

**VILLAGE OF COTTAGE GROVE  
PLAN COMMISSION  
Wednesday, June 8, 2016**

**MINUTES**

**1. Call to order**

The regular meeting of the Plan Commission for June 8, 2016, was called to order at 6:31 p.m. by Village Clerk Lisa Kalata

**2. Determination of quorum and that the agenda was properly posted.**

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: Mick Conrad, Phyllis Jones-Morrison, Jon Russell and Fred Schulze. Don Brinkmeier arrived at 6:36 p.m. Kyle Broom and Jack Henrich were absent. Staff members present were Village Administrator Matt Giese, Village Planner Erin Ruth, Village Engineer Mike Maloney and Village Clerk Lisa Kalata.

**Motion** by Jones-Morrison to nominate Fred Schulze as Chairman Pro Tem for the June 8, 2016 Plan Commission meeting, seconded by Conrad. **Motion** carried with a voice vote of 4-0-0.

**3. Pledge of Allegiance**

**4. PUBLIC APPEARANCES** – *Public’s opportunity to speak about any subject that is not a specific agenda item.*

None

**5. Discuss and consider the minutes from the Plan Commission meeting of May 11, 2016.**

**Motion** by Jones-Morrison to approve the minutes from the May 11, 2016 Plan Commission meeting, seconded by Russell. **Motion** carried with a voice vote of 4-0-0.

**6. PUBLIC HEARING – public’s opportunity to comment on proposed amendment to the Village of Cottage Grove Zoning Ordinance to amend parking requirements for multi-family residential, senior residential, indoor storage, and vehicle repair land uses.**

Schulze opens the public hearing at 6:33 p.m.

There was no public so Ruth explain the staff report and summarized the changes to the parking requirements. No further discussion, Schulze closes the public hearing at 6:36 p.m.

**7. Discuss and consider a proposed amendment to the Village of Cottage Grove Zoning Ordinance to amend parking requirements for multi-family residential, senior residential, indoor storage, and vehicle repair land uses.**

Motion by Conrad to approve the parking regulations as stated in the staff report, seconded by Jones-Morrison. Motion carried with a voice vote of 4-0-0.

**8. Presentation by Tim Olson of concept for proposed ETJ development intended to be located at 4141 Vilas Road.**

Mr. Olson was not able to attend the meeting, but had spoken with Ruth about the development. Mr. Olson was not aware that there are utilities on Vilas Road. Mr. Olson did indicate that he would be looking into an alternate plan and then coming back to the commission.

**9. Comments from Commission Members.**

Brinkmeier-like the idea of working together with the Township on collaborative projects, Conrad-none, Jones-Morrison-none, Russell- none, Schulze-none

**Future agenda items.**

Mr. Olson development plan located at 4141 Vilas Road  
CSM in the Town of Sun Prairie  
Development in Commerce Park

**10. Adjournment**

**Motion** by Jones-Morrison to adjourn at 6:44 p.m., seconded by Brinkmeier Motion carried with a voice vote of 5-0-0.

Respectfully Submitted,  
Lisa Kalata, Clerk  
Village of Cottage Grove  
Approved: July 13, 2016

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.