

ORDINANCE REVIEW COMMITTEE

Wednesday, August 28, 2019

5:30 p.m.

Village Hall
221 E Cottage Grove Rd

1. Call to Order.
2. Determination of quorum and that the agenda was properly posted.
3. **Public Appearances** – Public’s opportunity to speak about any subject that is not a specific agenda item.
4. Discuss any Ordinance edits and changes recommended for the purpose of compiling a prioritized list of recommended Ordinance changes to submit to the Village Board.
5. Discuss any Ordinance Request Forms received.
6. Approve the minutes of the July 31, 2019 meeting.
7. Future agenda items.
8. Set next meeting date.
9. Adjournment.

Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Village of Cottage Grove Ordinance Committee

DRAFT Minutes

Wednesday, July 31, 2019

1. Call to Order.

- a. Heidi called the meeting to order 5:31 PM

2. Determination of quorum and that the agenda was properly posted.

Alex Jushchyshyn, John Russell, Phyllis Jones-Morrison, Heidi Murphy

3. Public Appearances – Public's opportunity to speak about any subject that is not a specific agenda item.

- a. None

4. Elect a Committee Chair.

- a. Alex Jushchyshyn nominates Heidi Murphy, 2nd John Russell

Vote: 4-0-0

5. Discuss and consider electing a Committee Secretary.

- a. Phyllis Jones-Morrison nominates Alex Jushchyshyn, 2nd John Russell

Vote: 3-0-1

6. Old Business

- a. Discuss and consider development of a plan/strategy for reviewing ordinances and how to execute (Committee assigned sections to each member for review at the June 26, 2019 Ordinance Review Committee Meeting).
 - a. Phyllis looking for some guidance as staff does not seem to think there is no issue. John pointed out some problems he found.
 - b. if you have an ordinance to review, use the Lee form and submit to committee for discussion and prioritization. Agenda item to be: review and discuss submitted ordinance request forms. If action is needed, it will show up on next agenda.
 - c. Agenda item to discuss internal committee member worksheets.
 - d. Alex make worksheet to track metrics

7. Discuss and consider recommendation for ordinance budget for 2020 (this item was tabled at the June 26, 2019 Ordinance Review Committee Meeting).

Recommend \$10,000 for 2020

John Russell motion to recommend to the Board for \$10,000 for the 2020 ordinance budget and Phyllis Jones-Morrison 2nd

Vote: 4-0

7. New Business

- a. Discuss and consider process for Ordinance Request Forms submitted.
 - i. forms submitted by residences go to the board for review and direction.
 - ii. Question to board, when the ordinance is 'owned' by another committee, do they pay for the coding?
- b. Discuss any Ordinance Request Forms received.
 - i. None received.

8. Approve the minutes of the June 26, 2019 meeting.

- a. Alex Jushchyshyn to approve with spelling corrections, 2nd Phyllis Jones-Morrison

Vote: 4-0

9. Future agenda items.

- a. See items above.

10. Set next meeting date.

- a. August 28, 5:30pm

11. Adjournment.

- a. motion by Phyllis Jones-Morrison, 2nd Alex Jushchyshyn

Vote: 4-0