340:				1,292.50	1,292.50		
600-60920-221								
31	ALLIANT ENERGY/WP&L	31-012120	0420288389 230 PROGRESS DR	01/21/2020	20.84	20.84	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	0470910000 240 PROGRESS DR	01/21/2020	33.05	33.05	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	8459260000 225 BONNIE RD	01/21/2020	83.16	83.16	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	7255110000 221 E COTTAGE GR	01/21/2020	98.27	98.27	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	5909800000 220 RPOGRESS DR	01/21/2020	26.98	26.98	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	1366250000 200 PROGRESS DR	01/21/2020	168.69	168.69	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-123119	0420288389 - 230 PROGRESS D	12/31/2019	20.48	20.48	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	0470910000 - 240 PROGRESS D	12/31/2019	30.70	30.70	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	8469260000 - 225 BONNIE RD	12/31/2019	66.35	66.35	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	7255110000 - 221 E COTTAGE G	12/31/2019	99.37	99.37	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	5909800000 220 PROGRESS DR	12/31/2019	30.61	30.61	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	1366250000 - 200 PROGRESS D	12/31/2019	154.65	154.65	12/31/2019	
189	COTTAGE GROVE WATER & SE	189-010720	1805.00 POST OFFICE LIFT STA	01/07/2020	185.45	185.45	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	2360.00 LIONS SHELTER	01/07/2020	101.81	101.81	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	8990.01 PUBLIC WORKS BUILDI	01/07/2020	89.42	89.42	01/07/2020	
	Total 600-60920-221:				1,209.83	1,209.83		
600-60920-225								
2421	CHARTER COMMUNICATIONS	54194120619	INTERNET @ MUNICIPAL SERVI	12/17/2019	13.45	13.45	12/17/2019	
2421	CHARTER COMMUNICATIONS	57023010120	BUSINESS TV @ MUNICIPAL SE	01/21/2020	2.69	2.69	01/21/2020	
2421	CHARTER COMMUNICATIONS	57023120119	BUSINESS TV @ MUNICIPAL SE	12/17/2019	2.70	2.70	12/17/2019	
2421	CHARTER COMMUNICATIONS	58542011020	PHONE @ MUNICIPAL SERVICE	01/21/2020	14.83	14.83	01/21/2020	
2421	CHARTER COMMUNICATIONS	58542121019	PHONE @ MUNICIPAL SERVICE	12/31/2019	15.53	15.53	12/31/2019	
3912	FRONTIER	3912-020420	608-839-4698 VILLAGE HALL FA	02/04/2020	13.99	13.99	02/04/2020	
594	US CELLULAR	342915038	CELL PHONE CHARGES - PUBL	12/17/2019	29.92	29.92	12/17/2019	
594	US CELLULAR	342915038	TABLET DATA CHARGES	12/17/2019	45.74	45.74	12/17/2019	
594	US CELLULAR	348205781	CELL PHONE CHARGES - PUBL	01/21/2020	28.11	28.11	01/21/2020	
594	US CELLULAR	348205781	TABLET DATA CHARGES	01/21/2020	45.74	45.74	01/21/2020	
	Total 600-60920-225:				212.70	212.70		
600-60920-320								
1512	APWA	1512-010720	MEMBERSHIP RENEWAL - JJ LA	01/07/2020	126.67	126.67	01/07/2020	
6495	BALLWEG, MATTHEW	6495-121719	CDL PERMIT	12/17/2019	6.12	6.12	12/17/2019	
6458	WISCONSIN RURAL WATER AS	S3751	SYSTEM MEMBERSHIP RENEW	12/17/2019	260.00	260.00	12/17/2019	
	Total 600-60920-320:				392.79	392.79		
600-60920-330								
30	CARD SERVICE CENTER	30-012120PW	EXCEL CLASS - JJ AND KRISTE	01/21/2020	36.27	36.27	01/21/2020	
30	CARD SERVICE CENTER	30-121719PW	HOTEL - JJ LARSON APWA FALL	12/17/2019	33.32	33.32	12/17/2019	
6465	KIENBAUM, JACOB	6465-020420	LUNCH FOR KIENBAUM & BALL	02/04/2020	2.76	2.76	02/04/2020	
6502	MORAINE PARK TECHNICAL CO	N00172328	DNR LICENSE CLASS- BALLWE	12/31/2019	114.23	114.23	12/31/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6502	MORAINE PARK TECHNICAL CO	N00448690	DNR LICENSE CLASS - KIENBA	12/31/2019	114.22	114.22	12/31/2019	
Total 600-60920-330:					300.80	300.80		
600-60920-340								
1462	ALSCO	IMIL15115511	MATS AT MUNICIPAL SERVICES	12/17/2019	10.11	10.11	12/17/2019	
1462	ALSCO	IMIL1513092	MATS AT MUNICIPAL SERVICES	12/17/2019	10.11	10.11	12/17/2019	
1462	ALSCO	IMIL1513093	MATS & UNIFORMS	12/17/2019	12.96	12.96	12/17/2019	
1462	ALSCO	IMIL1513094	MATS AT VILLAGE HALL	12/17/2019	7.56	7.56	12/17/2019	
1462	ALSCO	IMIL1515512	MATS & UNIFORMS	12/17/2019	13.31	13.31	12/17/2019	
1462	ALSCO	IMIL1515513	MATS AT VILLAGE HALL	12/17/2019	7.56	7.56	12/17/2019	
1462	ALSCO	IMIL1517912	MATS AT MUNICIPAL SERVICES	12/31/2019	10.11	10.11	12/31/2019	
1462	ALSCO	IMIL1517913	MATS & UNIFORMS	12/31/2019	12.96	12.96	12/31/2019	
1462	ALSCO	IMIL1517914	MATS AT VILLAGE HALL	12/31/2019	7.56	7.56	12/31/2019	
1462	ALSCO	IMIL1520314	MATS AT MUNICIPAL SERVICES	12/31/2019	10.11	10.11	12/31/2019	
1462	ALSCO	IMIL1520315	MATS & UNIFORMS	12/31/2019	40.88	40.88	12/31/2019	
1462	ALSCO	IMIL1520316	MATS AT VILLAGE HALL	12/31/2019	7.56	7.56	12/31/2019	
1462	ALSCO	IMIL1522746	MATS AT MUNICIPAL SERVICES	01/07/2020	11.12	11.12	01/07/2020	
1462	ALSCO	IMIL1522747	MATS & UNIFORMS	01/07/2020	18.21	18.21	01/07/2020	
1462	ALSCO	IMIL1522748	MATS AT VILLAGE HALL	01/07/2020	7.80	7.80	01/07/2020	
1462	ALSCO	IMIL1525202	MATS AT MUNICIPAL SERVICES	01/21/2020	10.71	10.71	01/21/2020	
1462	ALSCO	IMIL1525203	MATS & UNIFORMS	01/21/2020	12.41	12.41	01/21/2020	
1462	ALSCO	IMIL1525204	MATS AT VILLAGE HALL	01/21/2020	7.80	7.80	01/21/2020	
1462	ALSCO	IMIL1527379	MATS & UNIFORMS	01/21/2020	12.41	12.41	01/21/2020	
1462	ALSCO	IMIL1527678	MATS AT MUNICIPAL SERVICES	01/21/2020	10.71	10.71	01/21/2020	
1462	ALSCO	IMIL1527680	MATS AT VILLAGE HALL	01/21/2020	7.80	7.80	01/21/2020	
1462	ALSCO	IMIL1530127	MATS AT MUNICIPAL SERVICES	02/04/2020	10.71	10.71	02/04/2020	
1462	ALSCO	IMIL1530128	MATS & UNIFORMS	02/04/2020	12.41	12.41	02/04/2020	
1462	ALSCO	IMIL1530129	MATS AT VILLAGE HALL	02/04/2020	7.80	7.80	02/04/2020	
1462	ALSCO	IMIL1532545	MATS AT MUNICIPAL SERVICES	02/04/2020	10.71	10.71	02/04/2020	
1462	ALSCO	IMIL1532546	MATS & UNIFORMS	02/04/2020	12.41	12.41	02/04/2020	
1462	ALSCO	IMIL1532547	MATS AT VILLAGE HALL	02/04/2020	7.80	7.80	02/04/2020	
30	CARD SERVICE CENTER	30-012120PR	KEYBOARD REPLACEMENT- K	01/21/2020	8.50	8.50	01/21/2020	
30	CARD SERVICE CENTER	30-121719PW	PW ENVELOPES	12/17/2019	63.26	63.26	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	OFFICE SUPPLIES	12/17/2019	64.33	64.33	12/17/2019	
2421	CHARTER COMMUNICATIONS	17282010520	MONTHLY BASIC BUSINESS TV	01/21/2020	32.13	32.13	01/21/2020	
2421	CHARTER COMMUNICATIONS	17282120519	MONTHLY BASIC BUSINESS TV	12/17/2019	32.13	32.13	12/17/2019	
2421	CHARTER COMMUNICATIONS	73715010520	MONTHLY PHONE CHARGE VH	01/21/2020	28.26	28.26	01/21/2020	
2421	CHARTER COMMUNICATIONS	73715120519	MONTHLY PHONE CHARGE VH	12/17/2019	28.26	28.26	12/17/2019	
930	COMPUTER MAGIC INC	4710	SERVICE AGREEMENT - COTTA	12/17/2019	187.39	187.39	12/17/2019	
930	COMPUTER MAGIC INC	4761	SERVICE AGREEMENT - COTTA	01/07/2020	187.39	187.39	01/07/2020	
930	COMPUTER MAGIC INC	4794	PW COMPUTER UPGRADES	01/21/2020	669.87	669.87	01/21/2020	
626	DIGGERS HOTLINE INC	191 1 13551	DUPLICATE/COPY EMAILS & PR	12/17/2019	268.80	268.80	12/17/2019	
626	DIGGERS HOTLINE INC	191 2 13551	DUPLICATE/COPY EMAILS & PR	01/21/2020	40.95	40.95	01/21/2020	
5	GFC LEASING CO	I00551711	LEASE #M107469 & M111367 - 1	12/17/2019	55.25	55.25	12/17/2019	
5	GFC LEASING CO	I00557431	LEASE #M107469 & M111367 - 1/	01/07/2020	55.25	55.25	01/07/2020	
212	GORDON FLESCH CO	IN12807721	CONTRACT COPY CHARGES - 1	12/31/2019	18.08	18.08	12/31/2019	
212	GORDON FLESCH CO	IN12834169	CONTRACT COPY CHARGES -	02/04/2020	15.69	15.69	02/04/2020	
142	GRAINGER	9389400525	SHOP TOWELS	01/21/2020	2.83	2.83	01/21/2020	
236	INSTY PRINTS	215493	2 PART CARBONLESS WATER &	12/31/2019	34.05	34.05	12/31/2019	
5545	MIDWEST TOXICOLOGY SERVI	382559	ANNUAL DOT CONSORTIUM AD	01/21/2020	23.00	23.00	01/21/2020	
12	QUILL CORP	3048037	LEGAL PADS, GLUE STICKS, CA	12/17/2019	6.47	6.47	12/17/2019	
12	QUILL CORP	3386868	PARTITION FOLDERS	01/07/2020	20.60	20.60	01/07/2020	
12	QUILL CORP	3701228	COPY PAPER, BINDER CLIPS, 2	01/21/2020	30.80	30.80	01/21/2020	
12	QUILL CORP	414590	GARBAGE CAN LINERS	02/04/2020	8.00	8.00	02/04/2020	
12	QUILL CORP	4148542	PAPER TOWELS AND TOILET P	02/04/2020	27.19	27.19	02/04/2020	
6176	SSM HEALTH MEDICAL GROUP	2610512	NEW HIRE ADULT VACCINATIO	12/17/2019	16.80	16.80	12/17/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4987	TOTAL WATER TREATMENT SY	835324	BOTTLED WATER - NOVEMBE	12/17/2019	3.20	3.20	12/17/2019	
4987	TOTAL WATER TREATMENT SY	839922	BOTTLED WATER - JANUARY 2	01/07/2020	4.40	4.40	01/07/2020	
Total 600-60920-340:					2,244.48	2,244.48		
600-60923-125								
2609	HACKEL, MICHAEL	2609-020420	CITIZENS PER DIAM FOR UTILI	02/04/2020	62.50	62.50	02/04/2020	
5095	HALVERSON, BRUCE	5095-020420	CITIZEN PER DIEM FOR UTILIT	02/04/2020	50.00	50.00	02/04/2020	
2898	ROGERS, CHARLES	2898-020420	CITIZEN PER DIEM FOR UTILIT	02/04/2020	62.50	62.50	02/04/2020	
6367	WILLIAMS, JOANNA	6367-020420	CITIZENS PER DIEM FOR UTILI	02/04/2020	50.00	50.00	02/04/2020	
Total 600-60923-125:					225.00	225.00		
600-60923-210								
206	BOUSHEA SEGALL & KLIMINSKI	10053	UTILITY - WATER	12/31/2019	128.00	128.00	12/31/2019	
411	CIVIC SYSTEMS	CVC18569	SEMI ANNUAL SOFTWARE SUP	01/07/2020	630.00	630.00	01/07/2020	
6454	HYDROCORP	0055185-IN	CROSS CONNECTION CONTRO	12/17/2019	1,147.00	1,147.00	12/17/2019	
6454	HYDROCORP	0055552-IN	CROSS CONNECTION CONTRO	01/21/2020	1,147.00	1,147.00	01/21/2020	
6454	HYDROCORP	0055928-IN	CROSS CONNECTION CONTRO	02/04/2020	1,147.00	1,147.00	02/04/2020	
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - WATER QUALI	01/07/2020	2,317.00	2,317.00	01/07/2020	
Total 600-60923-210:					6,516.00	6,516.00		
600-60924-510								
1062	BAER INSURANCE SERVICES L	3355	QUARTERLY PREMIUM - 1ST Q	01/07/2020	1,880.02	1,880.02	01/07/2020	
1062	BAER INSURANCE SERVICES L	892	2019 BLANKET CRIME BONDS -	12/17/2019	117.63	117.63	12/17/2019	
Total 600-60924-510:					1,997.65	1,997.65		
600-60925-511								
1062	BAER INSURANCE SERVICES L	3425	WORKERS COMP - 1ST QTR 20	01/21/2020	1,042.93	1,042.93	01/21/2020	
Total 600-60925-511:					1,042.93	1,042.93		
600-60933-385								
3	LANDMARK SERVICES COOPE	3-020420PW	PW FUEL - DECEMBER 2019	02/04/2020	390.91	390.91	02/04/2020	
3	LANDMARK SERVICES COOPE	3-121719PW	PW FUEL - NOVEMBER 2019	12/17/2019	462.02	462.02	12/17/2019	
4458	O'REILLY AUTO PARTS	4331-324289	FUEL	01/21/2020	4.40	4.40	01/21/2020	
Total 600-60933-385:					857.33	857.33		
600-60935-340								
2688	ACE HARDWARE OF COTTAGE	2688-020420	SHOP SUPPLIES	02/04/2020	34.23	34.23	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-020420	TUBE REFILL FOR TOILET TANK	02/04/2020	1.12	1.12	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-020420	PICTURE HANGERS - PD	02/04/2020	5.63	5.63	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-123119	SHOP SUPPLIES	12/31/2019	49.08	49.08	12/31/2019	
2688	ACE HARDWARE OF COTTAGE	2688-123119	DEHUMIDIFIER FILTERS	12/31/2019	100.92	100.92	12/31/2019	
2688	ACE HARDWARE OF COTTAGE	2688-123119	MAILBOX CLAMP	12/31/2019	.96	.96	12/31/2019	
754	BOBCAT OF MADISON INC	01-08431	BOBCAT BRUSH REPLACEMEN	01/21/2020	140.89	140.89	01/21/2020	
754	BOBCAT OF MADISON INC	01-81328	FILTERS AND HYD OIL	12/17/2019	29.76	29.76	12/17/2019	
754	BOBCAT OF MADISON INC	01-81329	FILTERS	12/17/2019	11.73	11.73	12/17/2019	
754	BOBCAT OF MADISON INC	01-82593	BOBCAT REPAIR PARTS	02/04/2020	37.73	37.73	02/04/2020	
181	BROOKS TRACTOR INC	S95448	FILLER CAP	01/21/2020	17.08	17.08	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	25886	PLOW PARTS	12/17/2019	36.66	36.66	12/17/2019	
2	BURKE TRUCK & EQUIPMENT	25911	PLOW PARTS	12/17/2019	84.00	84.00	12/17/2019	
2	BURKE TRUCK & EQUIPMENT	26010	PLOW TRUCK PARTS	12/31/2019	34.26	34.26	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26013	PLOW TRUCK PARTS	12/31/2019	17.28	17.28	12/31/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2	BURKE TRUCK & EQUIPMENT	26022	PLOW TRUCK PARTS	12/31/2019	27.00	27.00	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26093	PLOW TRUCK PARTS	01/21/2020	1.04	1.04	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26114	PLOW TRUCK PARTS	01/21/2020	135.74	135.74	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26177	PLOW TRUCK PARTS	01/21/2020	61.30	61.30	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26181	PLOW TRUCK PARTS	01/21/2020	57.69	57.69	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26275	PLOW REPAIR PARTS	02/04/2020	27.62	27.62	02/04/2020	
2	BURKE TRUCK & EQUIPMENT	26278	PLOW REPAIR PARTS	02/04/2020	7.99	7.99	02/04/2020	
30	CARD SERVICE CENTER	30-012120PR	GAS CANS	01/21/2020	14.00	14.00	01/21/2020	
30	CARD SERVICE CENTER	30-012120PR	BATTERIES FOR EMERGENCY	01/21/2020	8.42	8.42	01/21/2020	
30	CARD SERVICE CENTER	30-012120PW	SHOP SUPPLIES - TOOLS	01/21/2020	51.84	51.84	01/21/2020	
30	CARD SERVICE CENTER	30-012120PW	SHOP SUPPLIES - TOOLS	01/21/2020	51.84	51.84	01/21/2020	
30	CARD SERVICE CENTER	30-012120PW	2- NOZZLES	01/21/2020	8.84	8.84	01/21/2020	
30	CARD SERVICE CENTER	30-121719PR	VILLAGE HALL MAILBOX	12/17/2019	45.50	45.50	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	PLOW TRUCK SIDE BOARDS	12/17/2019	20.38	20.38	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	SHOP TOOLS AND SUPPLIES	12/17/2019	79.80	79.80	12/17/2019	
6480	CINTAS	5015592108	FIRST AID KIT SUPPLIES - MSB	12/31/2019	.67	.67	12/31/2019	
6480	CINTAS	5015752680	FIRST AID KIT SUPPLIES - MSB	01/21/2020	4.25	4.25	01/21/2020	
5220	CRYSTAL CLEANERS INC	21961	CLEANING AT MSB - NOVEMBE	12/17/2019	36.40	36.40	12/17/2019	
5220	CRYSTAL CLEANERS INC	22046	CLEANING AT MSB - DECEMBE	02/04/2020	36.40	36.40	02/04/2020	
3912	FRONTIER	3912-012120	608-839-1603 FAX & SCADA SY	01/21/2020	55.52	55.52	01/21/2020	
3912	FRONTIER	3912-121719	608-839-1603 FAX & SCADA SY	12/17/2019	56.05	56.05	12/17/2019	
6528	GLASSWORKS OF WISCONSIN	77527	PICKUP WINDSHIELD REPAIR	02/04/2020	12.00	12.00	02/04/2020	
142	GRAINGER	9389400525	LIGHTS AT VILLAGE HALL	01/21/2020	13.65	13.65	01/21/2020	
142	GRAINGER	9390320324	LIGHTS AT VILLAGE HALL	01/21/2020	152.57	152.57	01/21/2020	
6500	HOMBURG, BRUCE	100	STRAW FOR DIRT DITCHES/RE	12/31/2019	36.67	36.67	12/31/2019	
191	KESSENICHS LTD	1310627	TOLIET PAPER	12/31/2019	16.08	16.08	12/31/2019	
4261	LAKESIDE INTERNATIONAL LLC	8194741P	PLOW TRUCK SNESOR REPLA	02/04/2020	17.98	17.98	02/04/2020	
167	NAPA AUTO PARTS	684480	OIL FILTERS	12/17/2019	13.27	13.27	12/17/2019	
167	NAPA AUTO PARTS	685616	SHOP SUPPLIES REFUND	01/21/2020	7.59-	7.59-	01/21/2020	
167	NAPA AUTO PARTS	685617	SHOP SUPPLIES	01/21/2020	9.98	9.98	01/21/2020	
167	NAPA AUTO PARTS	685635	SHOP SUPPLIES	01/21/2020	9.77	9.77	01/21/2020	
167	NAPA AUTO PARTS	685831	OIL DISPENSER	01/21/2020	6.25	6.25	01/21/2020	
4458	O'REILLY AUTO PARTS	4331-321538	SHOP SUPPLIES	12/17/2019	4.40	4.40	12/17/2019	
4458	O'REILLY AUTO PARTS	4331-324533	SHOP SUPPLIES	02/04/2020	2.20	2.20	02/04/2020	
4458	O'REILLY AUTO PARTS	4331-32537	SHOP SUPPLIES	02/04/2020	3.23	3.23	02/04/2020	
5711	OVERHEAD DOOR COMPANY	22741	MSB - DOOR AT FRONT DESK	01/21/2020	28.00	28.00	01/21/2020	
5711	OVERHEAD DOOR COMPANY	22743	MSB - GARAGE DOOR TO SHO	01/21/2020	61.73	61.73	01/21/2020	
5711	OVERHEAD DOOR COMPANY	22862	MSB - FRONT DESK DOOR REP	02/04/2020	68.04	68.04	02/04/2020	
2813	POMP'S TIRE SERVICE INC	80204520	1 TON TIRES	01/21/2020	166.70	166.70	01/21/2020	
2813	POMP'S TIRE SERVICE INC	80204931	TOOL CAT TIRES	01/21/2020	118.80	118.80	01/21/2020	
2813	POMP'S TIRE SERVICE INC	80205415	FLAT REPAIR 3/4 TON	01/21/2020	5.70	5.70	01/21/2020	
11	SUPERIOR CHEMICAL CORP	246719	SHOP SUPPLIES	12/17/2019	46.35	46.35	12/17/2019	
11	SUPERIOR CHEMICAL CORP	249912	SHOP SUPPLIES	01/21/2020	13.37	13.37	01/21/2020	
11	SUPERIOR CHEMICAL CORP	250802	FIRE BALL DEGREASER	02/04/2020	29.74	29.74	02/04/2020	
11	SUPERIOR CHEMICAL CORP	250947	SALT FOR VILLAGE HALL AND	02/04/2020	79.83	79.83	02/04/2020	
	Total 600-60935-340:				2,298.34	2,298.34		
601-16200								
5239	INTEGRATED SECURITY SOLU	244236	2020 ALARM MONITORING - MS	12/17/2019	47.73	47.73	12/17/2019	
111	POSTMASTER	111-121719	FIRST CLASS PRESORT PERMI	12/17/2019	117.50	117.50	12/17/2019	
	Total 601-16200:				165.23	165.23		
601-21100								
4995	EHLERS & ASSOCIATES INC	81765	2019 FINANCIAL MANAGEMENT	01/21/2020	560.00	560.00	01/21/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 601-21100:					560.00	560.00		
601-60821-221								
31	ALLIANT ENERGY/WP&L	31-012120	92046000000 COMMERCE PKW	01/21/2020	242.62	242.62	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	4153410000 110 S MAIN ST	01/21/2020	1,130.59	1,130.59	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	4668230000 TRILLIUM TRL LIFT	01/21/2020	63.18	63.18	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	5067730000 4195 VILAS RD LIFT	01/21/2020	2,117.76	2,117.76	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	2222530000 4135 VILAS RD LOT	01/21/2020	42.55	42.55	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-123119	920460000 - COMMERCE PKWY	12/31/2019	239.84	239.84	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	4153410000 - 110 S MAIN ST	12/31/2019	1,148.51	1,148.51	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	4668230000 - TRILLIUM TRL LIF	12/31/2019	65.73	65.73	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	5067730000 - 4195 VILAS RD LIF	12/31/2019	2,125.91	2,125.91	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	2222530000 - 4195 VILAS RD LO	12/31/2019	42.64	42.64	12/31/2019	
189	COTTAGE GROVE WATER & SE	189-010720	10115.02 230 PROGRESS DRIV	01/07/2020	44.98	44.98	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10115.02 230 PROGRESS DRIV	01/07/2020	509.79	509.79	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10115.02 230 PROGRESS DRIV	01/07/2020	44.98	44.98	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10107.01 200 PROGRESS DRIV	01/07/2020	127.50	127.50	01/07/2020	
Total 601-60821-221:					7,946.58	7,946.58		
601-60822-222								
37	MADISON METRO SEWERAGE	IN000015848	QUARTER 4/2019 - SEWER SER	02/04/2020	168,362.84	168,362.84	02/04/2020	
Total 601-60822-222:					168,362.84	168,362.84		
601-60827-340								
2688	ACE HARDWARE OF COTTAGE	2688-123119	SEWER MARKER - VILAS HOPE	12/31/2019	5.14	5.14	12/31/2019	
937	GROSKREUTZ, MARTY	937-012120	SAFETY BOOTS ALLOWANCE	01/21/2020	25.00	25.00	01/21/2020	
99	MSA PROFESSIONAL SERVICE	99-010720	SEWER UTILITY - GIS MAPPING	01/07/2020	1,264.85	1,264.85	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	SEWER UTILITY - GIS MAPPING	12/31/2019	392.57	392.57	12/31/2019	
11	SUPERIOR CHEMICAL CORP	249912	LIFT STATION DEGREASER	01/21/2020	1,025.45	1,025.45	01/21/2020	
Total 601-60827-340:					2,713.01	2,713.01		
601-60828-385								
3	LANDMARK SERVICES COOPE	3-020420PW	PW FUEL - DECEMBER 2019	02/04/2020	390.91	390.91	02/04/2020	
3	LANDMARK SERVICES COOPE	3-121719PW	PW FUEL - NOVEMBER 2019	12/17/2019	462.03	462.03	12/17/2019	
4458	O'REILLY AUTO PARTS	4331-324289	FUEL	01/21/2020	4.39	4.39	01/21/2020	
Total 601-60828-385:					857.33	857.33		
601-60831-240								
99	MSA PROFESSIONAL SERVICE	99-010720	SEWER UTILITY - GIS MAPPING	01/07/2020	3,794.54	3,794.54	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	SEWER UTILITY - GIS MAPPING	12/31/2019	1,177.70	1,177.70	12/31/2019	
Total 601-60831-240:					4,972.24	4,972.24		
601-60831-340								
1463	CORE & MAIN LP	L532680	LOCATOR (REPLACEMENT FOR	12/17/2019	350.00	350.00	12/17/2019	
142	GRAINGER	9392604980	GREEN MARKING FLAGS (2)	01/21/2020	25.60	25.60	01/21/2020	
150	USA BLUE BOOK	076647	MARKING POST - GREEN (20)	12/17/2019	436.40	436.40	12/17/2019	
Total 601-60831-340:					812.00	812.00		
601-60831-350								
99	MSA PROFESSIONAL SERVICE	99-010720	SEWER UTILITY - GIS MAPPING	01/07/2020	1,897.27	1,897.27	01/07/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
99	MSA PROFESSIONAL SERVICE	99-123119	SEWER UTILITY - GIS MAPPING	12/31/2019	588.85	588.85	12/31/2019	
Total 601-60831-350:					2,486.12	2,486.12		
601-60832-340								
3912	FRONTIER	3912-012120	608-839-1603 FAX & SCADA SY	01/21/2020	55.52	55.52	01/21/2020	
3912	FRONTIER	3912-121719	608-839-1603 FAX & SCADA SY	12/17/2019	56.04	56.04	12/17/2019	
99	MSA PROFESSIONAL SERVICE	99-010720	SEWER UTILITY - GIS MAPPING	01/07/2020	632.42	632.42	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	SEWER UTILITY - GIS MAPPING	12/31/2019	196.28	196.28	12/31/2019	
23	NORTHERN BATTERY	1835724	SCADA BACKUP BATTERIES	12/17/2019	83.95	83.95	12/17/2019	
Total 601-60832-340:					1,024.21	1,024.21		
601-60834-340								
2688	ACE HARDWARE OF COTTAGE	2688-020420	SHOP SUPPLIES	02/04/2020	34.23	34.23	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-020420	TUBE REFILL FOR TOILET TANK	02/04/2020	1.12	1.12	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-020420	PICTURE HANGERS - PD	02/04/2020	5.63	5.63	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-123119	SHOP SUPPLIES	12/31/2019	49.09	49.09	12/31/2019	
2688	ACE HARDWARE OF COTTAGE	2688-123119	DEHUMIDIFIER FILTERS	12/31/2019	100.92	100.92	12/31/2019	
2688	ACE HARDWARE OF COTTAGE	2688-123119	MAILBOX CLAMP	12/31/2019	.95	.95	12/31/2019	
754	BOBCAT OF MADISON INC	01-08431	BOBCAT BRUSH REPLACEMEN	01/21/2020	140.89	140.89	01/21/2020	
754	BOBCAT OF MADISON INC	01-81328	FILTERS AND HYD OIL	12/17/2019	29.76	29.76	12/17/2019	
754	BOBCAT OF MADISON INC	01-81329	FILTERS	12/17/2019	11.72	11.72	12/17/2019	
754	BOBCAT OF MADISON INC	01-82593	BOBCAT REPAIR PARTS	02/04/2020	37.73	37.73	02/04/2020	
181	BROOKS TRACTOR INC	S95448	FILLER CAP	01/21/2020	17.08	17.08	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	25886	PLOW PARTS	12/17/2019	36.66	36.66	12/17/2019	
2	BURKE TRUCK & EQUIPMENT	25911	PLOW PARTS	12/17/2019	84.00	84.00	12/17/2019	
2	BURKE TRUCK & EQUIPMENT	26010	PLOW TRUCK PARTS	12/31/2019	34.25	34.25	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26013	PLOW TRUCK PARTS	12/31/2019	17.28	17.28	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26022	PLOW TRUCK PARTS	12/31/2019	27.00	27.00	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26093	PLOW TRUCK PARTS	01/21/2020	1.04	1.04	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26114	PLOW TRUCK PARTS	01/21/2020	135.74	135.74	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26177	PLOW TRUCK PARTS	01/21/2020	61.30	61.30	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26181	PLOW TRUCK PARTS	01/21/2020	57.69	57.69	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26275	PLOW REPAIR PARTS	02/04/2020	27.62	27.62	02/04/2020	
2	BURKE TRUCK & EQUIPMENT	26278	PLOW REPAIR PARTS	02/04/2020	7.99	7.99	02/04/2020	
30	CARD SERVICE CENTER	30-012120PR	GAS CANS	01/21/2020	14.00	14.00	01/21/2020	
30	CARD SERVICE CENTER	30-012120PR	BATTERIES FOR EMERGENCY	01/21/2020	8.42	8.42	01/21/2020	
30	CARD SERVICE CENTER	30-012120PW	2- NOZZLES	01/21/2020	8.84	8.84	01/21/2020	
30	CARD SERVICE CENTER	30-121719PR	VILLAGE HALL MAILBOX	12/17/2019	45.51	45.51	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	PLOW TRUCK SIDE BOARDS	12/17/2019	20.37	20.37	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	SHOP TOOLS AND SUPPLIES	12/17/2019	79.79	79.79	12/17/2019	
6480	CINTAS	5015592108	FIRST AID KIT SUPPLIES - MSB	12/31/2019	.66	.66	12/31/2019	
6480	CINTAS	5015752680	FIRST AID KIT SUPPLIES - MSB	01/21/2020	4.25	4.25	01/21/2020	
5220	CRYSTAL CLEANERS INC	21961	CLEANING AT MSB - NOVEMBE	12/17/2019	36.40	36.40	12/17/2019	
5220	CRYSTAL CLEANERS INC	22046	CLEANING AT MSB - DECEMBE	02/04/2020	36.40	36.40	02/04/2020	
6528	GLASSWORKS OF WISCONSIN	77527	PICKUP WINDSHIELD REPAIR	02/04/2020	12.00	12.00	02/04/2020	
142	GRAINGER	9389400525	LIGHTS AT VILLAGE HALL	01/21/2020	13.65	13.65	01/21/2020	
142	GRAINGER	9390320324	LIGHTS AT VILLAGE HALL	01/21/2020	152.57	152.57	01/21/2020	
6500	HOMBURG, BRUCE	100	STRAW FOR DIRT DITCHES/RE	12/31/2019	36.66	36.66	12/31/2019	
191	KESSENICHS LTD	1310627	TOLIET PAPER	12/31/2019	16.08	16.08	12/31/2019	
4261	LAKESIDE INTERNATIONAL LLC	8194741P	PLOW TRUCK SNESOR REPLA	02/04/2020	17.98	17.98	02/04/2020	
167	NAPA AUTO PARTS	684480	OIL FILTERS	12/17/2019	13.27	13.27	12/17/2019	
167	NAPA AUTO PARTS	685616	SHOP SUPPLIES REFUND	01/21/2020	7.59-	7.59-	01/21/2020	
167	NAPA AUTO PARTS	685617	SHOP SUPPLIES	01/21/2020	9.98	9.98	01/21/2020	
167	NAPA AUTO PARTS	685635	SHOP SUPPLIES	01/21/2020	9.77	9.77	01/21/2020	
167	NAPA AUTO PARTS	685831	OIL DISPENSER	01/21/2020	6.25	6.25	01/21/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4458	O'REILLY AUTO PARTS	4331-321538	SHOP SUPPLIES	12/17/2019	4.39	4.39	12/17/2019	
4458	O'REILLY AUTO PARTS	4331-324533	SHOP SUPPLIES	02/04/2020	2.20	2.20	02/04/2020	
4458	O'REILLY AUTO PARTS	4331-32537	SHOP SUPPLIES	02/04/2020	3.23	3.23	02/04/2020	
5711	OVERHEAD DOOR COMPANY	22741	MSB - DOOR AT FRONT DESK	01/21/2020	28.00	28.00	01/21/2020	
5711	OVERHEAD DOOR COMPANY	22743	MSB - GARAGE DOOR TO SHO	01/21/2020	61.73	61.73	01/21/2020	
5711	OVERHEAD DOOR COMPANY	22862	MSB - FRONT DESK DOOR REP	02/04/2020	68.04	68.04	02/04/2020	
2813	POMP'S TIRE SERVICE INC	80204520	1 TON TIRES	01/21/2020	166.70	166.70	01/21/2020	
2813	POMP'S TIRE SERVICE INC	80204931	TOOL CAT TIRES	01/21/2020	118.80	118.80	01/21/2020	
2813	POMP'S TIRE SERVICE INC	80205415	FLAT REPAIR 3/4 TON	01/21/2020	5.70	5.70	01/21/2020	
11	SUPERIOR CHEMICAL CORP	246719	SHOP SUPPLIES	12/17/2019	46.35	46.35	12/17/2019	
11	SUPERIOR CHEMICAL CORP	249912	SHOP SUPPLIES	01/21/2020	13.37	13.37	01/21/2020	
11	SUPERIOR CHEMICAL CORP	250802	FIRE BALL DEGREASER	02/04/2020	29.74	29.74	02/04/2020	
11	SUPERIOR CHEMICAL CORP	250947	SALT FOR VILLAGE HALL AND	02/04/2020	79.82	79.82	02/04/2020	
6484	TRESTER HOIST AND EQUIPME	7248660	CRANE REPAIRS AT VILAS LIFT	01/21/2020	1,542.05	1,542.05	01/21/2020	
	Total 601-60834-340:				3,625.07	3,625.07		
601-60840-310								
933	LITHO SPECIALISTS	IS30262	LASER CHECKS	12/17/2019	39.80	39.80	12/17/2019	
	Total 601-60840-310:				39.80	39.80		
601-60840-311								
6410	NEOFUNDS	INV57184656	METER RENTAL	12/17/2019	8.52	8.52	12/17/2019	
111	POSTMASTER	111-012120	POSTAGE - WATER & SEWER BI	02/04/2020	107.80	107.80	02/04/2020	
111	POSTMASTER	111-122319	POSTAGE - WATER & SEWER BI	12/31/2019	7.84	7.84	12/31/2019	
111	POSTMASTER	111-123119	POSTAGE - 4TH QTR WATER &	01/07/2020	325.22	325.22	01/07/2020	
2678	WINTER, DEBRA	2678-123119	ADDITIONAL OUNCE POSTAGE	12/31/2019	3.00	3.00	12/31/2019	
	Total 601-60840-311:				452.38	452.38		
601-60840-340								
411	CIVIC SYSTEMS	CVC18949	SENSUS ANALYTICS INTEGRAT	02/04/2020	412.50	412.50	02/04/2020	
690	GENERAL CODE PUBLISHERS	PC0000031518	LASERFICHE CLOUD	01/21/2020	880.00	880.00	01/21/2020	
	Total 601-60840-340:				1,292.50	1,292.50		
601-60850-221								
31	ALLIANT ENERGY/WP&L	31-012120	0420288389 230 PROGRESS DR	01/21/2020	20.84	20.84	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	0470910000 240 PROGRESS DR	01/21/2020	33.05	33.05	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	8459260000 225 BONNIE RD	01/21/2020	83.16	83.16	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	7255110000 221 E COTTAGE GR	01/21/2020	98.27	98.27	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	5909800000 220 RPOGRESS DR	01/21/2020	26.98	26.98	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	1366250000 200 PROGRESS DR	01/21/2020	168.69	168.69	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-123119	0420288389 - 230 PROGRESS D	12/31/2019	20.48	20.48	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	0470910000 - 240 PROGRESS D	12/31/2019	30.69	30.69	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	8469260000 - 225 BONNIE RD	12/31/2019	66.34	66.34	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	7255110000 - 221 E COTTAGE G	12/31/2019	99.36	99.36	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	5909800000 220 PROGRESS DR	12/31/2019	30.62	30.62	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	1366250000 - 200 PROGRESS D	12/31/2019	154.64	154.64	12/31/2019	
189	COTTAGE GROVE WATER & SE	189-010720	2350.00 FIREMANS PARK BUBB	01/07/2020	58.93	58.93	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	2783.00 VILLAGE HALL	01/07/2020	94.15	94.15	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	8990.01 PUBLIC WORKS BUILDI	01/07/2020	29.81	29.81	01/07/2020	
	Total 601-60850-221:				1,016.01	1,016.01		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
601-60850-225								
2421	CHARTER COMMUNICATIONS	54194120619	INTERNET @ MUNICIPAL SERVI	12/17/2019	13.46	13.46	12/17/2019	
2421	CHARTER COMMUNICATIONS	57023010120	BUSINESS TV @ MUNICIPAL SE	01/21/2020	2.69	2.69	01/21/2020	
2421	CHARTER COMMUNICATIONS	57023120119	BUSINESS TV @ MUNICIPAL SE	12/17/2019	2.71	2.71	12/17/2019	
2421	CHARTER COMMUNICATIONS	58542011020	PHONE @ MUNICIPAL SERVICE	01/21/2020	14.82	14.82	01/21/2020	
2421	CHARTER COMMUNICATIONS	58542121019	PHONE @ MUNICIPAL SERVICE	12/31/2019	15.53	15.53	12/31/2019	
3912	FRONTIER	3912-020420	608-839-4698 VILLAGE HALL FA	02/04/2020	13.99	13.99	02/04/2020	
594	US CELLULAR	342915038	CELL PHONE CHARGES - PUBL	12/17/2019	29.92	29.92	12/17/2019	
594	US CELLULAR	342915038	TABLET DATA CHARGES	12/17/2019	45.74	45.74	12/17/2019	
594	US CELLULAR	348205781	CELL PHONE CHARGES - PUBL	01/21/2020	28.11	28.11	01/21/2020	
594	US CELLULAR	348205781	TABLET DATA CHARGES	01/21/2020	45.74	45.74	01/21/2020	
Total 601-60850-225:					212.71	212.71		
601-60850-320								
1512	APWA	1512-010720	MEMBERSHIP RENEWAL - JJ LA	01/07/2020	126.66	126.66	01/07/2020	
6495	BALLWEG, MATTHEW	6495-121719	CDL PERMIT	12/17/2019	6.12	6.12	12/17/2019	
6458	WISCONSIN RURAL WATER AS	S3751	SYSTEM MEMBERSHIP RENEW	12/17/2019	260.00	260.00	12/17/2019	
Total 601-60850-320:					392.78	392.78		
601-60850-330								
30	CARD SERVICE CENTER	30-012120PW	EXCEL CLASS - JJ AND KRISTE	01/21/2020	36.26	36.26	01/21/2020	
30	CARD SERVICE CENTER	30-121719PW	HOTEL - JJ LARSON APWA FALL	12/17/2019	33.31	33.31	12/17/2019	
6465	KIENBAUM, JACOB	6465-020420	LUNCH FOR KIENBAUM & BALL	02/04/2020	2.76	2.76	02/04/2020	
6502	MORAINE PARK TECHNICAL CO	N00172328	DNR LICENSE CLASS- BALLWE	12/31/2019	114.22	114.22	12/31/2019	
6502	MORAINE PARK TECHNICAL CO	N00448690	DNR LICENSE CLASS - KIENBA	12/31/2019	114.23	114.23	12/31/2019	
Total 601-60850-330:					300.78	300.78		
601-60850-340								
1462	ALSCO	IMIL15115511	MATS AT MUNICIPAL SERVICES	12/17/2019	10.11	10.11	12/17/2019	
1462	ALSCO	IMIL1513092	MATS AT MUNICIPAL SERVICES	12/17/2019	10.11	10.11	12/17/2019	
1462	ALSCO	IMIL1513093	MATS & UNIFORMS	12/17/2019	12.96	12.96	12/17/2019	
1462	ALSCO	IMIL1513094	MATS AT VILLAGE HALL	12/17/2019	7.56	7.56	12/17/2019	
1462	ALSCO	IMIL1515512	MATS & UNIFORMS	12/17/2019	13.31	13.31	12/17/2019	
1462	ALSCO	IMIL1515513	MATS AT VILLAGE HALL	12/17/2019	7.56	7.56	12/17/2019	
1462	ALSCO	IMIL1517912	MATS AT MUNICIPAL SERVICES	12/31/2019	10.11	10.11	12/31/2019	
1462	ALSCO	IMIL1517913	MATS & UNIFORMS	12/31/2019	12.96	12.96	12/31/2019	
1462	ALSCO	IMIL1517914	MATS AT VILLAGE HALL	12/31/2019	7.56	7.56	12/31/2019	
1462	ALSCO	IMIL1520314	MATS AT MUNICIPAL SERVICES	12/31/2019	10.11	10.11	12/31/2019	
1462	ALSCO	IMIL1520315	MATS & UNIFORMS	12/31/2019	40.88	40.88	12/31/2019	
1462	ALSCO	IMIL1520316	MATS AT VILLAGE HALL	12/31/2019	7.56	7.56	12/31/2019	
1462	ALSCO	IMIL1522746	MATS AT MUNICIPAL SERVICES	01/07/2020	11.12	11.12	01/07/2020	
1462	ALSCO	IMIL1522747	MATS & UNIFORMS	01/07/2020	18.21	18.21	01/07/2020	
1462	ALSCO	IMIL1522748	MATS AT VILLAGE HALL	01/07/2020	7.79	7.79	01/07/2020	
1462	ALSCO	IMIL1525202	MATS AT MUNICIPAL SERVICES	01/21/2020	10.71	10.71	01/21/2020	
1462	ALSCO	IMIL1525203	MATS & UNIFORMS	01/21/2020	12.41	12.41	01/21/2020	
1462	ALSCO	IMIL1525204	MATS AT VILLAGE HALL	01/21/2020	7.79	7.79	01/21/2020	
1462	ALSCO	IMIL1527379	MATS & UNIFORMS	01/21/2020	12.41	12.41	01/21/2020	
1462	ALSCO	IMIL1527678	MATS AT MUNICIPAL SERVICES	01/21/2020	10.71	10.71	01/21/2020	
1462	ALSCO	IMIL1527680	MATS AT VILLAGE HALL	01/21/2020	7.79	7.79	01/21/2020	
1462	ALSCO	IMIL1530127	MATS AT MUNICIPAL SERVICES	02/04/2020	10.71	10.71	02/04/2020	
1462	ALSCO	IMIL1530128	MATS & UNIFORMS	02/04/2020	12.41	12.41	02/04/2020	
1462	ALSCO	IMIL1530129	MATS AT VILLAGE HALL	02/04/2020	7.79	7.79	02/04/2020	
1462	ALSCO	IMIL1532545	MATS AT MUNICIPAL SERVICES	02/04/2020	10.71	10.71	02/04/2020	
1462	ALSCO	IMIL1532546	MATS & UNIFORMS	02/04/2020	12.41	12.41	02/04/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1462	ALSCO	IMIL1532547	MATS AT VILLAGE HALL	02/04/2020	7.79	7.79	02/04/2020	
30	CARD SERVICE CENTER	30-012120PR	KEYBOARD REPLACEMENT- K	01/21/2020	8.50	8.50	01/21/2020	
30	CARD SERVICE CENTER	30-121719PW	PW ENVELOPES	12/17/2019	63.26	63.26	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	OFFICE SUPPLIES	12/17/2019	64.32	64.32	12/17/2019	
2421	CHARTER COMMUNICATIONS	17282010520	MONTHLY BASIC BUSINESS TV	01/21/2020	32.13	32.13	01/21/2020	
2421	CHARTER COMMUNICATIONS	17282120519	MONTHLY BASIC BUSINESS TV	12/17/2019	32.13	32.13	12/17/2019	
2421	CHARTER COMMUNICATIONS	73715010520	MONTHLY PHONE CHARGE VH	01/21/2020	28.26	28.26	01/21/2020	
2421	CHARTER COMMUNICATIONS	73715120519	MONTHLY PHONE CHARGE VH	12/17/2019	28.26	28.26	12/17/2019	
930	COMPUTER MAGIC INC	4710	SERVICE AGREEMENT - COTTA	12/17/2019	187.39	187.39	12/17/2019	
930	COMPUTER MAGIC INC	4761	SERVICE AGREEMENT - COTTA	01/07/2020	187.39	187.39	01/07/2020	
930	COMPUTER MAGIC INC	4794	PW COMPUTER UPGRADES	01/21/2020	669.87	669.87	01/21/2020	
626	DIGGERS HOTLINE INC	191 1 13551	DUPLICATE/COPY EMAILS & PR	12/17/2019	268.80	268.80	12/17/2019	
626	DIGGERS HOTLINE INC	191 2 13551	DUPLICATE/COPY EMAILS & PR	01/21/2020	40.95	40.95	01/21/2020	
5	GFC LEASING CO	I00551711	LEASE #M107469 & M111367 - 1	12/17/2019	55.25	55.25	12/17/2019	
5	GFC LEASING CO	I00557431	LEASE #M107469 & M111367 - 1/	01/07/2020	55.25	55.25	01/07/2020	
212	GORDON FLESCH CO	IN12807721	CONTRACT COPY CHARGES - 1	12/31/2019	18.08	18.08	12/31/2019	
212	GORDON FLESCH CO	IN12834169	CONTRACT COPY CHARGES -	02/04/2020	15.69	15.69	02/04/2020	
142	GRAINGER	9389400525	SHOP TOWELS	01/21/2020	2.83	2.83	01/21/2020	
236	INSTY PRINTS	215493	2 PART CARBONLESS WATER &	12/31/2019	34.05	34.05	12/31/2019	
5545	MIDWEST TOXICOLOGY SERVI	382559	ANNUAL DOT CONSORTIUM AD	01/21/2020	23.00	23.00	01/21/2020	
12	QUILL CORP	3048037	LEGAL PADS, GLUE STICKS, CA	12/17/2019	6.47	6.47	12/17/2019	
12	QUILL CORP	3386868	PARTITION FOLDERS	01/07/2020	20.60	20.60	01/07/2020	
12	QUILL CORP	3701228	COPY PAPER, BINDER CLIPS, 2	01/21/2020	30.80	30.80	01/21/2020	
12	QUILL CORP	414590	GARBAGE CAN LINERS	02/04/2020	8.00	8.00	02/04/2020	
12	QUILL CORP	4148542	PAPER TOWELS AND TOILET P	02/04/2020	27.19	27.19	02/04/2020	
6176	SSM HEALTH MEDICAL GROUP	2610512	NEW HIRE ADULT VACCINATIO	12/17/2019	16.80	16.80	12/17/2019	
4987	TOTAL WATER TREATMENT SY	835324	BOTTLED WATER - NOVEMBE	12/17/2019	87.20	87.20	12/17/2019	
4987	TOTAL WATER TREATMENT SY	835324	BOTTLED WATER - NOVEMBE	12/17/2019	3.20	3.20	12/17/2019	
4987	TOTAL WATER TREATMENT SY	839922	BOTTLED WATER - JANUARY 2	01/07/2020	4.40	4.40	01/07/2020	
	Total 601-60850-340:				2,331.62	2,331.62		
601-60852-140								
2609	HACKEL, MICHAEL	2609-020420	CITIZENS PER DIAM FOR UTILI	02/04/2020	62.50	62.50	02/04/2020	
5095	HALVERSON, BRUCE	5095-020420	CITIZEN PER DIEM FOR UTILIT	02/04/2020	50.00	50.00	02/04/2020	
2898	ROGERS, CHARLES	2898-020420	CITIZEN PER DIEM FOR UTILIT	02/04/2020	62.50	62.50	02/04/2020	
6367	WILLIAMS, JOANNA	6367-020420	CITIZENS PER DIEM FOR UTILI	02/04/2020	50.00	50.00	02/04/2020	
	Total 601-60852-140:				225.00	225.00		
601-60852-210								
411	CIVIC SYSTEMS	CVC18569	SEMI ANNUAL SOFTWARE SUP	01/07/2020	630.00	630.00	01/07/2020	
	Total 601-60852-210:				630.00	630.00		
601-60853-510								
1062	BAER INSURANCE SERVICES L	3355	QUARTERLY PREMIUM - 1ST Q	01/07/2020	4,488.93	4,488.93	01/07/2020	
1062	BAER INSURANCE SERVICES L	892	2019 BLANKET CRIME BONDS -	12/17/2019	117.63	117.63	12/17/2019	
	Total 601-60853-510:				4,606.56	4,606.56		
601-60853-511								
1062	BAER INSURANCE SERVICES L	3425	WORKERS COMP - 1ST QTR 20	01/21/2020	861.29	861.29	01/21/2020	
	Total 601-60853-511:				861.29	861.29		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Grand Totals:					275,648.84	275,648.84		

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
[Report].GL Account and Title = "60000000000"-"60199999999"

ITEM 9

VILLAGE OF COTTAGE GROVE UTILITY COMMISSION
MEETING MINUTES OF DECEMBER 11, 2019

1. **Call to Order.** The meeting was called to order by Chairperson Charlie Rogers at 5:16 p.m.

2. **Determine that a quorum is present and that the agenda was properly posted.** It was determined that a quorum was present and that the agenda had been properly posted. Present were Charlie Rogers (chair), Mike Hackel, Bruce Halverson, Heidi Murphy and Joanna Williams. Also present were Public Works Director JJ Larson, Village Attorney Lee Boushea, Mike Maloney of MSA, Utility Clerk Kristen Krause, Village Board Trustee Melissa Ratcliff.

3. **Public Appearances – Public's opportunity to speak to Commission Members about any item that is not a specific agenda item.** None.

4. **Old Business**
   a. **Discuss and consider request by property owners to build over sanitary sewer easement.** Larson sent the property owners a message regarding the progress on this matter. Owners were told that this issue is currently on hold. No urgency was indicated by owners. **Motion** by Hackel, seconded by Rogers, to table this item. Motion carried with a unanimous voice vote of 5-0-0.

5. **New Business**
   a. **Discuss and consider Purchase Treatment Adjustment Clause increase; to go into effect January 1, 2020.**
   A 3.5% increase in sewer rates has been proposed to capture the increase in treatment costs passed on to the Village from Madison Metropolitan Sewer. **Motion** by Murphy, seconded by Halverson, to approve the Purchase Treatment Adjustment Clause increase as proposed. Motion carried with a unanimous voice vote of 5-0-0.

   b. **Discuss and consider Utility application to WisWARN for municipal utility mutual aid.** Larson sat in on a presentation at the recent AWWA meeting regarding mutual aid in the event of an emergency. The benefit to the program is that it would help the Village have coverage on the water and wastewater sides and for this, Larson recommends that the Village participates. **Motion** by Hackel, seconded by Rogers, to apply to WisWARN for the municipal utility mutual aid and assistance program. Motion carried with a unanimous voice vote of 5-0-0.

   c. **Discuss and consider authorizing the use of impact fee fund accounts for design and bidding of water and sewer extensions along Vilas Road.**
   Larson recently consulted with Baker Tilly to see if funds from impact fees could be utilized for the design and bidding of the possible extension of water and sewer along Vilas Road from the lift station north through the western edge of the Farm development and up to the Coyle Highlands South Addition. He was told that this is the exact type of use for the impact fee funds. Any agreement for the use of funds that goes above and beyond will have to be recouped and reimbursed by the developer. MSA would handle the design and bid. Maloney of MSA is looking to bid the project in the spring of 2020 and construct shortly thereafter. **Motion** by Hackel, seconded by Murphy, to authorize the use of impact fee funds for the design and bidding of water and sewer extensions along Vilas Road. Motion carried with a unanimous voice vote of 5-0-0.

6. **Engineer's Report.**
   Quarry Ridge Subdivision
   The street, Molly Drive, is now open for traffic and home building.

DRAFT

Buss Road/Cottage Grove Road Intersection Plan
MSA prepared a plan to align Buss Road through the Cottage Grove Road intersection.

Shady Grove Subdivision
A member of the development team indicated that construction will commence in the spring of 2020. The lift station will be located on the south edge of the subdivision and will serve as a long-term temporary lift station.

5th Addition to Westlawn Estates
The land disturbance permit was received by the Village for construction grading to commence this fall/winter. Currently working on a developer's agreement for phases 1-4. Damascus Trail will continue through London Street/Avenue, north of the 4th Addition. A gravity sewer will be utilized and was approved by the Madison Metropolitan Sewerage District. The lift station will be included in phases 5-6.

Cottage Grove Commons
MSA received a more detailed plan of the street intersections and provided comments on the plan. A fire hydrant was also added to the front side of the apartment building. MSA reviewed the easements and final storm water management report and utility systems.

Vilas Road Sewer and Water
We met with landowners and a realtor regarding the Farm Development on the western side of the property. The result is that we should prepare plans and specs and bid out the project. The resulting bid will be used to prepare agreements and provide service to the south side parcel for development. This service of sewer and water will continue north to proceed by the developer to the adjoining limits of Coyle Highlands South Addition.

Flow Monitoring
MSA recently obtained flow monitoring equipment and will be monitoring three Village manholes; the manholes on the south end of Westlawn Drive, by the post office and one on the southeast side of the CTH BB and Southing Grange intersection will all be monitored for one month.

7. **Director's Report.**

Water Tower Lighting
The tower looks great! Musco Lighting contacted Larson about replacing one of the fixtures because it had a leak in it at the time of installation. The ground is still too soft for their lift, so they will contact Larson again once there is frost on the ground and schedule the replacement.

AMI
There is still significant coordination needed as AMI is progressing. The base station arrived and has been installed and wired in by electricians. We are coordinating work between Sensus, Civic, US Cellular and Core & Main. Larson will meet with Core & Main next week Tuesday. Software integration work can commence soon now that the antenna has been delivered and installed on top of the water tower, cables run, and the modem and antenna are on site.

Well 2 & 3
Larson met with Municipal Pump and Well to discuss plans for pulling Wells 2 and 3, along with other related work planned for those sites. They will come up with some cost estimates. They also don't believe that we will need to upgrade to an auto-generator.

8. **Approve vouchers for payment.** Motion by Rogers, seconded by Williams, to approve payment of the vouchers in the amount of $223,409.15. Motion approved by a unanimous voice vote of 5-0-0.

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9. **Approve the minutes of the November 13, 2019 meeting.** Motion by Halverson, seconded by Murphy, to approve the minutes of the November 13, 2019 meeting as presented. Motion approved by a unanimous voice vote of 5-0-0.

10. **Set next meeting date.** The next meeting of the Utility Commission will be held on Wednesday, January 8, 2020 at 5:15 p.m. at the Municipal Services Building.

11. **Future agenda items.**
    - No specific items listed.

12. **Adjournment.** Motion by Murphy, seconded by Hackel, to adjourn the meeting at 5:40 p.m. Motion approved by unanimous voice vote, 5-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk

Approved on: _____/_____/_____

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.

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