

VILLAGE OF COTTAGE GROVE
MEETING

NOTICE OF PUBLIC

VILLAGE BOARD OF TRUSTEES

Monday, February 19, 2018
Offices

6:30 p.m.

Village Municipal

221 E. Cottage Grove

Rd

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. Pledge Of Allegiance
4. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
5. Discuss And Consider The Minutes Of The Regular Village Board Meeting

Documents:

[2-5-18 VB MINUTES.PDF](#)

6. Presentations To The Board
 - a. Presentation by MSA on Village's ADA (Americans with Disabilities Act) assessment.

Documents:

[00094073 COTTAGE GROVE PARKS ADA STUDY_SECTION 1 AUDIT SUMMARY.PDF](#)

[00094073 COTTAGE GROVE PARKS ADA STUDY_SECTION 2 TRANSITION PLAN.PDF](#)

7. Unfinished Business
 - a. Discuss and consider Ordinance 01-2018: Ordinance amending the language in 305-5 and 305-7 of the Village of Cottage Grove Municipal Code (this was tabled at the 2/5/2018 Village Board meeting).
 - b. Discuss and consider release of 4th amendment of 4th Addition to Westlawn Estates (this was tabled at the 2/5/2018 Village Board meeting).
 - c. Discuss and consider additional programming space in the Municipal Services Building.
 - d. Discuss and consider authorization for Transportation Impact Fee feasibility study.

Documents:

MEMO-VILLAGE BOARD RE. PARKING REGULATIONS MATTERS 2-16-18-FINAL.PDF
ORDINANCE 01-2018 AMENDING SECTIONS 305-5 305-7.PDF
ADDITIONAL REC SPACE MEMO - VILLAGE BOARD.PDF
ADDITIONAL SPACE.JPG
MEMO - IMPACT FEE ENGINEERING.PDF

8. New Business

- a. Discuss and consider new operator's license for licensing year July 2017- June 2018 for Aaron Crouch and Tonya Baumann.

Documents:

OPERATOR LIC AARON CROUCH.PDF
OPERATOR LIC TONYA BAUMANN.PDF

9. Reports From Village Boards, Commissions & Committees

9.I. Public Works & Properties Committee

Documents:

PW AGENDA 2.6.18.PDF

9.II. Ad Hoc Architectural Review Committee

Documents:

2018-02-12 AGENDA.PDF

9.III. Community Development Authority

Documents:

02-12-2018 CDA AGENDA.PDF

9.IV. Utility Commission

- a. Discuss and consider award of Forcemain project on Progress Drive.

Documents:

02 14 18 UTILITY.PDF
00094083 LTRS 02142018 1.PDF
BIDWORKSHEET_5523063_EVAL.PDF

9.V. Plan Commission

- a. Discuss and consider approval of a Site Plan application for a Jimmy John's restaurant proposed to be located at 1579 Landmark Drive.
b. Discuss and consider approval of a Certified Survey Map application to divide 0.785 acres from existing 6.4 acre parcel for Jimmy John's restaurant proposed to be located at 1579 Landmark Drive.
c. Discuss and consider approval of a Conditional Use Permit application to operate an 'in-vehicle sales and service' (restaurant drive-through) accessory land use at a Jimmy John's restaurant proposed to be located at 1579 Landmark Drive.
d. Discuss and consider approval of a proposed amendment to the Village of Cottage Grove Subdivision Ordinance (Ch. 274) and Zoning Ordinance (Ch. 325) related to enlarging the distance for notice requirements and other changes related to

application review processes.

Documents:

02-14-18 PLAN COMMISSION AGENDA.PDF
CG_VAR_ARC-PC_JIMMYJOHNS_2018-02-15.PDF
CG_JJS-CSM-CUP-SITE_2018-02-05.PDF
MSA_DEVELOPERS DESIGN REVIEW LETTER.PDF
180129_JJ-COTTAGEGROVE_SITESUBMITTAL.PDF
CONSTRUCTION LAND DISTURBANCE PERMIT APPLICATION.PDF
EXECUTED AGREEMENT TO REIMBURSE-SIGNED.PDF
EXECUTED CONDITIONAL USE PERMIT APP-SIGNED.PDF
EXECUTED SITE PLAN-SIGNED.PDF
JIMMY JOHNS SWMP 012918.PDF
JJ_COTTAGEGROVE_LETTER OF INTENT.PDF
180208_JJ-COTTAGEGROVE_A4C-SML.PDF
JJ 3837 COTTAGE GROVE, WI - EXTERIOR SIGNAGE-1.PDF
PUBHRGNOT_ZONINGTEXT_2018-01-25.PDF
EMAIL_WOLF_2018-02-14.PDF
JJ CSM DRAFT 120517.PDF
NOTICELTR_JIMMYJOHNSCSM_2018-01-25.PDF
CG_NOTREQ_2018-02-02.PDF
CG_VILLAGEACTION REPORT_ZONINGAMEND_2018-02-15.PDF

9.VI. Deer-Grove EMS Commission

Documents:

02-15-2018 DGEMS COMMISSION AGENDA.PDF

10. Reports From Village Officers

- a. Troy Allen
- b. Mick Conrad
- c. James Elmore
- d. Jeff Lennberg
- e. Jon Russell
- f. John Williams
- g. Jack Henrich
 - i. Appointment of Jon Russell to Board of Review, Joint Fire Department Committee, Natvig Landfill Monitoring Review Committee and Utility Commission and Jack Henrich to Ordinance Review Committee.
 - ii. Appointment of Mike Elder to Ad Hoc Architectural Review Committee
 - iii. Discuss and consider Ad Hoc Glacial Drumlin Bike Path Committee
- h. Attorney Lee Boushea
- i. Administrator Matt Giese
- j. Director of Planning and Development Erin Ruth
- k. Police Chief Dan Layber

Documents:

COMMITTEE APPOINTMENTS 2017-2018.PDF
2-16-2018 AD HOC COMMITTEE -FINAL.PDF

11. Communications And Miscellaneous Business

- a. Consider approval of vouchers
- b. Correspondence
- c. Future agenda items

Documents:

[BILL LIST 2-19-18.PDF](#)

12. Closed Session:

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; discuss property negotiations for parcels #071117181868 & 071117106001 former lift station on Vilas Road.

13. Reconvene Into Open Session And Possible Consideration Of Closed Session Items

14. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Village Board for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call [608-839-4704](tel:608-839-4704) at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice