

**LIBRARY PLANNING COMMITTEE**  
**Wednesday, June 3, 2020**  
**6:30 p.m.**

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/94001923797?pwd=NFd2VmINOXInM2FDSnVRL1AwV1lZQT09>. You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID 940 0192 3797 # When asked for your Participant ID, just press #

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: [ikalata@village.cottage-grove.wi.us](mailto:ikalata@village.cottage-grove.wi.us)

**AGENDA**

- 1) **Call Meeting to Order**
- 2) **Quorum and roll call**
- 3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.
- 4) **Presentation:**
- 5) **Old Business:**
  - a. Discuss and Consider Little Free Libraries and Parks Map
- 6) **New Business:**
  - a. Discuss community outreach
- 7) **Approve minutes:**
  - a. March 6, 2020, Library Planning Committee.  
[LPC draft minutes 3.4.20.pdf](#)
- 8) **Friends of Cottage Grove Library Report:**
  - a. Monthly meetings
  - b. Activities
- 9) **Set tentative date for next meeting:** Wednesday, June 24, 2020, at 6:30 p.m.
- 10) **Future Agenda items**
- 11) **Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.

2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

**VILLAGE OF COTTAGE GROVE**

**NOTICE OF PUBLIC MEETING**

**LIBRARY PLANNING COMMITTEE**

**Wednesday, March 4th**  
4:30 p.m.

**Madison Community Foundation**  
111 N Fairchild St. #260, Madison, WI  
**Madison Public Library**  
201 W Mifflin St., Madison, WI

**DRAFT MEETING MINUTES**

**1) Call Meeting to Order** by Melissa Ratcliff at 4:36 pm

**2) Quorum and roll call**

Present: Tiffany Haas, Melissa Ratcliff, Anne Schoenemann, David Peterson  
Absent and Excused: Cindi Kelm-Nelson

**3) Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item. **None**

**4) Presentation:**

**Madison Community Foundation**

- a. Tom Linfield at the Madison Community Foundation - shared history organization, current work as grant coordinator, current library resources in the county, and two powerpoints.
- b. Stories about how people engage in library services are important. Over 6,000 free programs this past year in Dane County. Provide peer to peer discussions.
- c. 2008 stats - for \$1 spent, \$4.06 return in economic growth
- d. Beyond the Page grants available to all Dane County Libraries - National Endowment for the Humanities grant, first in the nation, 1.4 n=mil raised for endowment. Each of the 28 libraries have a theme.
- e. Shared innovation rooms - Maker Space, Lab, Bubbler
- f. Ways to engage people in the library resource and share with community
- g. SCLS provides a rich resource of data and Tom can provide introductions to an array of library professionals

**Madison Central Library**

- a. Madison Library Director, Greg Mickells gave an extensive tour of the central library and provided in-depth information about the rebuilding of the library and current programming as well as making connections with the community.

**5) Old Business:**

- a. Free Little Library Map - David Peterson made a motion to table the discussion for next month, Tiffany Haas seconds. Motion passes 4-0
- b. Timeline for work to be done and presentation date to Village Board - possible date in October, 2020. We have the budget information from Dane County Library Services and South Central Library System

**6) New Business: None**

**7) Approve minutes:**

- a. 2., Library Planning Committee. Anne Schoenemann motion to approve, Tiffany Haas seconds. Motion passes 4-0 .

**8) Friends of Cottage Grove Library Report:**

- a. Monthly meetings:  
Next meeting: March 12, 2020 at 205 Yarrow Hill Dr.
- b. Activities:  
Communities being formed, meeting weekly with Promote Local and designing draft logos.  
National Bookmobile Day is April 22 - Friends will be at the bookmobile during stops in Cottage Grove

**9) Date for next meeting(s):**

- March 25th - Michelle from Promote Local lead discussion on survey and focus group work.
- April 13th - monthly meeting with local elementary school librarians

**10) Future Agenda items - see above item 9**

**11) Adjournment:** Anne Schoeneman motion to adjourn, Tiffany Haas seconds. Motion passed. Meeting ends at 6:57 pm

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