

DEER-GROVE EMS COMMISSION MEETING
Cottage Grove Emergency Services Building
4030 County Road N, Cottage Grove, WI 53527
Thursday, October 15, 2020
6:30 P.M.

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AGENDA

1. Call to Order.
2. Public Appearances: The public's opportunity to speak to the commission about any item not on the agenda.
3. Approval of minutes from previous meeting(s).
4. Discuss and consider approval of September Financial Reports.
5. Discuss and consider approval of Bills for Budgeted/Approved Expenses.
6. Discuss and consider approval of Write Offs and Aging of Accounts.
7. Staff Report.
8. Correspondence.
9. Update on COVID-19 (Coronavirus) response.
10. Update on 2021 DGEMS Budget.
11. Discuss and consider sub-committee for staffing.
12. Agenda items for next commission meeting.
13. Adjournment.

*****ANY ITEM IS SUBJECT FOR ACTION*****

By: Greg Frutiger, Commission Chairperson

Submitted October 9, 2020

It is possible that members of and a possible quorum of members of other governmental bodies of the municipalities may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Deer-Grove EMS Chief at 608-839-5658.

**DEER-GROVE EMS COMMISSION MEETING
COTTAGE GROVE EMERGENCY SERVICES BUILDING
THURSDAY, SEPTEMBER 17, 2020
Minutes**

Present: In Person: Kris Hampton, Remote: Troy Allen, Kristi Williams, Gary Wieczorek, Greg Frutiger and Sarah Valencia.

Also present: In Person: Chief Eric Lang, Remote: Office Manager Mandy Cysiewski, Lt. Jerry McMullen, Lt. Elliott Belden, Seth Sanders and Deputy Chief Lisa Antoniewicz.

Frutiger called the meeting to order at 6:34 p.m.

Public Appearances: None.

Approval of minutes from previous meeting(s): Motion by Williams/Allen to approve minutes from August 20, 2020 and August 31, 2020 as written. Motion carried 6-0.

Discuss and consider approval of August Financial Reports: Frutiger asked if money had been received for COVID related expenses. Chief Lang explained some money has been received and can be found in the government revenue line. The CARES round two application period is open and will be completed by the end of September. Motion by Allen/Williams to approve the August financial reports as presented. Motion carried 6-0.

Discuss and consider approval of Bills for Budgeted/Approved Expenses: Hampton questioned the unemployment expense. Chief Lang explained the amount was for a member who was temporarily unemployed from their full-time job. Due to how unemployment is calculated DGEMS had to pay the amount. Chief Lang also stated Office Manager Cysiewski attempted to have it reversed with no luck. Motion by Allen/Hampton to approve payment of bills as presented. Motion carried 6-0.

Discuss and consider approval of Write Offs and Aging of Accounts: Motion by Hampton/Frutiger to approve the aging of accounts as presented. Motion carried 6-0.

Staff Report: There were 96 calls in August, including 7 missed calls. This is up from 88 calls in the same month last year. Volunteers provided 582 hours in August, down from 628 hours in the previous month and up from 508 hours during August 2019. In addition to what is in the written report, the following was discussed:

- Chief Lang stated he added two new graphics to the staff report. One for staffing by station and the other for grouping of patients by age.
- Chief Lang stated a full-time staff member's wife is currently in the hospital until she gives birth. Due to the change in the delivery date by approximately six weeks, changes had to be made to his leave.
- Chief Lang stated the inverter issue has been isolated and it is believed to be related to the LUCAS battery charger.
- Chief Lang and Marshall Area EMS Director, Scott Allain, were able to collaborate on a call in the DGEMS district in August.

Correspondence: Chief Lang read a thank you letter received from a Village of Cottage Grove resident for the standby coverage provided the evening of the chase and subsequent manhunt within the village.

Update on COVID-19 (Coronavirus) response: Chief Lang gave the following updates:

- DGEMS has not transported any additional COVID-19 positive patients, nor have any of the staff been sick.
- Deer Grove EMS has received three separate payments for COVID relief. One from CMS for approximately 8,000, and two from Wisconsin DHS for approximately 1,200 and 4,000.
- The hospitals have changed their visitor policies again, but Deer Grove never changed the policy so there was no need to change it again.

Update on contract with Madison Emergency Physicians (MEP): Chief Lang stated the contract was approved by all three boards and he is in the process of obtaining all the signatures to make a valid contract.

Discuss and consider 2021 DGEMS Budget: Chief Lang stated the budget proposal sent in the packet is his recommendation to hire four staff members on July 1, 2021. He stated it also contains \$100,000 for the new ambulance. Office Manager Cysiewski stated she received the final health insurance amounts for 2021 and those amounts are reflected in the version displayed on the screen. Frutiger asked if the amounts were higher or lower than what was sent. Office Manager Cysiewski stated they are slightly lower. Frutiger asked about removing the 100,000 for a new ambulance as some municipalities have funds set aside for capital purchases and the other municipalities would have to borrow for it. Frutiger stated he looked at the run fees year-to-date and figured the year should finish around 650,000 in gross run fees. Office Manager Cysiewski stated the Overdue Run Fees must be netted against the Gross Run Fees to get the actual total. Frutiger said by adding an additional 50,000 to run fees and taking out the 100,000 would drop the total budget by 150,000. Frutiger added with Lt. McMullen taking the Monona Fire and EMS Director position his ability to staff will potentially change. Chief Lang stated while Lt. McMullen doesn't currently expect a change it is definitely still a possibility. Lt. McMullen agreed with Chief Lang by stating he will do his best to maintain what he is doing now, but there could be changes especially going into 2021. Hampton stated at their town board meeting they were not in favor of hiring four full time staff next year. Hampton stated the board asked why Deer Grove has three ambulances. Chief Lang stated Deer Grove tries to staff two ambulances as much as possible. If a catastrophic event were to occur like an accident or ambulance breakdown, the third ambulance can be put into service within five minutes. If Deer Grove didn't have the third, we would have to send people home or potentially have four staff on one ambulance. Hampton asked if the county ambulance is still available to lease. Chief Lang stated it is, but Deer Grove cannot rely on its availability. He added all the agencies around Deer Grove have extra ambulances. The plan would be once DGEMS has three identical ambulances they would be rotated through to limit the miles on the other ambulances. Wiczorek stated having a reserve unit is more a of requirement by the ISO (Insurance Services Office) than a luxury and when Deer Grove is talking about growing there should not be talk of dropping an ambulance. He stated it is a necessity not a luxury. Hampton asked how often is there an empty ambulance? Wiczorek asked how often is there an empty fire truck? Frutiger stated the reserve ambulance has responded to 52 calls. Allen asked if a rental ambulance is possible based on the insurance and how much it would cost and how much has been spent on the reserve ambulance for maintenance/repairs over the last three years. Chief Lang stated around 1,000 has been spent on repairs in the last two years. Since the repairs were made in early 2019, the ambulance has not had any issues. He also stated based on his experience at other agencies, a rental ambulance is not really possible. He also added even if Deer Grove could rent a different ambulance, it's not as simple as getting it and going in service. It would not have all the equipment the Deer Grove ambulances carry. Lt. McMullen added just because the county ambulance is available it does not mean the county will not take it from us. He stated if another service does not have a back up ambulance, they will take it from Deer Grove. He also stated the county ambulance was unavailable for three months earlier in 2020. He stated another issue with not replacing the reserve ambulance is the safety features the staff has grown accustomed to. The reserve ambulance does not have a power cot load system. If a staff member injures their back, it is likely to cost Deer Grove around 50,000. Chief Lang stated during special events the reserve ambulance is put in service, but that is not seen on the calls for service. Allen stated the directive from the Village of Cottage Grove was to not add full time staff and he asked what the Village of Deerfield decided. Frutiger stated everyone on the board for the Village of Deerfield was in favor of adding staff. Hampton stated he would like to see a budget without the additional staff, but with he ambulance. He also questioned the legal fees line asking if 2021 is a bargaining year. Chief Lang stated it is and 3,000 was added to the budget. Hampton questioned if 3,000 is enough. Chief Lang stated it should be as the attorney was not involved until the review of the CBA. Wiczorek reminded the commission members the discussion is about human lives and stated he does not understand why these topics are get such scrutiny, but money is easily spent on roads and buildings. Lt. McMullen encouraged the board members to find another district with two medic ambulances staffed 24/7 for 400,000 per year as it is very inexpensive. Valencia stated she understands this is a difficult financial year, but she does not want to have to tell her neighbors she chose to not add staff, so she is leaning towards adding the staff. Chief Lang stated he obtained more information from the Bank of Deerfield on Deer Grove EMS borrowing funds for the new ambulance. Bank of Deerfield would be willing to give DGEMS the loan for 250,000 for three years at 3.75% making it a roughly 7,400 monthly payment. Hampton stated 3.75% seems quite high. Chief Lang stated the equalized value of the municipalities is higher. Deer Grove EMS only has the money given to them by the municipalities. Frutiger stated the municipalities can borrow money at a much lower rate to which Allen agreed. Allen questioned what was bought so far in 2020 in account 845 capital purchases. Office Manager Cysiewski displayed the activity in account 845. Allen stated two of the three boards have directed them to not hire full time staff in 2020 so he questioned which budget should be moved forward. Chief Lang stated at some point staff will need to be added and asked Allen what his line

is to hire those staff members. Hampton stated it's once DGEMS hits 1,400 calls. Allen stated he doesn't believe staff should be added when call volume is declining. Valencia stated she recalled the presentation where Chief Lang showed when a life was saved, 100% of the time the ambulance came from the same community and it was 0% when it came from the other community. Valencia stated she has a hard time since the ambulance is split 50/50 meaning 50% of the time a community is risking death due to the ambulance being in the other community. She added she understands the directive by the Cottage Grove Village Board, but she also feels the Village Board elected her to the EMS Commission and she needs to vote based on her opinion of what is best for the District. She stated she leans towards adding the staff based on the presentation Chief Lang made. Allen stated at the Village Board meeting it was discussed at some point the Village of Cottage Grove will need its own EMS service. Chief Lang stated he felt the discussion was not moving forward so he wanted to be the voice of reason to move forward with additional LTE hours instead of hiring four people mid-year 2021. He stated Office Manager Cysiewski and himself have worked on an additional proposal to increase the LTE pay and staff 84 LTE hours per week which equates to 12 hours per day. He stated this way an ambulance could be staffed during the times it may be needed most and potentially cover some of the current issue. Chief Lang said it does not solve the response time problem, but it's a step in the right direction. He stated the Commission can expect the same budget proposal at budget time next year as the problem is not going away and it's not going to fix itself. He also added DGEMS cannot choose a random number as to when add staff. Hampton questioned if the 6:15 response time was for a rural or metropolitan district. Chief Lang stated it was for a mixed response district similar to Deer Grove. Allen asked how much, specifically, would call times go down by adding the LTE staff. Chief Lang stated it is a variable number because it is a gamble that DGEMS staffs when the calls happen. He added if the calls happen when there is LTE staffing DGEMS should be within the 6:15 parameter. Williams added the majority of the Town of Cottage Grove board does not support the additional staff. Williams stated she does however understand the importance of response times and she appreciates the Chief's creative problem solving to get a budget which will pass the group this year. She also said she agrees DGEMS will need to add more staff and is hopeful what the chief is planning will help get the 100 missed calls and additional calls so they can go back to their boards and move forward with full time staff. Chief stated the additional cost per person in each community is \$12 to add four full-time staff in 2021. Allen said he understands from Chief he cannot guarantee response times will go down, but they should go down. Allen questioned why staff should be added when the call volume in 2020 has been lower than 2019. Chief Lang stated it's not always possible to prepare for everything in EMS. He said he can do his best to staff when calls come in, but calls are random, not scheduled. Frutiger agreed we can schedule people to cover calls but cannot schedule the actual calls. Wiczorek stated DGEMS is preparing for the future and needs to stay ahead of the curve because hiring people and purchasing ambulances takes time. Office Manager Cysiewski showed the difference in having 84 LTE hours vs hiring 4 full-time staff at midyear. She stated the difference is \$90,000 in total. Chief Lang stated City of Madison is taking over the Town of Madison, but they are not staffing an additional ambulance which could likely push their resources into the city leaving DGEMS without a mutual aid option to the west. Allen stated he was having a hard time with adding 319,000 of expense to only get 50,000 of revenue. He said he was trying to find a way to sell it to the village board. Chief Lang stated there would be a risk with increasing the run revenue too much and not hitting the amount. He said due to adding expense, more is needed in the undesignated funds, which would not leave much room for error with run fees. Motion by Hampton/Frutiger to approve the budget with 84 LTE hours per week, a raise for LTEs to \$19 per hour, and keep the \$100,000 for the new ambulance. Motion carried 5-1.

Set next commission meeting date and location: The next meeting will be held on Thursday, October 15, 2020 at the Cottage Grove Emergency Services Building with a remote call in option beginning at 6:30 P.M.

Agenda items for next commission meeting: COVID Update, update on budget, discuss creating a budget committee, ambulance rates for 2021

Adjournment: Motion by Hampton/Williams to adjourn. Motion carried 6-0. The meeting ended at 8:43 P.M.

Submitted by Mandy Cysiewski

Deer Grove EMS District
Profit & Loss Budget vs. Actual
January through September 2020

	9/12th Annual		Budget	\$ Over Budget	% of Budget	Jan - Sep 19
	Jan - Sep 20	Budget				
Ordinary Income/Expense						
Income						
230 - Training Center Income	1,545.00	1,875.00	2,500.00	-955.00	61.8%	3,693.00
300 - Special Event Fee	0.00	1,500.00	2,000.00	-2,000.00	0.0%	5,265.00
4999 - Uncategorized Income	2,553.11	0.00	0.00	2,553.11	100.0%	2,341.25
610 - Town/Villages Assesments	520,617.20	390,462.90	520,617.20	0.00	100.0%	519,772.55
620 - Ambulance Run Fees	448,274.80	412,500.00	550,000.00	-101,725.20	81.51%	488,818.29
625 - Misc Government Revenue	13,732.95	0.00	0.00	13,732.95	100.0%	0.00
630 - Contracted Revenue	66,412.80	49,809.60	66,412.80	0.00	100.0%	65,423.70
639 - FAP Funds Received	6,130.19	0.00	0.00	6,130.19	100.0%	6,241.77
640 - Interest Earned	585.86	375.00	500.00	85.86	117.17%	649.42
650 - Grant Revenue	93,019.04	0.00	0.00	93,019.04	100.0%	1,000.00
693 - Donations	0.00	0.00	0.00	0.00	0.0%	25,038.84
694 - Proceeds from sale of equip.	0.00	0.00	0.00	0.00	0.0%	943.86
999 - Insurance Reimbursement	2,615.85	0.00	0.00	2,615.85	100.0%	5,458.86
Total Income	1,155,486.80	856,522.50	1,142,030.00	13,456.80	101.18%	1,124,646.54
Gross Profit	1,155,486.80	856,522.50	1,142,030.00	13,456.80	101.18%	1,124,646.54
Expense						
6140 - Credit Card Fees	353.72					305.13
720 - Wages	348,816.45	379,912.50	506,550.00	-157,733.55	68.86%	328,175.75
721 - Health Insurance	105,749.60	102,840.00	137,120.00	-31,370.40	77.12%	95,162.29
722 - Workmans Comp	15,258.31	20,842.50	27,790.00	-12,531.69	54.91%	8,380.00
723 - Retirement Plan	48,304.26	44,025.00	58,700.00	-10,395.74	82.29%	43,000.27
724 - Employers FICA Expense	34,486.50	33,555.00	44,740.00	-10,253.50	77.08%	32,999.49
725 - Staff Continuing Education	1,471.00	6,750.00	9,000.00	-7,529.00	16.34%	4,284.27
726 - Travel/Mileage Reimbursement	0.00	375.00	500.00	-500.00	0.0%	202.61
728 - Medical Director Fee	4,500.00	4,500.00	6,000.00	-1,500.00	75.0%	4,500.00
729 - COVID-19 Leave	2,396.36	0.00	0.00	2,396.36	100.0%	0.00
734 - Overtime	92,759.18	84,945.00	113,260.00	-20,500.82	81.9%	94,914.49
735 - EMT Stipend	15,192.00	18,750.00	25,000.00	-9,808.00	60.77%	14,382.00
736 - LifeQuest Billing	31,492.75	34,125.00	45,500.00	-14,007.25	69.22%	32,987.90
740 - Office Equipment (expense)	732.39	1,222.50	1,630.00	-897.61	44.93%	669.45
742 - Office Supplies	553.72	1,500.00	2,000.00	-1,446.28	27.69%	1,589.48
770 - Communications	3,462.22	4,500.00	6,000.00	-2,537.78	57.7%	4,440.79
775 - IT expenses	5,196.98	5,137.50	6,850.00	-1,653.02	75.87%	3,322.22
790 - Publicity and Advertising	0.00	1,500.00	2,000.00	-2,000.00	0.0%	1,478.12
791 - Training Center Expense	1,516.77	1,500.00	2,000.00	-483.23	75.84%	1,234.54
810 - EMT Recognition	613.56	1,875.00	2,500.00	-1,886.44	24.54%	238.87
820 - EMT Continuing Education	387.53	3,750.00	5,000.00	-4,612.47	7.75%	465.00
825 - Chief Continuing Education	581.08	1,125.00	1,500.00	-918.92	38.74%	1,232.76
829 - Vehicle Maintenance	11,075.32	7,785.00	10,380.00	695.32	106.7%	10,378.25
831 - Fuel	7,964.57	10,500.00	14,000.00	-6,035.43	56.89%	11,040.28
840 - Equipment/Non-Disposable	8,041.06	12,600.00	16,800.00	-8,758.94	47.86%	2,832.78
842 - Equipment Maintenance	3,926.55	2,700.00	3,600.00	326.55	109.07%	3,350.39
845 - Capital Purchase	152,089.45	0.00	0.00	152,089.45	100.0%	44,594.35
850 - Medical Supplies	27,293.71	33,825.00	45,100.00	-17,806.29	60.52%	23,584.96
852 - Training Medical Supplies	299.78	750.00	1,000.00	-700.22	29.98%	0.00
860 - Clothing	9,960.64	9,675.00	12,900.00	-2,939.36	77.21%	6,985.98
870 - Insurance	8,163.00	6,450.00	8,600.00	-437.00	94.92%	8,012.00
871 - Group Life Insurance	620.72	525.00	700.00	-79.28	88.67%	506.30
872 - Unemployment Insurance	114.04	3,000.00	4,000.00	-3,885.96	2.85%	50.00
878 - Community Medic Program	50.00	232.50	310.00	-260.00	16.13%	50.00
879 - Health Maintenance & Safety	1,010.98	1,875.00	2,500.00	-1,489.02	40.44%	1,020.19
880 - Legal Fees	5,604.00	3,750.00	5,000.00	604.00	112.08%	3,415.00
881 - Accounting Fees	7,900.00	6,000.00	8,000.00	-100.00	98.75%	8,000.00
885 - Overdue Run Fees	53,229.10	0.00	0.00	53,229.10	100.0%	82,196.62
898 - Building and Grounds	2,937.09	2,625.00	3,500.00	-562.91	83.92%	2,931.08
899 - Miscellaneous Expenses	176.55	1,500.00	2,000.00	-1,823.45	8.83%	292.60
Total Expense	1,014,280.94	856,522.50	1,142,030.00	-127,749.06	88.81%	883,206.21
Net Ordinary Income	141,205.86	0.00	0.00	141,205.86	100.0%	241,440.33

Deer Grove EMS District
Profit & Loss Budget vs. Actual
 January through September 2020

	9/12th Annual					Jan - Sep 19
	Jan - Sep 20	Budget	Budget	\$ Over Budget	% of Budget	
Other Income/Expense						
Other Income						
692 - FAP funds Allocated	2,299.99	0.00	0.00	0.00	100%	0.00
Total Other Income	2,299.99	0.00	0.00	0.00	100%	0.00
Other Expense						
1099 - Reportable Health Coverage	0.00	0.00	0.00	0.00	100%	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0%	0.00
Net Other Income	2,299.99	0.00	0.00	0.00	100%	0.00
Net Income	143,505.85	0.00	0.00	143,505.85	100%	241,440.33

Deer Grove EMS District
Balance Sheet
As of September 30, 2020

	Sep 30, 20
ASSETS	
Current Assets	
Checking/Savings	419,584.77
Accounts Receivable	
1200 · Accounts Receivable	108.00
1210 · Lifequest Receivables	153,044.89
Total Accounts Receivable	153,152.89
Other Current Assets	995.00
Total Current Assets	573,732.66
Fixed Assets	519,234.78
Other Assets	
112 · Allowance for Doubtful Accounts	-47,399.60
Total Other Assets	-47,399.60
TOTAL ASSETS	1,045,567.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · Accounts Payable	2,181.30
Total Accounts Payable	2,181.30
Credit Cards	4,840.17
Other Current Liabilities	
Lifequest Deposit Adjustments	2,451.43
Payroll Liabilities	11,139.62
231 · Deferred Run Revenue	24,194.69
Total Other Current Liabilities	37,785.74
Total Current Liabilities	44,807.21
Total Liabilities	44,807.21
Equity	
1110 · Retained Earnings	122,192.89
380 · Fund Balance-Unrestricted	199,670.23
381 · Fund Balance-Restricted (FAP)	
Aids & Training	6,227.83
EMT Basic Training	9,928.91
Total 381 · Fund Balance-Restricted (FAP)	16,156.74
383 · Investment in Fixed Asset	519,234.92
Net Income	143,505.85
Total Equity	1,000,760.63
TOTAL LIABILITIES & EQUITY	1,045,567.84

Deer Grove EMS District
Bill Payment Detail
September 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
EFT	Liability Check	09/01/2020	EFTTPS		101 · Operating Checking	-5,200.72	
					224 · FICA/Fed Payable	1,957.00	-1,957.00
					2242 · FICA/Fed Payable-ER	1,314.45	-1,314.45
					2241 · FICA/Fed Payable-EE	1,314.45	-1,314.45
					2242 · FICA/Fed Payable-ER	307.41	-307.41
					2241 · FICA/Fed Payable-EE	307.41	-307.41
TOTAL						<u>5,200.72</u>	<u>-5,200.72</u>
EFT	Liability Check	09/30/2020	Aflac	MCY18	101 · Operating Checking	-246.76	
				MCY18	Aflac	246.76	-246.76
TOTAL						<u>246.76</u>	<u>-246.76</u>
21062	Liability Check	09/07/2020	Minnesota Life Insurance Company	2832-GL	101 · Operating Checking	-167.46	
				2832-GL	Additional	70.32	-70.32
				2832-GL	Basic	66.02	-66.02
				2832-GL	Spouse/Dependent	10.50	-10.50
				2832-GL	Supplemental	20.62	-20.62
TOTAL						<u>167.46</u>	<u>-167.46</u>
EFT	Liability Check	09/11/2020	Bank of Deerfield		101 · Operating Checking	-17,742.35	
					Direct Deposit Liability	17,042.35	-17,042.35
					Direct Deposit Liability	700.00	-700.00
TOTAL						<u>17,742.35</u>	<u>-17,742.35</u>
21071	Liability Check	09/11/2020	Fire Fighters Local 311		101 · Operating Checking	-237.61	
					Local 311 Dues	237.61	-237.61
TOTAL						<u>237.61</u>	<u>-237.61</u>
EFT	Liability Check	09/11/2020	Wisconsin Deferred Compensation	98971-01	101 · Operating Checking	-430.00	
				98971-01	WI Deferred Comp Liability	280.00	-280.00
				98971-01	WI Deferred Comp Liability	150.00	-150.00
TOTAL						<u>430.00</u>	<u>-430.00</u>
EFT	Liability Check	09/14/2020	Wisconsin Department of Revenue	036-0000519180-02	101 · Operating Checking	-1,015.33	
				036-0000519180-02	225 · State Withholding	1,015.33	-1,015.33
TOTAL						<u>1,015.33</u>	<u>-1,015.33</u>

Deer Grove EMS District
Bill Payment Detail
September 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
EFT	Liability Check	09/15/2020	EFTTPS		101 · Operating Checking	-6,406.58	
					224 · FICA/Fed Payable	2,465.00	-2,465.00
					2242 · FICA/Fed Payable-ER	1,597.26	-1,597.26
					2241 · FICA/Fed Payable-EE	1,597.26	-1,597.26
					2242 · FICA/Fed Payable-ER	373.53	-373.53
					2241 · FICA/Fed Payable-EE	373.53	-373.53
TOTAL						6,406.58	-6,406.58
21063	Bill Pmt -Check	09/07/2020	Baer Insurance Servies	1/4 General Liability/Commercial	101 · Operating Checking	-3,949.00	
	Bill	08/31/2020		1/4 General Liability/Commercial	6185 · Liability Insurance	3,949.00	-3,949.00
TOTAL						3,949.00	-3,949.00
21064	Bill Pmt -Check	09/07/2020	Dane County Treasurer	2020 Network Access & Licensing 4 Netmotion Support/Maint	101 · Operating Checking	-392.92	
38515	Bill	08/25/2020		2020 Network Access & Licensing 4 Netmotion Support/Maint	775 · IT expenses	392.92	-392.92
TOTAL						392.92	-392.92
21065	Bill Pmt -Check	09/07/2020	Forward Pharmacy	Glucagen/Midazolam	101 · Operating Checking	-230.00	
	Bill	08/31/2020		Glucagen/Midazolam	850 · Medical Supplies	230.00	-230.00
TOTAL						230.00	-230.00
21066	Bill Pmt -Check	09/07/2020	Landmark Services Cooperative	August Fuel	101 · Operating Checking	-565.56	
	Bill	08/31/2020		August Fuel	831 · Fuel	565.56	-565.56
TOTAL						565.56	-565.56
21067	Bill Pmt -Check	09/07/2020	Life-Assist, Inc.		101 · Operating Checking	-1,147.08	
1029326	Bill	08/21/2020		Cricothyrotomy Simulator	850 · Medical Supplies	561.64	-561.64
1030336	Bill	08/26/2020		VividTrac equip/Laryngoscopes	850 · Medical Supplies	544.42	-544.42
1030971	Bill	08/28/2020		Nasal Airway/Triangular Bandage/EKG Paper	850 · Medical Supplies	41.02	-41.02
TOTAL						1,147.08	-1,147.08
21068	Bill Pmt -Check	09/07/2020	O'Reilly Auto Parts	Battery	101 · Operating Checking	-1.69	
4331-344491	Bill	08/27/2020		Battery	829 · Vehicle Maintenance	1.69	-1.69
TOTAL						1.69	-1.69

Deer Grove EMS District
Bill Payment Detail
September 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
21069	Bill Pmt -Check	09/07/2020	US Bank		101 - Operating Checking	-2,615.77	
	Bill	09/07/2020			One Card - Office Use Only	1,206.14	-1,206.14
	Bill	09/07/2020			One Card - Eric Lang	337.29	-337.29
	Bill	09/07/2020			One Card - Mandy Cysiewski	435.34	-435.34
	Bill	09/07/2020			One Card - Lisa Antoniewicz	637.00	-637.00
TOTAL						2,615.77	-2,615.77
21070	Bill Pmt -Check	09/07/2020	WEX Bank	August Fuel	101 - Operating Checking	-344.02	
67221447	Bill	08/31/2020		August Fuel	831 - Fuel	344.02	-344.02
TOTAL						344.02	-344.02
EFT	Liability Check	09/23/2020	Employee Trust Funds	5300000	101 - Operating Checking	-11,778.38	
				5300000	Health Insurance Liability - ER	10,414.76	-10,414.76
				5300000	Health Insurance Liability - EE	1,363.62	-1,363.62
TOTAL						11,778.38	-11,778.38
21072	Liability Check	09/22/2020	Delta Dental		101 - Operating Checking	-136.24	
					224 - FICA/Fed Payable	136.24	-136.24
TOTAL						136.24	-136.24
EFT	Liability Check	09/25/2020	Bank of Deerfield		101 - Operating Checking	-15,098.95	
					Direct Deposit Liability	14,398.95	-14,398.95
					Direct Deposit Liability	700.00	-700.00
TOTAL						15,098.95	-15,098.95
21081	Liability Check	09/25/2020	Fire Fighters Local 311		101 - Operating Checking	-222.58	
					Local 311 Dues	222.58	-222.58
TOTAL						222.58	-222.58
EFT	Liability Check	09/25/2020	Wisconsin Deferred Compensation	98971-01	101 - Operating Checking	-430.00	
				98971-01	WI Deferred Comp Liability	280.00	-280.00
				98971-01	WI Deferred Comp Liability	150.00	-150.00
TOTAL						430.00	-430.00
EFT	Liability Check	09/29/2020	Employee Trust Funds	5300000	101 - Operating Checking	-7,677.21	
				5300000	2272 - Employer Share WRS	4,874.58	-4,874.58
				5300000	2271 - Employee Share WRS	2,802.63	-2,802.63
TOTAL						7,677.21	-7,677.21

Deer Grove EMS District
Bill Payment Detail
September 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
EFT	Liability Check	09/29/2020	EFTTPS		101 · Operating Checking	-5,596.34	
					224 · FICA/Fed Payable	2,197.00	-2,197.00
					2242 · FICA/Fed Payable-ER	1,377.50	-1,377.50
					2241 · FICA/Fed Payable-EE	1,377.50	-1,377.50
					2242 · FICA/Fed Payable-ER	322.17	-322.17
					2241 · FICA/Fed Payable-EE	322.17	-322.17
TOTAL						<u>5,596.34</u>	<u>-5,596.34</u>
EFT	Liability Check	09/29/2020	Wisconsin Department of Revenue	036-0000519180-02	101 · Operating Checking	-1,174.45	
				036-0000519180-02	225 · State Withholding	1,174.45	-1,174.45
TOTAL						<u>1,174.45</u>	<u>-1,174.45</u>
21073	Bill Pmt -Check	09/22/2020	AED Superstore	AED cable/Electrodes	101 · Operating Checking	-123.00	
1764180	Bill	09/17/2020		AED Cable	840 · Equipment/Non-Disposable	87.30	-87.30
				Electrodes	850 · Medical Supplies	35.70	-35.70
TOTAL						<u>123.00</u>	<u>-123.00</u>
21074	Bill Pmt -Check	09/22/2020	Horstman Computers	Fix Toughbook Connections	101 · Operating Checking	-297.00	
2046809	Bill	09/10/2020		Fix Toughbook Connections	775 · IT expenses	297.00	-297.00
TOTAL						<u>297.00</u>	<u>-297.00</u>
21075	Bill Pmt -Check	09/22/2020	Life-Assist, Inc.		101 · Operating Checking	-152.78	
1032139	Bill	09/02/2020		Cric tape	852 · Training Medical Supplies	29.78	-29.78
1032098	Bill	09/20/2020		10ml flush	850 · Medical Supplies	123.00	-123.00
TOTAL						<u>152.78</u>	<u>-152.78</u>
21076	Bill Pmt -Check	09/22/2020	McKesson	Misc Medical Supplies	101 · Operating Checking	-192.73	
7775834	Bill	09/12/2020		Misc Medical Supplies	840 · Equipment/Non-Disposable	192.73	-192.73
TOTAL						<u>192.73</u>	<u>-192.73</u>
21077	Bill Pmt -Check	09/22/2020	Ninth Brain Suite LLC	Oct 20 - Sep 21 Contract	101 · Operating Checking	-1,992.60	
	Bill	09/09/2020		Oct 20 - Sep 21 Contract	775 · IT expenses	1,992.60	-1,992.60
TOTAL						<u>1,992.60</u>	<u>-1,992.60</u>
21078	Bill Pmt -Check	09/22/2020	Society Insurance	Work Comp	101 · Operating Checking	-1,924.53	

Deer Grove EMS District
Bill Payment Detail
September 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
	Bill	09/12/2020		Work Comp	722 · Workmans Comp	1,924.53	-1,924.53
TOTAL						1,924.53	-1,924.53
21079	Bill Pmt -Check	09/22/2020	Thomas EMS	Narc box upgrade	101 · Operating Checking	-215.06	
34980	Bill	09/10/2020	Deer-Grove EMS Association	Narc box upgrade	842 · Equipment Maintenance	215.06	-215.06
TOTAL						215.06	-215.06
21080	Bill Pmt -Check	09/22/2020	ZOLL Medical Corporation	Electrode	101 · Operating Checking	-241.24	
3130140	Bill	09/01/2020		Electrode	850 · Medical Supplies	241.24	-241.24
TOTAL						241.24	-241.24
	Bill Pmt -CCard	09/07/2020	Airgas USA, LLC	O2	One Card - Office Use Only	-152.00	
9104271021	Bill	08/18/2020		O2	850 · Medical Supplies	152.00	-152.00
TOTAL						152.00	-152.00
	Bill Pmt -CCard	09/07/2020	GFC Leasing WI	Copier Lease	One Card - Office Use Only	-48.30	
100603258	Bill	08/21/2020		Copier Lease	740 · Office Equipment (expense)	48.30	-48.30
TOTAL						48.30	-48.30
	Bill Pmt -CCard	09/11/2020	Bound Tree Medical, LLC	Job shirts	One Card - Office Use Only	-453.60	
83767133	Bill	09/10/2020		job shirts	860 · Clothing	453.60	-453.60
TOTAL						453.60	-453.60
	Bill Pmt -CCard	09/24/2020	Airgas USA, LLC	Oxygen	One Card - Office Use Only	-65.43	
9973159936	Bill	09/30/2020		Oxygen	850 · Medical Supplies	65.43	-65.43
TOTAL						65.43	-65.43
	Bill Pmt -CCard	09/24/2020	Jackson Lewis P.C.	Medical Direction	One Card - Office Use Only	-540.00	
7622047	Bill	09/16/2020		Medical Direction	880 · Legal Fees	540.00	-540.00
TOTAL						540.00	-540.00
	Bill Pmt -CCard	09/28/2020	Gordon Flesch	August copies	One Card - Office Use Only	-46.38	
IN13052421	Bill	09/07/2020		August copies	740 · Office Equipment (expense)	46.38	-46.38
TOTAL						46.38	-46.38
	Bill Pmt -CCard	09/30/2020	Verizon Wireless		One Card - Office Use Only	-177.07	

Deer Grove EMS District
Bill Payment Detail
September 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
9862536358	Bill	09/10/2020		Car 79 Jet pack	770 - Communications	30.03	-30.03
				M81 Jet pack	770 - Communications	30.03	-30.03
				M80 phone	770 - Communications	0.98	-0.98
				M81 phone	770 - Communications	1.02	-1.02
				M78 phone	770 - Communications	1.38	-1.38
				C79 phone	770 - Communications	0.98	-0.98
				M80 cradlepoint	770 - Communications	30.03	-30.03
				Chief	770 - Communications	52.59	-52.59
				M78 cradlepoint	770 - Communications	30.03	-30.03
TOTAL						177.07	-177.07

Deer Grove EMS District Credit Card Purchases

September 2020

Date	Source Name	Memo	Split	Amount
301 - One Card				
One Card - Eric Lang				
09/01/2020	Embroidery Professionals	Embroidery	860 · Clothing	30.00
09/03/2020	Santa Cruz Biotechnology	Hydrogen Peroxide	850 · Medical Supplies	38.00
09/03/2020	Doundrins Distilling	Gift Card - Dr Stier	810 · EMT Recognition	50.00
09/04/2020	Top Pack Defense, LLC	Soft shell jacket	860 · Clothing	71.99
09/04/2020	Walmart	Paper bags	850 · Medical Supplies	10.34
09/15/2020	Costco	Membership	899 · Miscellaneous Expenses	126.60
09/15/2020	Menards	Trailer Hitch	829 · Vehicle Maintenance	22.99
09/17/2020	Amazon.com	Sprayer	840 · Equipment/Non-Dispos...	55.96
09/21/2020	Menards	Spray Bottle/Dish soap/blinds	898 · Building and Grounds	125.66
09/22/2020	FedEx	Narc box shipping	770 · Communications	26.10
Total One Card - Eric Lang				557.64
One Card - Lisa Antoniewicz				
09/22/2020	Amazon.com	Laptop Case	775 · IT expenses	19.99
Total One Card - Lisa Antoniewicz				19.99
One Card - Mandy Cysiewski				
09/07/2020	Amazon.com	Sprayer	840 · Equipment/Non-Dispos...	38.97
09/09/2020	Amazon.com	Prime Subscription	775 · IT expenses	119.00
09/11/2020	USPS	Commission Packets	742 · Office Supplies	9.50
09/11/2020	Blauer Manufacturing	Job Shirt - DC A-Z	860 · Clothing	86.94
09/15/2020	Costco	Laptop - Lisa	845 · Capital Purchase	2,299.99
Total One Card - Mandy Cysiewski				2,554.40
Total 301 · One Card				3,132.03
TOTAL				3,132.03

Deer Grove EMS District
Payroll Transaction Detail
September 2020

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
09/11/2020	DD	Paycheck	Anders, Devon C	Regular Hourly Rate	56	1,202.32
			Anders, Devon C	Overtime Hourly Rate	16	515.36
			Anders, Devon C	Vacation Hourly Rate	24	515.28
						2,232.96
09/25/2020	DD	Paycheck	Anders, Devon C	Regular Hourly Rate	64	1,374.08
			Anders, Devon C	Overtime Hourly Rate	8	257.68
						1,631.76
09/11/2020	DD	Paycheck	Antoniewicz, Lisa M	Regular Hourly Rate	24	662.16
			Antoniewicz, Lisa M	Regular Hourly Rate	3	82.77
			Antoniewicz, Lisa M	Regular Hourly Rate	13	358.67
			Antoniewicz, Lisa M	Overtime Hourly Rate	9	372.51
			Antoniewicz, Lisa M	Vacation OT Hourly Rate	10	413.90
			Antoniewicz, Lisa M	Vacation Hourly Rate	24	662.16
						2,552.17
09/25/2020	DD	Paycheck	Antoniewicz, Lisa M	Vacation Hourly Rate	22	606.98
			Antoniewicz, Lisa M	Regular Hourly Rate	16.75	462.13
			Antoniewicz, Lisa M	Overtime Hourly Rate	20.25	838.15
			Antoniewicz, Lisa M	Regular Hourly Rate	41.25	1,138.09
			Antoniewicz, Lisa M	Overtime Hourly Rate	12	496.68
			Antoniewicz, Lisa M	Overtime Hourly Rate	2	82.78
						3,624.81
09/11/2020	DD	Paycheck	Belden, Elliott H	Regular Hourly Rate	64	1,419.52
			Belden, Elliott H	Overtime Hourly Rate	9	299.43
			Belden, Elliott H	Vacation Hourly Rate	16	354.88
			Belden, Elliott H	Vacation OT Hourly Rate	8	266.16
						2,339.99
09/25/2020	DD	Paycheck	Belden, Elliott H	Regular Hourly Rate	68	1,508.24
			Belden, Elliott H	Overtime Hourly Rate	10	332.70
						1,840.94
09/11/2020	DD	Paycheck	Bell, Cristalyne J	Training Attendance Stipend	1	18.00
						18.00
09/11/2020	DD	Paycheck	Campbell, Erin A	Regular Hourly Rate	2	34.00
						34.00

Deer Grove EMS District
Payroll Transaction Detail
September 2020

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
09/11/2020	DD	Paycheck	Cummings, Ross E	Regular Hourly Rate	80	1,717.60
			Cummings, Ross E	Overtime Hourly Rate	41.5	1,336.72
						3,054.32
09/25/2020	DD	Paycheck	Cummings, Ross E	Regular Hourly Rate	64	1,374.08
			Cummings, Ross E	Overtime Hourly Rate	8	257.68
						1,631.76
09/11/2020	DD	Paycheck	Curry, Clairissa K	Regular Hourly Rate	2	34.00
			Curry, Clairissa K	Regular Hourly Rate	13.25	225.25
						259.25
09/11/2020	DD	Paycheck	Cysiewski, Mandy J	Regular Hourly Rate	32	576.00
			Cysiewski, Mandy J	Training Attendance Stipend	1	18.00
						594.00
09/25/2020	DD	Paycheck	Cysiewski, Mandy J	Holiday Hourly Rate	3.2	57.60
			Cysiewski, Mandy J	Regular Hourly Rate	28.8	518.40
						576.00
09/11/2020	DD	Paycheck	Einstein, Justin D	Weekend Stipend	4	72.00
			Einstein, Justin D	Training Attendance Stipend	1	18.00
						90.00
09/11/2020	DD	Paycheck	Fedorowicz, Samantha E	Weekday Stipend	5	90.00
			Fedorowicz, Samantha E	Training Attendance Stipend	1	18.00
						108.00
09/11/2020	DD	Paycheck	Furger, Jenna J	Weekday Stipend	4	72.00
						72.00
09/11/2020	DD	Paycheck	Griffin, Elisabeth A	Weekday Stipend	2	36.00
						36.00
09/11/2020	DD	Paycheck	Hartman, Michael D	Weekday Stipend	1	18.00
						18.00
09/11/2020	DD	Paycheck	Lang, Eric A	Salary	80	3,269.23
						3,269.23

Deer Grove EMS District
Payroll Transaction Detail
September 2020

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
09/25/2020	DD	Paycheck	Lang, Eric A	Salary	72	2,942.31
			Lang, Eric A	Holiday Salary	8	326.92
						3,269.23
09/11/2020	DD	Paycheck	Lasko, Wendy J	Regular Hourly Rate	2.5	55.45
			Lasko, Wendy J	Regular Hourly Rate	64	1,419.52
			Lasko, Wendy J	Regular Hourly Rate	3	66.54
			Lasko, Wendy J	Overtime Hourly Rate	8	266.16
						1,807.67
09/25/2020	DD	Paycheck	Lasko, Wendy J	Holiday Hourly Rate	24	892.32
			Lasko, Wendy J	Regular Hourly Rate	56	1,242.08
			Lasko, Wendy J	Overtime Hourly Rate	8	266.16
			Lasko, Wendy J	Overtime Hourly Rate	8	266.16
						2,666.72
09/11/2020	DD	Paycheck	Martin, Alexa S	Regular Hourly Rate	12	204.00
			Martin, Alexa S	Regular Hourly Rate	2	34.00
			Martin, Alexa S	Regular Hourly Rate	4	68.00
						306.00
09/11/2020	DD	Paycheck	McMullen, Jeremy B	CPR Instructor Wage	12.5	187.50
			McMullen, Jeremy B	Weekday Stipend	30	540.00
			McMullen, Jeremy B	Weekend Stipend	33	594.00
			McMullen, Jeremy B	Training Attendance Stipend	1	18.00
						1,339.50
09/11/2020	DD	Paycheck	Mickelson, Matthew A	Overtime Hourly Rate	32	982.72
			Mickelson, Matthew A	Regular Hourly Rate	65	1,330.55
						2,313.27
09/25/2020	DD	Paycheck	Mickelson, Matthew A	Regular Hourly Rate	80	1,637.60
			Mickelson, Matthew A	Overtime Hourly Rate	17.75	545.10
						2,182.70
09/11/2020	DD	Paycheck	Miles, Thomas E	Weekday Stipend	3	54.00
			Miles, Thomas E	Weekend Stipend	2	36.00
			Miles, Thomas E	Training Attendance Stipend	1	18.00
						108.00
09/11/2020	DD	Paycheck	Regali, Trevor C	Regular Hourly Rate	24	408.00
						408.00

Deer Grove EMS District
Payroll Transaction Detail
September 2020

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
09/25/2020	DD	Paycheck	Regali, Trevor C	Regular Hourly Rate	24	408.00
						408.00
09/11/2020	DD	Paycheck	Salov, Courtney A	Regular Hourly Rate	2	34.00
						34.00
09/11/2020	DD	Paycheck	Sanders, Seth C	Regular Hourly Rate	64	1,374.08
			Sanders, Seth C	Overtime Hourly Rate	34	1,095.14
			Sanders, Seth C	Vacation Hourly Rate	16	343.52
			Sanders, Seth C	Vacation OT Hourly Rate	8	257.68
						3,070.42
09/25/2020	DD	Paycheck	Sanders, Seth C	Regular Hourly Rate	66	1,417.02
			Sanders, Seth C	Overtime Hourly Rate	10	322.10
						1,739.12
09/11/2020	DD	Paycheck	Schlicht, Trevor A	Regular Hourly Rate	65	1,330.55
			Schlicht, Trevor A	Overtime Hourly Rate	8	245.68
			Schlicht, Trevor A	Regular Hourly Rate	3	61.41
						1,637.64
09/25/2020	DD	Paycheck	Schlicht, Trevor A	Holiday Hourly Rate	24	851.28
			Schlicht, Trevor A	Vacation Hourly Rate	32	655.04
			Schlicht, Trevor A	Vacation OT Hourly Rate	16	491.36
			Schlicht, Trevor A	Regular Hourly Rate	24	491.28
						2,488.96
09/11/2020	DD	Paycheck	Schultz, Lisa M	Training Attendance Stipend	1	18.00
						18.00
09/25/2020	DD	Paycheck	Sefcik, Daniel D	Regular Hourly Rate	50	850.00
						850.00
09/11/2020	DD	Paycheck	Severson, Erik L	Weekday Stipend	3	54.00
			Severson, Erik L	Training Attendance Stipend	1	18.00
						72.00
09/11/2020	DD	Paycheck	Stier, Peter	Medical Director Fee		500.00
						500.00

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**Deer Grove EMS District
Payroll Transaction Detail
September 2020**

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
09/11/2020	DD	Paycheck	Wargo, Thomas V	Weekday Stipend	3	54.00
						54.00
09/11/2020	DD	Paycheck	Yelk Meinholz, Amy M	Weekday Stipend	4	72.00
			Yelk Meinholz, Amy M	Weekend Stipend	1	18.00
			Yelk Meinholz, Amy M	Training Attendance Stipend	1	18.00
						108.00
TOTAL						49,364.42

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Deer Grove EMS District
Deposit Detail
September 2020

Type	Date	Name	Memo	Account	Amount
General Journal	09/30/2020	LifeQuest	Payment Received - Overpayment Returns - Sep	105 · Hometown Bank	48,078.62
		LifeQuest	Payment Received - Overpayment Returns - Sep	1210 · Lifequest Receivables	-48,078.62
TOTAL					-48,078.62
General Journal	09/30/2020		Payment received with no paperwork	105 · Hometown Bank	780.71
			Payment received with no paperwork	Lifequest Deposit Adjustments	-2,451.31
			Payment received with no paperwork	105 · Hometown Bank	1,670.60
TOTAL					-780.71
Deposit	09/28/2020		Deposit	103 · Savings bank of Deerfield	22,586.59
		Department of Administration	Aids and training	639 · FAP Funds Received	-4,388.65
		Department of Administration	EMT training	639 · FAP Funds Received	-1,741.54
Sales Receipt	09/05/2020	Town of Pleasant Springs		1499 · Undeposited Funds	-16,456.40
TOTAL					-22,586.59
Deposit	09/30/2020		Interest	103 · Savings bank of Deerfield	47.60
			Interest	640 · Interest Earned	-47.60
TOTAL					-47.60
Deposit	09/30/2020		Interest	101 · Operating Checking	0.80
			Interest	640 · Interest Earned	-0.80
TOTAL					-0.80

Aging Summary Report

2018	Billable Units								Deposit from		
		Current	31-60 days	61-90 days	91-120	121-150	151-180	Over 180	Total	Write Offs	Collections
January	193	77,490.96	40,382.52	30,769.00	15,148.00	4,715.00	8,422.40	15,844.96	192,772.84		40,563.24
February	228	110,117.64	40,368.00	23,290.26	20,148.17	9,211.40	2,302.80	22,784.56	228,222.83		35,926.17
March	245	95,006.48	60,922.26	26,786.80	15,132.83	11,889.20	5,197.40	23,049.56	237,984.53		40,942.37
April	222	72,228.95	53,100.88	39,572.38	14,691.00	11,422.20	3,308.20	23,501.76	217,825.37		36,668.79
May	236	99,106.66	31,953.62	20,818.07	28,126.98		20,101.20	21,024.56	221,131.09		54,903.91
June	229	78,840.02	53,395.40	16,373.55	12,164.89		19,230.00	27,150.96	207,154.82		38,077.81
July	220	84,606.57	61,585.84	29,871.62	12,279.75	7,548.69	7,779.00	20,684.10	224,355.57		37,155.27
August	228	80,439.00	45,447.53	40,351.17	24,722.24	4,254.32	8,860.40	27,653.10	231,727.76		33,914.19
September	217	54,355.03	62,208.89	30,768.11	35,987.17		11,528.36	26,696.70	221,544.26		31,890.44
October	200	42,844.40	49,259.79	34,151.89	29,538.11		28,040.64	23,102.42	206,937.25		39,706.89
November	176	25,971.91	40,098.64	33,661.39	21,988.29		33,325.00	23,353.30	178,398.53		34,564.47
December	202	45,646.53	54,893.11	35,180.18	25,247.59		28,977.37	29,158.70	219,103.48		25,613.83
	2596									0.00	449,927.38

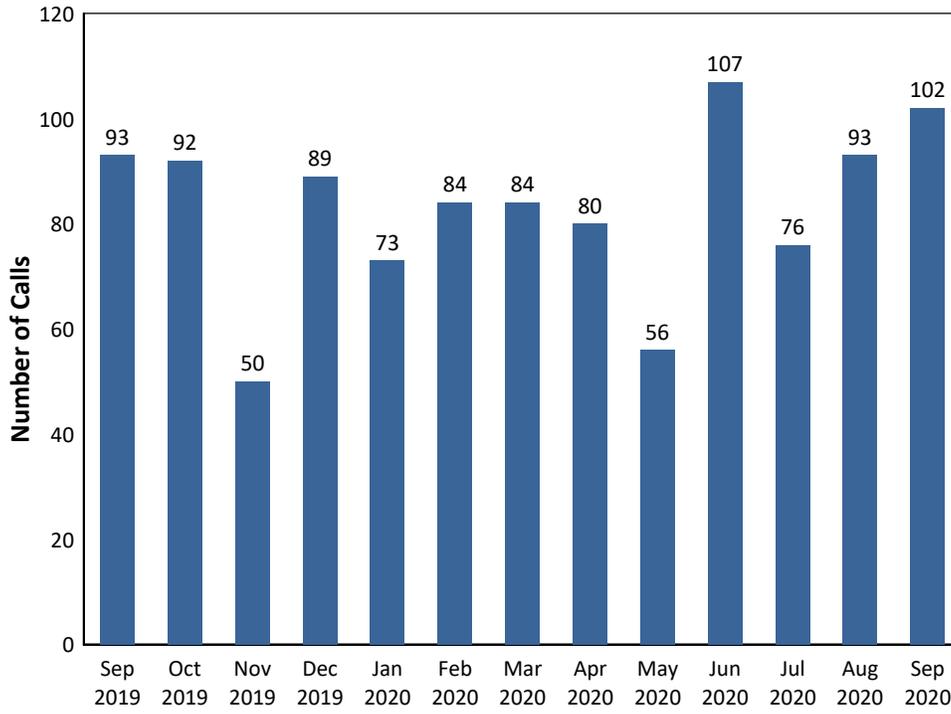
2019	Billable Units								Deposit from		
		Current	31-60 days	61-90 days	91-120	121-150	151-180	Over 180	Total	Write Offs	Collections
January	199	31,346.95	56,391.67	28,271.78	27,854.88		18,701.80	36,609.10	199,176.18		48,757.06
February	208	53,194.16	52,674.93	34,378.74	17,762.88		28,889.40	32,683.30	219,583.41		32,875.12
March	193	53,471.33	61,381.30	23,473.34	24,674.14		15,776.74	17,319.70	196,096.55		58,118.70
April	181	52,431.24	52,890.01	26,646.08	14,602.10		20,722.49	20,270.70	187,562.62		55,108.87
May	153	52,765.43	40,573.68	17,361.72	17,928.18		12,430.57	11,381.90	152,441.48		53,992.37
June	165	49,043.76	45,335.65	34,582.58	11,066.42		14,170.90	13,686.57	167,885.88		43,938.15
July	177	69,191.46	35,989.67	26,431.68	27,742.68		12,885.00	10,086.20	182,326.69		27,963.23
August	176	79,771.93	47,802.44	17,256.04	17,110.49		18,078.98	11,910.10	191,929.98		47,957.50
September	179	74,047.49	36,321.27	23,141.77	14,002.68		28,620.28	10,595.10	186,728.59		37,491.65
October	177	51,185.16	63,638.53	23,040.94	17,040.37		11,088.00	18,296.78	184,289.78		45,611.85
November	169	70,102.66	20,678.15	29,309.43	14,593.71		12,993.40	17,940.88	165,618.23		44,753.43
December	153	61,419.76	39,267.29	13,857.38	17,053.15		8,995.83	19,419.98	160,013.39		31,391.23
	2130									0.00	527,959.16

2020	Billable Units								Deposit from		
		Current	31-60 days	61-90 days	91-120	121-150	151-180	Over 180	Total	Write Offs	Collections
January	136	69,553.65	25,928.60	17,294.08	4,664.02		9,032.50	11,891.90	138,364.75		59,576.49
February	142	73,178.63	34,980.89	20,277.10	8,794.14		4,121.05	12,619.95	153,971.76		32,226.95
March	134	52,221.77	41,585.77	12,039.52	14,988.30		2,799.60	10,327.70	133,962.66		38,048.92
April	134	55,925.08	32,793.27	18,757.47	8,853.60		9,774.70	5,770.10	131,874.22		37,289.94
May	144	54,908.13	61,216.75	18,435.19	10,877.50		5,876.30	5,770.10	157,083.97		37,218.29
June	147	72,651.35	38,759.43	31,168.25	11,719.20		2,861.70	4,308.70	161,468.63		42,106.55
July	132	47,514.13	44,443.17	27,120.81	18,856.27		11,172.50	4,308.70	153,415.58		33,333.84
August	168	83,577.72	48,257.98	29,249.80	16,648.70		15,744.07	4,866.40	198,344.67		46,170.99
September	143	57,259.56	34,956.64	26,664.19	21,083.50		8,214.60	4,866.40	153,044.89		44,694.76
October											
November											
December											
	1280									0.00	370,666.73

Total Runs Entered

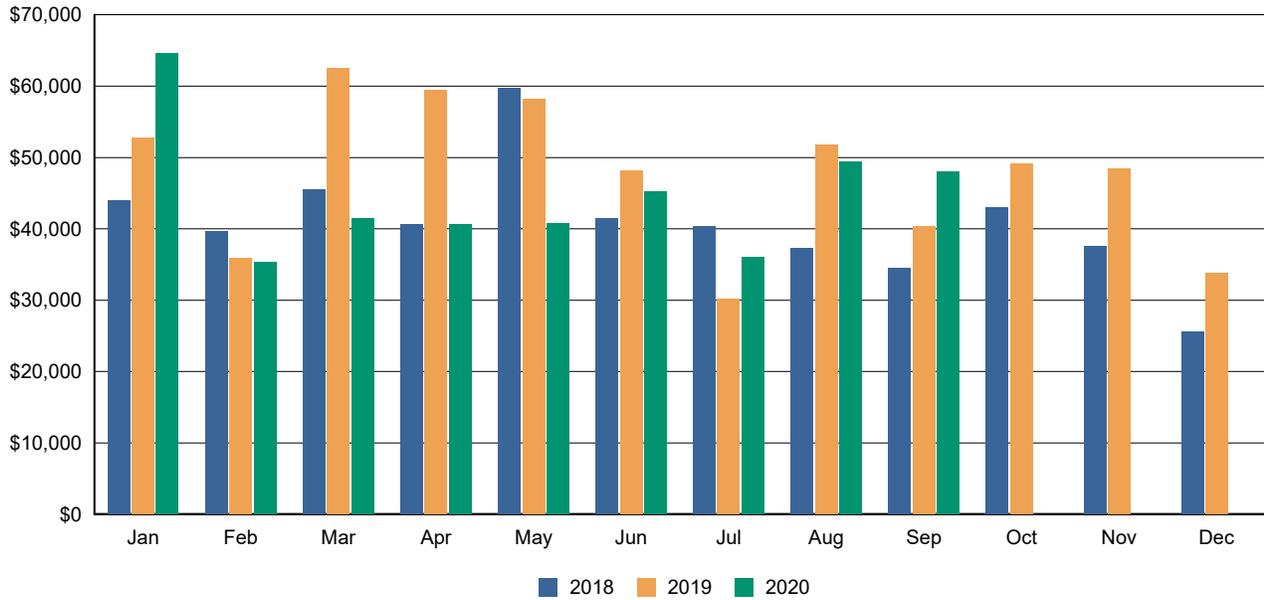
Deer-Grove EMS District
September 2019 to September 2020

These numbers are based on the Date Of Entry at LifeQuest Services of each individual run.



All Phases Gross Revenue

Deer-Grove EMS District
January 2018 to September 2020



	2018	2019	2020
January	\$44,000	\$52,789	\$64,581
February	\$39,682	\$35,874	\$35,349
March	\$45,580	\$62,603	\$41,495
April	\$40,624	\$59,518	\$40,565
May	\$59,762	\$58,122	\$40,785
June	\$41,489	\$48,182	\$45,294
July	\$40,426	\$30,114	\$36,036
August	\$37,271	\$51,774	\$49,339
September	\$34,504	\$40,318	\$47,956
October	\$42,987	\$49,181	\$0
November	\$37,564	\$48,473	\$0
December	\$25,614	\$33,842	\$0
Total Gross Revenue	\$489,503	\$570,790	\$401,399

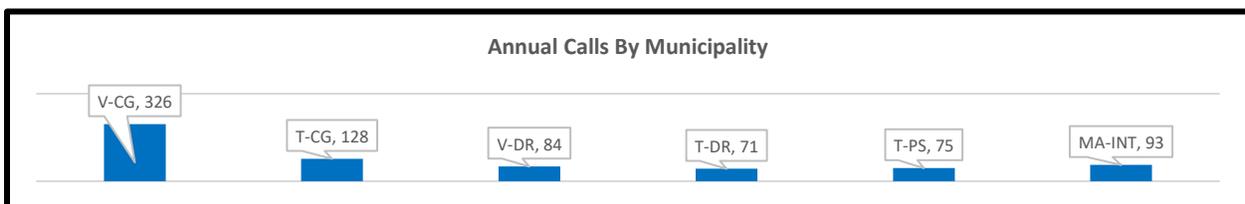
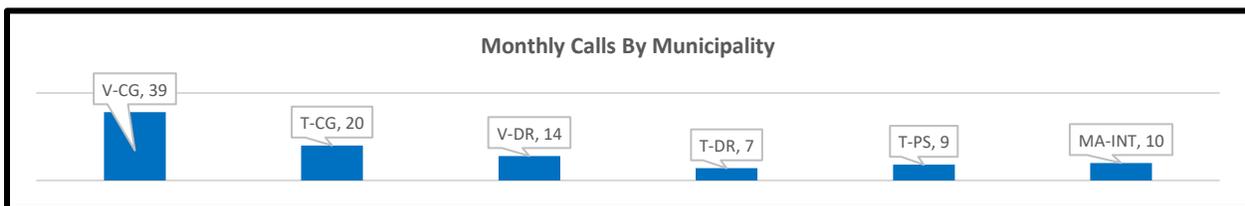
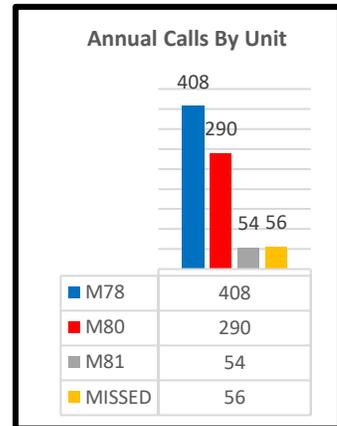
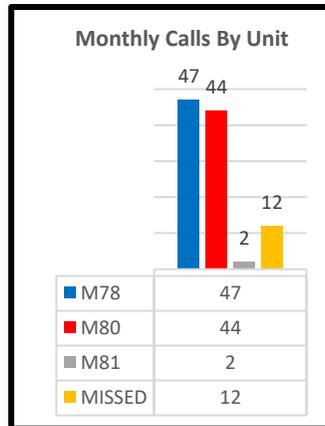
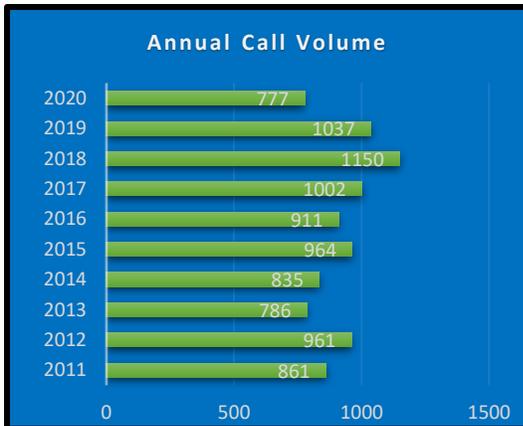
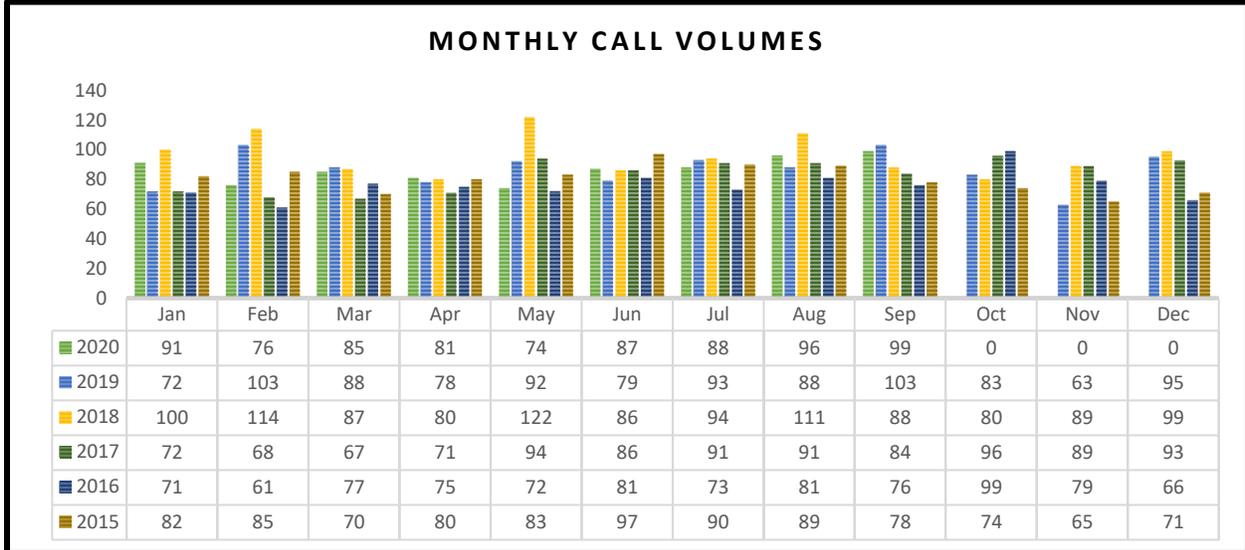


Deer-Grove EMS

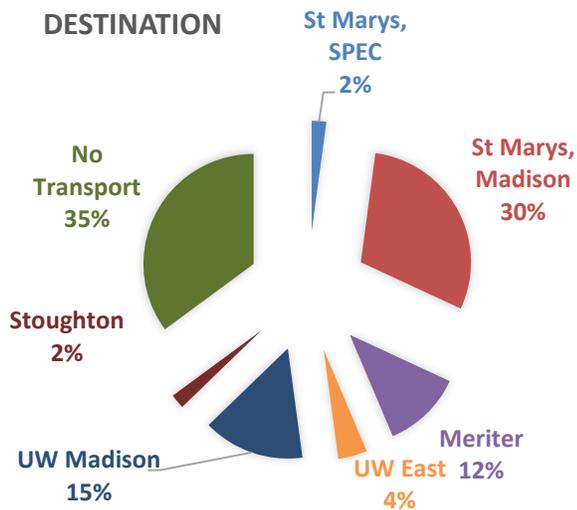
STAFF REPORT September 2020

MISSION:

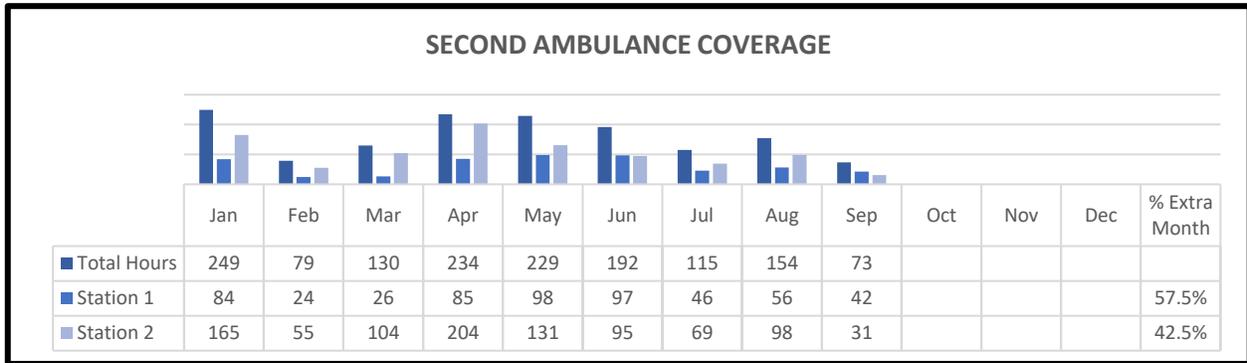
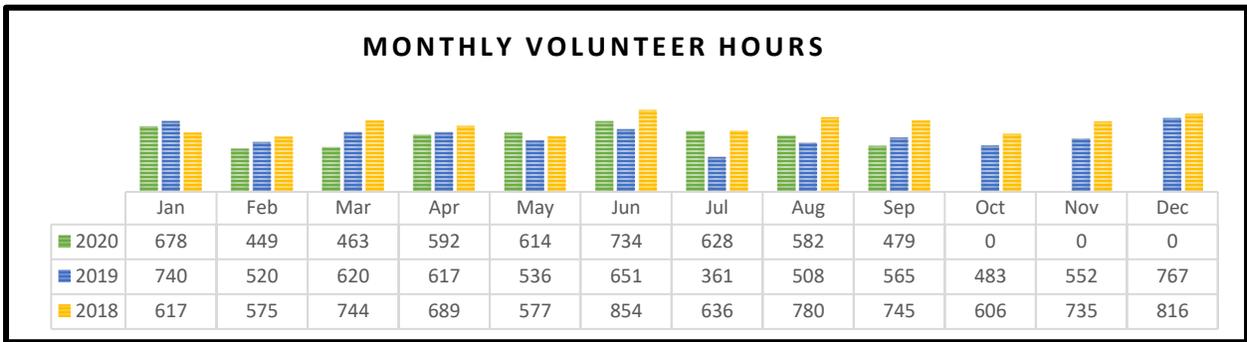
Deer Grove EMS provides for the health and well-being of our communities with a team of professionals that are dedicated, knowledgeable and have a vested interest in our neighbors.



MONTHLY HOSPITAL DESTINATION



Top 10 Provider Impressions
Endocrine - Hypoglycemia - Diabetic
GI/GU - Diarrhea
Injury - Head with L.O.C.
Injury - Head without L.O.C.
Neuro - Altered Mental Status
Neuro - Seizure
Acute pain due to trauma
Behavioral - Anxiety
CV - Chest Pain - Presumed Cardiac
Endocrine - Hyperglycemia - Diabetic



AVERAGE DEPARTMENT RESPONSE TIMES

(In Minutes)

Notified to Enroute	Enroute to Arrive at Scene	Arrived on Scene to Left Scene	Left Scene to Arrive at Dest	At Destination to Back in Service
1.89	8.31	28.84	22.06	23.13
2020 AVERAGES				
2.03	8.08	22.01	22.34	22.18

Membership Roster:

Full-Time

Anders, Devon	Paramedic
Antoniewicz, Lisa	RN, CCEMT-P
Belden, Elliott	Paramedic
Cummings, Ross	CCEMT-P
Lang, Eric	Paramedic
Lasko, Wendy	RN, EMT-P
Mickelson, Matthew	RN, EMT-P
Sanders, Seth	Paramedic
Schlicht, Trevor	Paramedic

Limited-Term

Adler, Bryan	Paramedic
Campbell, Erin	Paramedic
Curry, Clairissa	Paramedic
Dostalek, Jeffrey	Paramedic
+Fedorowicz, Samantha	Paramedic
Frye, Brandyn	Paramedic
+Grenawalt, Justin	Paramedic
+Hromatko, Cory	Paramedic
Jensen, Andrew	Paramedic
*Lillegard, Micah	CCEMT-P
Martin, Alexa	RN, EMT-P
Regali, Trevor	Paramedic
Salov, Courtney	Paramedic
Sefcik, Daniel	Paramedic

Volunteer

Bell, Cristalyne	EMT
Berggren, Kathryn	Paramedic
Bischel, Bryce T	AEMT
*Cushing, Daniel P	EMT
Cysiewski, Mandy**	EMT
Einstein, Justin	Paramedic
Ennis, Jamie	Paramedic
Furger, Jenna	EMT
Griffin, Elisabeth	AEMT
Hartman, Michael	AEMT
+Klein, Keagan	EMT
+Larson, Ryan	EMT
+Linley, Alecia	EMT
Luebke, Joshua	AEMT
McMullen, Jeremy	Paramedic
Miles, Thomas	RN, AEMT
*Schultz, Lisa	RN
Severson, Erik	EMT
Smithback, Melissa	EMT
Wargo, Thomas	RN, EMT
Yelk-Meinholz, Amy	Paramedic

*= Currently on Leave of Absence

**= Part-Time Office/Accounts Manager

+= New member or status

- Micah Lillegard is working on his transition to active status
- Five new members added to the department, three volunteers and two LTE
- The new medical director team participated in the application process
- We have a member on leave for the birth of a child.

Vehicle Maintenance Notes:

- M78 and M80 both are experiencing an inverter-based problems found to be the new Lucas Device Battery charger. The charger was removed from the vehicles and placed into the stations.
- M80 went to Badger Motors for a scheduled PM. It will need additional mileage-based servicing.
- New bumper and parts to repair air horns were ordered for M78.

Vehicle	Beginning Mileage	Ending Mileage	Beginning Hours	Ending Hours
M78	56,299	57,729	2592	2653
M80	74,294	76180	3522	3624
M81	151,469	151,515	8305	8314
C79	47,180	47,647		

Deputy Chief's Report

Training Report:

September training was provided virtually by the Matt Mickelson and Lt. Belden on the topic of Psych/Behavioral Emergencies, with an emphasis on Motivational Interviewing, Therapeutic Communications and Ketamine usage. Dr. Kronenfeld also spent a few minutes reviewing protocols at the beginning of training. October training will focus on Ambulance Safety and Transport (virtually).

The Chiefs and Lt. McMullen attended EMS World virtually last month.

Lex Martin, Jeff Dostalek and Matt Mickelson earned their ACLS Instructor credentials and assisted the Chiefs with an ACLS renewal course, which recertified several of our paramedics.

Upcoming training sessions:

PEPP / PEPP Instructor – Oct 9
 Opioid Training – Oct 14 - Meriter
 WEMSA – Nov 9/10/11/13/14 (Virtual)
 PALS Instructor – Dec 19
 PALS Provider Renewal – Jan 5
 Autism Training – Jan 25 – Deerfield
 Unconscious Bias Training – TBD

Training Center:

Wildwood Clinic staff will renew BLS CPR certification via hybrid course in October. Cottage Grove Police will renew CPR certification and learn new "High Performance CPR" techniques in small groups over 3 sessions in October.

The AHA has given notice they will be publishing the 2020 guidelines in October. Typically, this means new training materials will be required in the spring. A preview of the new guidelines will be available via virtual conference on October 21st.

Public Relations/Special Events:

Staff provided standby coverage of "The Ride" on Sept 27. One bicyclist was injured on the course and required ambulance transport. We also hosted a Public Safety COVID testing on Sept 30th.

Upcoming events:

The Ride - Sept 27

Deerfield High School Senior "Reverse" Parade – Oct 9

Drive-thru Halloween Event – Oct 31 – Deerfield Fire Station

Chief's Report

- DeerGrove hosted another Drive-Up COVID testing event. Dane County EM/EMS provided the tests and staff to assist with the testing procedure. This was specifically for public safety members and 28 tests were completed.
- The Involuntary overtime policy was used to force full-time staff members on two separate occasions.
- Roof of the CGESB began to leak during rainstorms, therefore contractors were called in to evaluate the condition of the roof. Estimates were submitted and repairs approved by the CG Joint Fire committee.
- Contractors were called to evaluate plumbing work at the Deerfield station. Unfortunately, none have replied with an estimate. Working on more options to bring usable water to I will be on vacation and out of state from October 16th to October 22nd. The leadership staff is aware of this and preparations for my absence have been made. I will still be available by phone and email.
- New clothes washers and dryers were ordered for both stations. These will be a COVID reimbursable expense.
- The FitchRona EMS Rehab Trailer was used for two more large fire incidents to provide rehab to the fire departments. These incidents helped to build buy-in from local departments and we are moving forward with outfitting the donated Dane County EM trailer.
- Monthly officers have been scheduled for the last Friday of each month.
- Monthly meetings with the Medical Direction Team have been scheduled for the first Wednesday of each month
 - Current large project is the Quality Management program
 - The group has already instituted an online physician consult line

September Quick Stats

<u>Date</u>	<u>Amb 1</u>	<u>Amb 2</u>	<u>First Responder</u>	<u>Reason Used</u>	<u>Ending Miles</u>	<u>Driver</u>
1	24	8	0	First Responder Coverage	47288	McMullen, Jeremy
2	24	0	0	Station visit	47317	Lang, Eric
3	24	0	13	EMERGENCY CALL	47355	Antoniewicz, Lisa
4	24	0	24	EMERGENCY CALL	47400	Lang, Eric
5	24	0	0	EMERGENCY CALL	47436	Lang, Eric
6	24	0	0	Meeting - Out of district	47509	Lang, Eric
7	24	0	0	Meeting - In district	47538	Lang, Eric
8	24	0	12	EMERGENCY CALL	47549	Lang, Eric
9	24	0	8	Misc errands	47580	Lang, Eric
10	24	0	0	Meeting - Out of district	47613	Lang, Eric
11	24	0	0	Misc errands	47647	Lang, Eric
12	24	0	0			
13	24	0	0			
14	24	0	12			
15	24	0	12			
16	24	0	12			
17	24	0	0			
18	24	0	0			
19	24	12	0			
20	24	0	23			
21	24	0	0			
22	24	6	0			
23	24	0	12			
24	24	12	1			
25	24	0	0			
26	24	0	0			
27	24	9	14			
28	24	10	2			
29	24	4	4			
30	24	12	1			
Total	720	73	150			
943 hours of coverage total						
Total of 131% coverage						

Car 79 Responded to 13 incidents in September 2020

DGEMS-MAEMS Collaborative Response 2020 Responses

DGEMS Response Area		MAEMS Response Area	
Completed 2020	1	Completed 2020	1
September	0	September	0
Sept Missed	1	Sept Missed	0
YTD Missed	14	YTD Missed	11



Dane County Emergency Management EMS Division

Data Updated: September 17, 2020

Agency: Deer-Grove EMS

The following data were pulled on 9/17/2020 looking at your agency compared to years past. This section is all EMS calls. Incident dates are through 8/31/2020.

Incident Volume by Year



Transport Rate by Year

	2018	2019	2020
No Transport	34.6%	35.5%	33.4%
Transported	65.4%	64.5%	66.6%

Patient Age Range Breakdown by Year

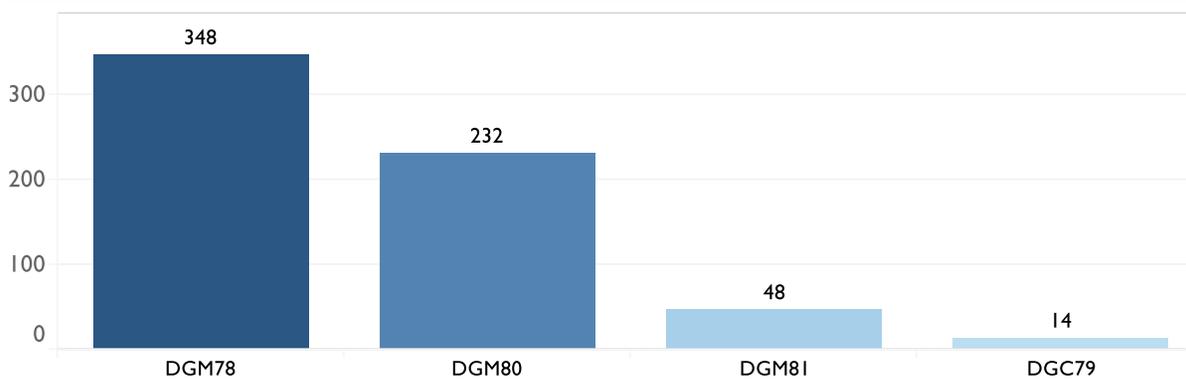


Provider Primary Impression (Grouped) by Year

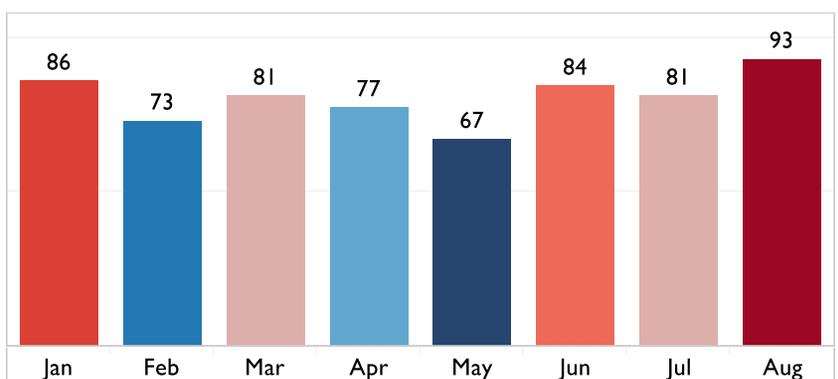
	2018	2019	2020
Alcohol/Substance Use	19	17	23
Behavioral/Psych	29	19	37
Cardiac Arrest	12	15	9
Cardiovascular Event	48	57	56
Endocrine Emergency	17	14	18
Environmental Exposure	9	5	2
GI/GU	51	47	40
Generalized Pain	60	46	50
Infectious	31	18	25
Maltreatment/Abuse		1	
Mobility Concern	20	12	13
Neurologic Emergency	95	89	93
No illness or injury foun..	8	5	9
Null	127	145	98
Obstetric Emergency	4	2	
Other Emergency	7	15	17
Other Hemorrhage	6	2	5
Respiratory	45	28	38
Traumatic Injury	111	106	108

Looking Just At 2020 Incident Dates January 1 - August 31, 2020. Incidents not posted by 8am September 11 are not included.

Agency Call Volume by Call Sign



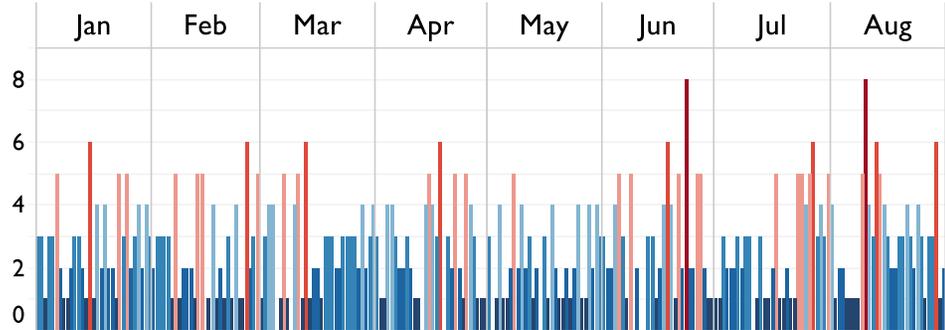
Call Volume by Month



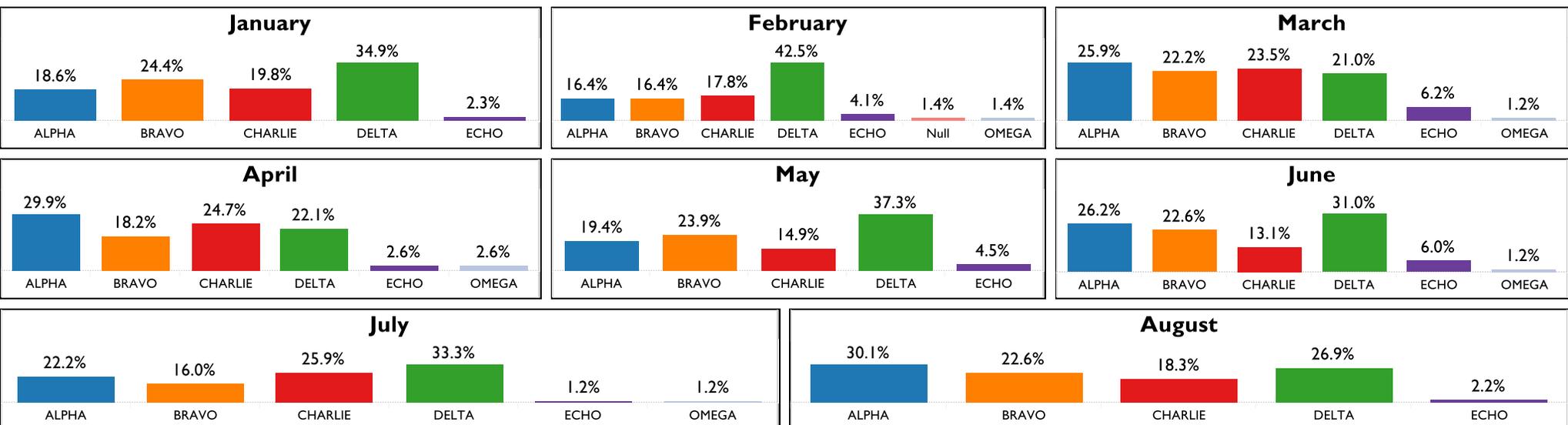
Incident Date/Time Breakdown

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
00:00 - 06:00	13	13	6	10	16	10	12
06:00 - 12:00	18	27	29	31	21	40	31
12:00 - 18:00	26	38	22	21	33	31	27
18:00 - 00:00	25	21	23	25	19	27	27

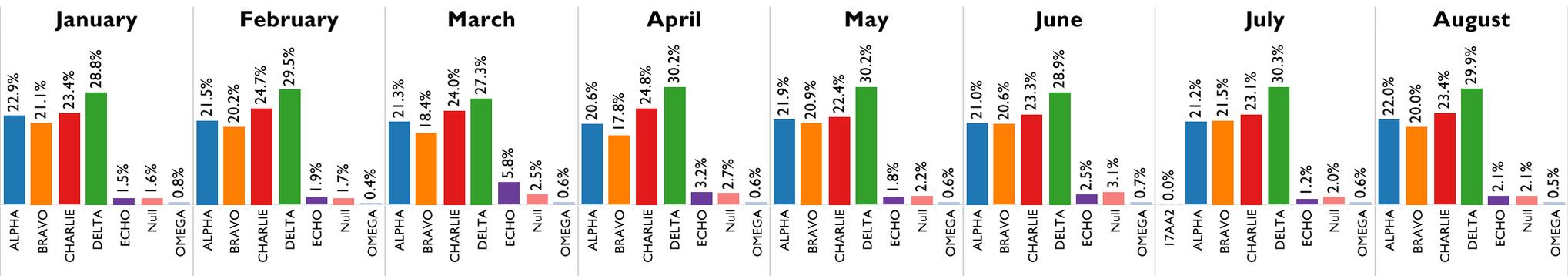
2020 Incidents by Day



Your Agency's EMD Response in 2020

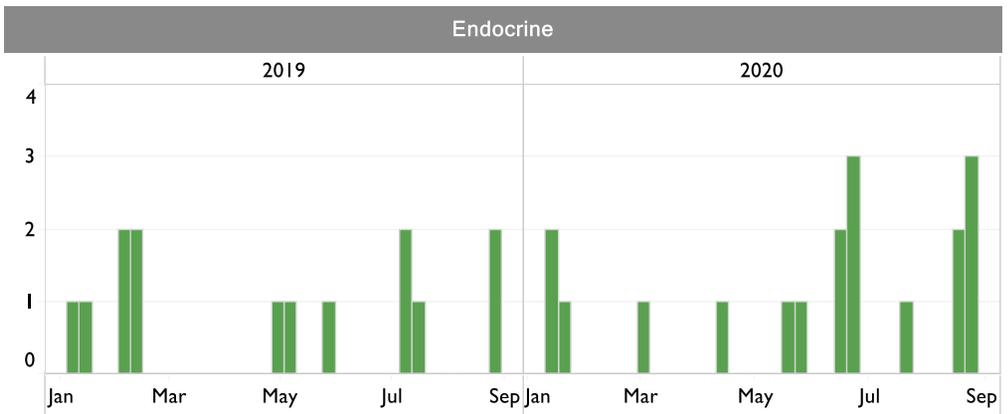
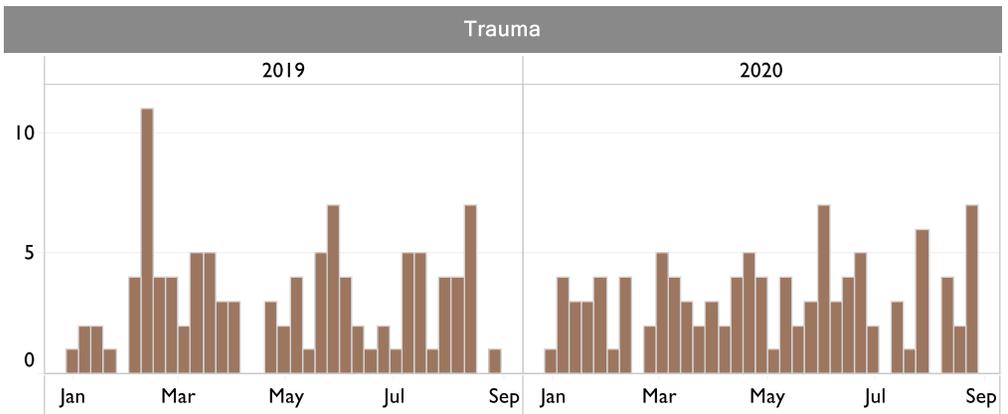
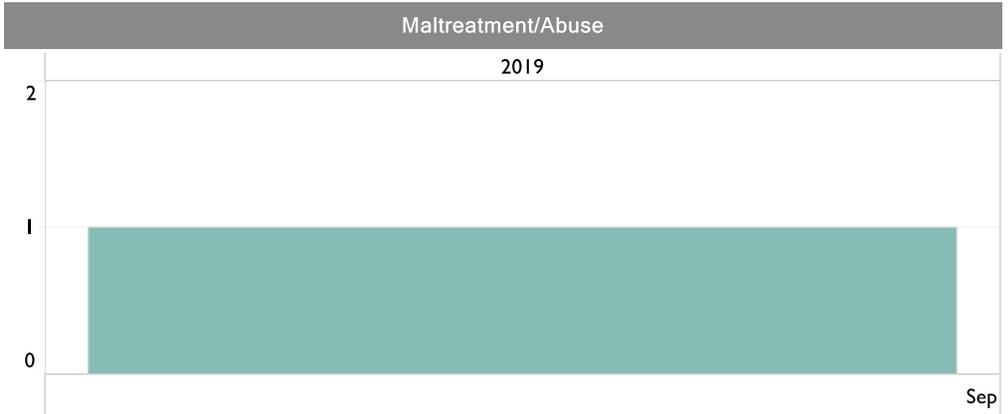
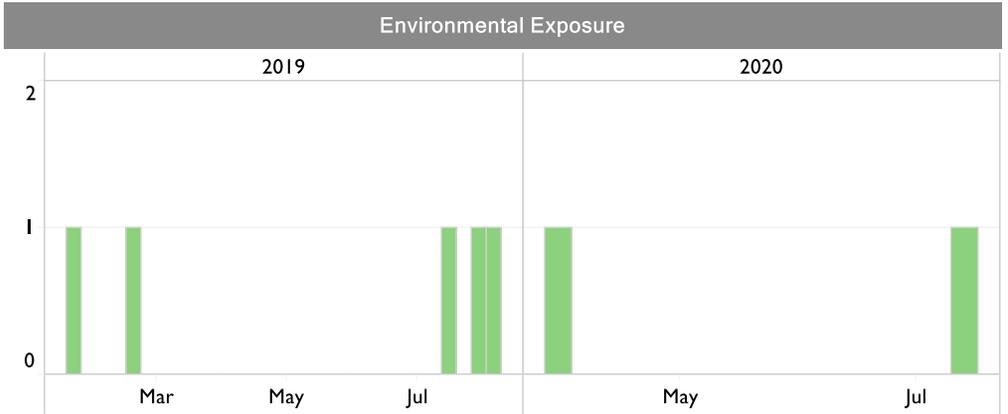
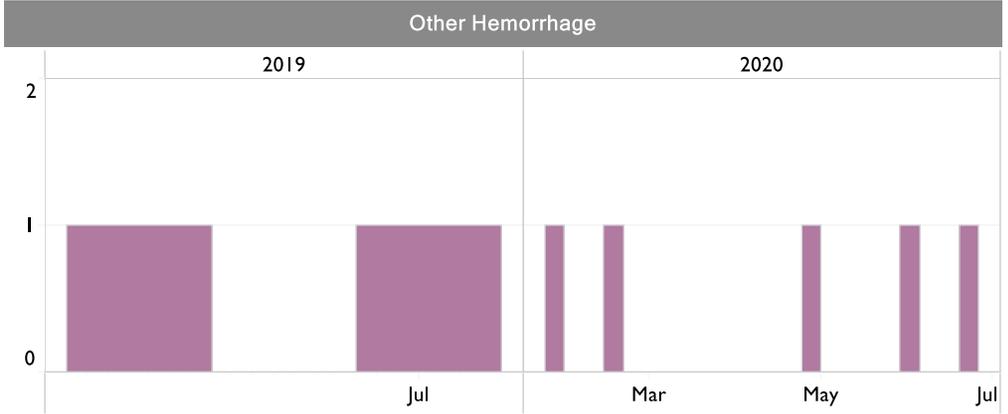
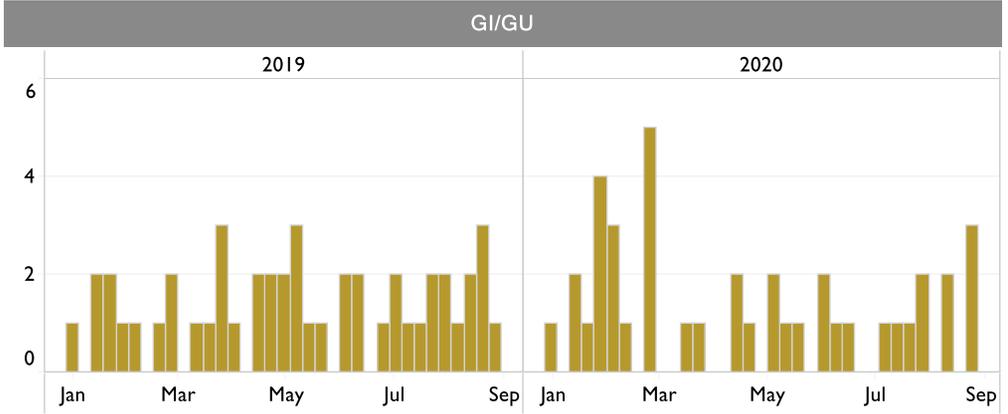


EMD Breakdown by Month for All of Dane County
How does your agency breakdown of EMD codes compare to the County?



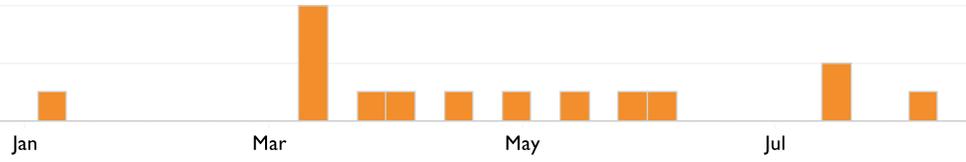
Call Volume by Primary Impression



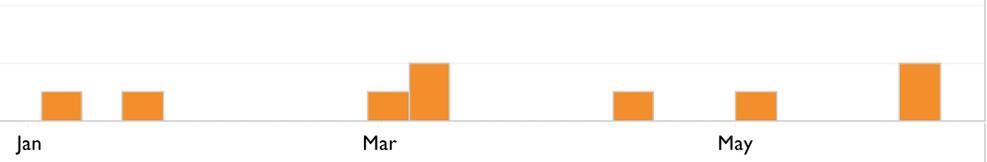


Cardiac Arrest

2019

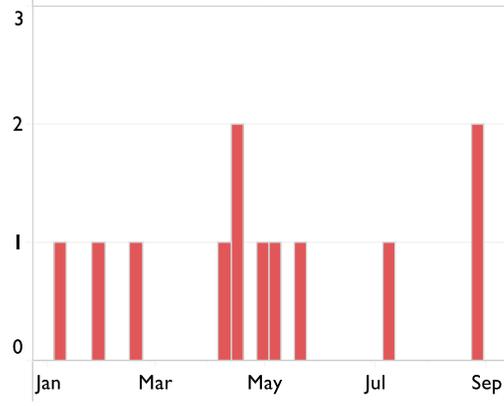


2020

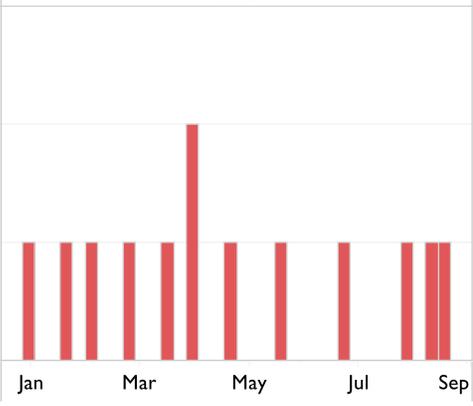


Mobility Concerns

2019

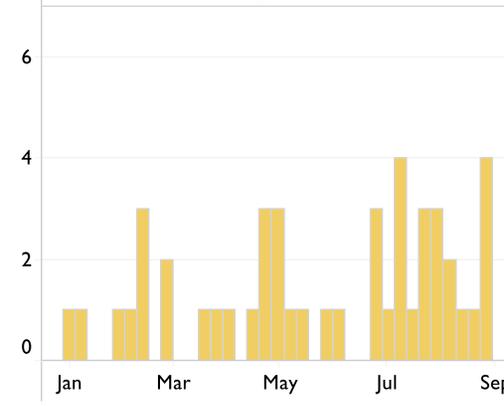


2020

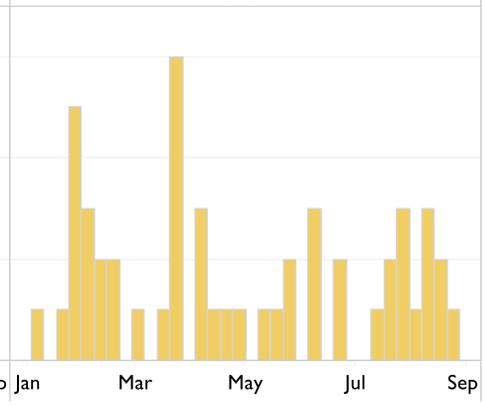


Pain

2019

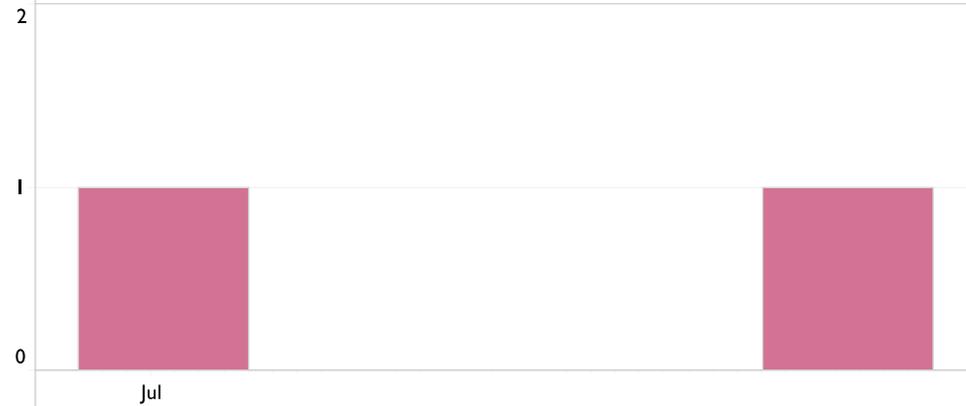


2020



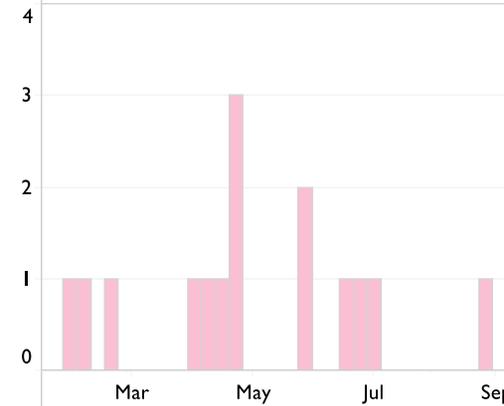
Obstetrics

2019

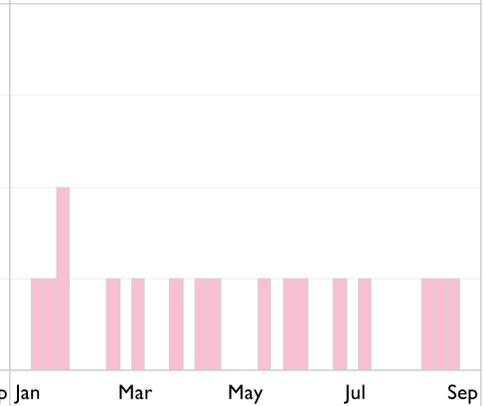


Other

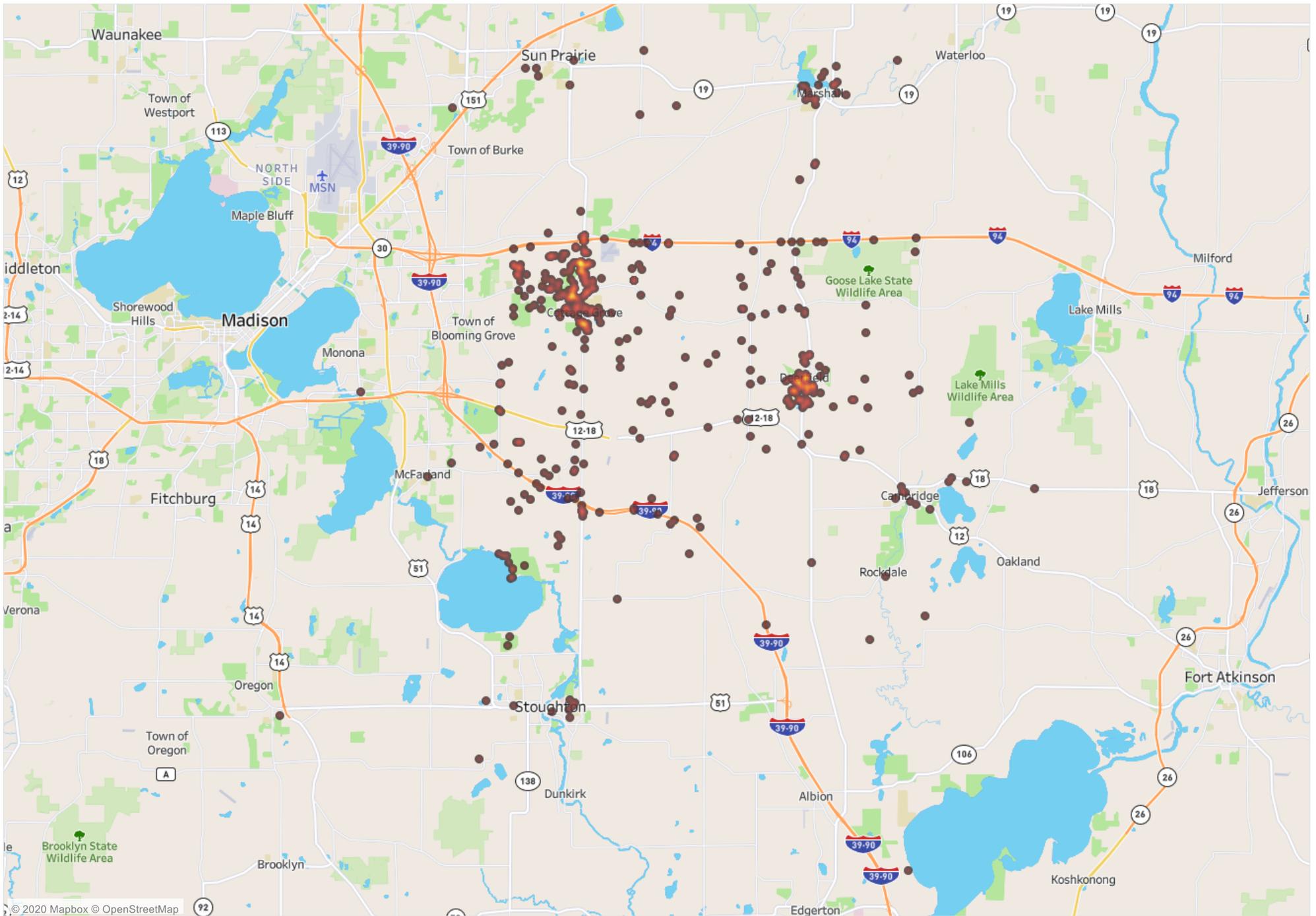
2019



2020



Map of All EMS Incidents—2020



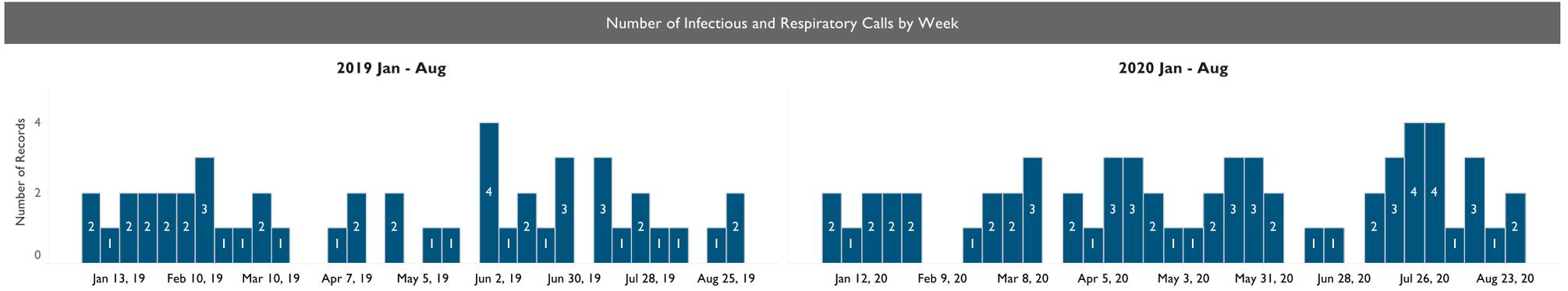
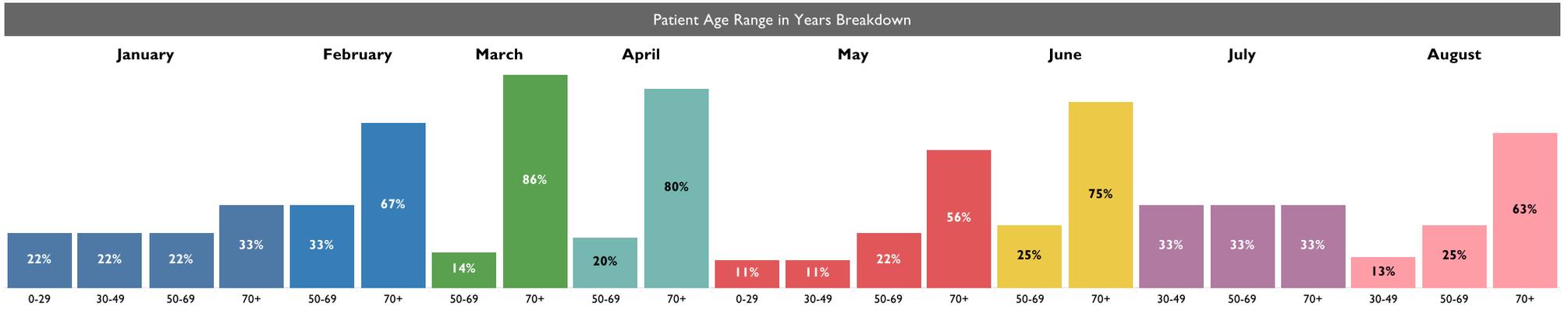
Respiratory and Infectious Disease Data

This data includes cases with a primary or secondary impression suggesting an infectious or respiratory disease process. Cases where the supplemental COVID question in Dane Elite is set to **YES** have also been included.

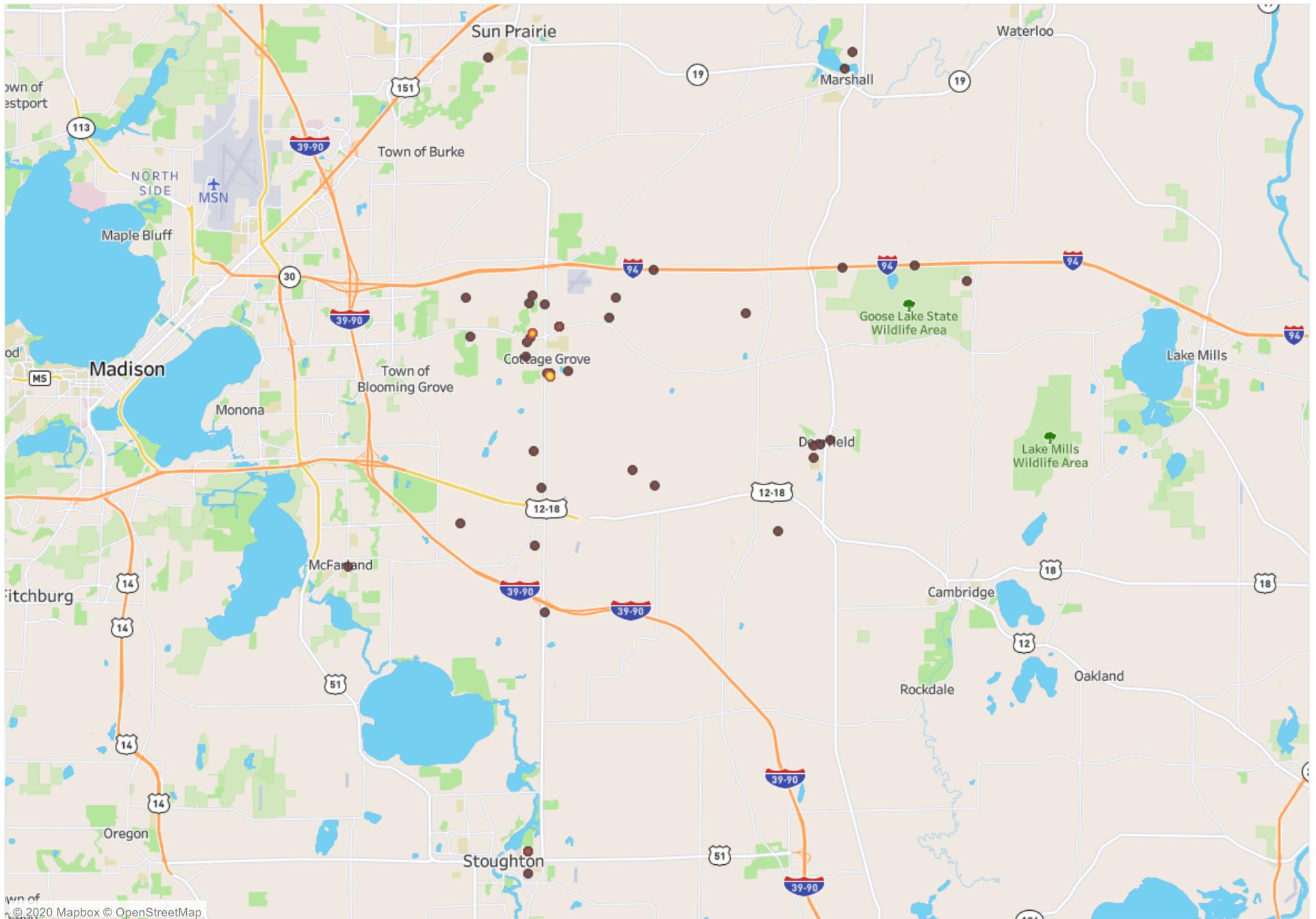


Respiratory & Infectious Disease Calls

Data Updated 9/17/2020 | N= 62



Map of All Infectious and Respiratory Incidents—2020 (focused on hotspots)



DGEMS INCIDENTS 01-01-2020 TO 09-29-2020

Incident Date/Time Breakdown							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
00:00 - 06:00	13	13	6	10	16	10	12
06:00 - 12:00	18	27	29	31	21	40	31
12:00 - 18:00	26	38	22	21	33	31	27
18:00 - 00:00	25	21	23	25	19	27	27

4 Hour Block

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
00:00 - 03:59	11	7	3	5	8	7	9
04:00 - 07:59	7	16	16	16	14	12	12
08:00 - 11:59	13	18	16	21	15	33	22
12:00 - 15:59	15	27	15	16	21	24	19
16:00 - 19:59	24	19	14	14	22	19	21
20:00 - 23:59	12	13	17	16	9	18	14

3 Hour Block

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
00:00 - 02:59	8	5	3	4	7	6	6
03:00 - 05:59	5	8	3	6	9	4	6
06:00 - 08:59	8	16	18	17	10	16	14
09:00 - 11:59	10	12	11	15	11	26	17
12:00 - 14:59	12	19	10	11	17	17	16
15:00 - 17:59	14	19	12	10	16	17	11
18:00 - 20:59	14	14	12	14	11	13	14
21:00 - 23:59	11	7	12	11	8	14	13

Missed Calls
(DGEMS, MAEMS, CAEMS)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
00:00 - 03:59	2	1			1	1	
04:00 - 07:59		4	3	3	1	1	2
08:00 - 11:59	1	3	2	1	1	3	4
12:00 - 15:59	3	7	7	1	3	1	2
16:00 - 19:59		9	3	3	7	2	4
20:00 - 23:59	4	1	2	2	1	2	3