

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, February 6, 2017**

MINUTES

1. Call to order

The February 6, 2017 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Kyle Broom, Jack Henrich, Jennifer Pickel, Harvey Potter, John Williams. Alex Jushchyshyn was absent and excused. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Treasurer Deb Winter, Director of Public Works and Utilities JJ Larson, Director of Parks & Recreation Sean Brusegar, Village Engineer Mike Maloney and Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – Public's opportunity to speak about any subject that is not a specific agenda item.

Jon Russell at 311 Southing Grange was present to announce his candidacy for School Board for the Monona Grove School District. He is recently retired from the military after 26 years of service and is married to a school teacher and had one child in the school district. He has learned a lot about the school district in the last months and would appreciate any advice and support. He will be having listening sessions in the near future.

5. Public Hearing -A Public Hearing -Hearing on Special Assessments for Public Improvements in the Village of Cottage Grove, Wisconsin- Seldal Plat Reconstruction

a. Discuss and consider Resolution 2017-02; A final Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefitted Property in Cottage Grove, Wisconsin.

Henrich opened the public hearing at 6:32 p.m. Mike Maloney explained the plans and specs have been on file with the village for the last month for review. Joe Milanese at 441 Connie St had concerns with the assessment for his property and questioned why it was so much higher than other properties. Mike Maloney explained the process of the assessments being that the cost is 100% if there was no current curb and gutter or 50% if there was existing curb and gutter and 100% if the approach does not change by 6 inches. He did say that they could look at the property to make sure the assessment is correct. Sue Mabie at 439 Connie St asked if they go deeper than the 6 inches would the cost be reduced. The east and west side would be balanced with the curb and gutter and the final cost would be after the project is bid out. Sue also asked what the timeline would be for this project and if it would be during the school year. The project would start around June 1st and would be completed before September.

The public hearing was closed at 6:44 p.m. by Henrich.

Motion by Pickel to approve Resolution 2017-02 as presented, seconded by Henrich. **Motion** carried with a voice vote of 6-1-0 with Broom voting No.

6. Discuss and consider the minutes of the regular Village Board meeting of January 16, 2017.

Motion by Allen to approve the minutes of the regular Village Board meeting of January 16, 2017, seconded by Broom. **Motion** carried with a voice vote of 6-0-0.

7. New Business

- a. Discuss and consider amendment to phase 4 to 4th addition to Westlawn subdivision. **Motion** by Henrich to approve the phase 4 to 4th addition to Westlawn with the revision from Village Attorney, seconded by Potter. **Motion** carried with a voice vote of 6-0-0.
- b. Discuss and consider waving ordinance 230-2 stating "Pets, including animals of any species, shall not be permitted in Village parks, except animals used to aid individuals with disabilities or as otherwise recommended by the Park and Recreation Committee and approved by the Village Board" for July 5, 2017 from 12:00 pm - 4:00 pm at Northlawn Park to allow Dane County Library Services in conjunction with the Bookmobile, to contract with ZooZort to present the "ZooZort Live Animal Show". **Motion** by Pickel to wave ordinance 230-2 for the four-hour period of the event, seconded by Potter. **Motion** carried with a voice vote of 6-0-0.

- c. Discuss and consider operator's license applications for:
 - i. Austin Richardson- Village Liquor
 - ii. Jeffery Bouchard- Stop-n-Go #259
 - iii. Hailey Lennberg- Stop-n-Go #259

Motion by Pickel to approve operator's license for Austin Richardson, Jeffery Bouchard and Hailey Lennberg, seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

8. Reports from Village Boards, Commissions & Committees

- a. Parks, Recreation & Forestry Committee
Pickel reported that they have continued to work on the parks and open space plan and are putting together a survey monkey to get feedback on what the residence would like in the village parks. They will be getting time locks for all the shelters which was in the budget.
- b. Deer-Grove EMS Commission
Potter reported that they met on January 19, 2017 and had some final numbers on calls for the year, there was 911 calls for 2016 and 920 for 2015. The audit is started; the revenue was up from last year however the expenses were as well. They approved a budget amendment to cove the increase cost in health insurance. The regionalization discussions are still happening with Cambridge becoming more interested in joining. They also approved an employee assistance program. The next meeting will be February 16, 2017.
- c. Natvig Landfill Monitoring Review Committee
Broom reported that they met on January 30, 2017 and the testings are good they paid bills and the next meeting will be March 27, 2017.
- d. Emergency Government Committee
Allen reported that they met on February 1, 2017. There will be several training with Hydrite this year, which state and county government will be involved as well. There will be a child abduction training March 2, 2017. The next meeting will be March 1, 2017.

9. Reports from Village Officers:

- a. Troy Allen-No report
- b. Kyle Broom-Attended the Chamber annual dinner and it was very nice and exciting to see what is happening in Cottage Grove
- c. Alex Jushchyshyn-Absent
- d. Jennifer Pickel-
 - i. Update on current activities involving the Monona Grove School District
Congrats to Collin Marsh who has signed to be a UW Madison walk on for Badger Football. Silver State for show choir is coming up and there will be 22 competing. Rehearsals have begun for the Spring play which will be April 6-9th, 2017.
- e. Harvey Potter- no report
- f. John Williams -no report
- g. Jack Henrich- I do have a couple of people interested in the Police Commission, so I will be speaking with them.
- h. Attorney Lee Boushea-
 - i. Update on Colonial Club
Bob Powers has a few modifications to the agreement once I receive from Bob I will forward to the Board. My surgery has been pushed back but hopefully will be reschedule by end of month.
- i. Administrator Matt Giese- Summit will be closing with Landmark this Thursday the 9th. I have worked with staff and there will be an internal policy on buying local.
- j. Director of Planning and Development Erin Ruth- Absent
- k. Police Chief Dan Layber- Absent
- l. JJ Larson-
 - i. Update on Conservancy Court-

We are putting together a meeting on March 7th with the regular Public Works meeting to discuss the issues at Conservancy Court. We will have people from the County, DNR, MSA and staff to address all the concerns. Also Alliant Energy will be changing to LED light bulbs in the street lights.

10. Communications and Miscellaneous Business

- a. Consider approval of vouchers

Motion by Pickel to approve the Village portion of the vouchers in the amount of \$245,277.51, seconded by Potter. The check sequence goes from check #41740 to check #41807. **Motion** carried with a voice vote of 6-0-0.

- b. Correspondence-None

- c. Future agenda items

Greg Johnson from Ehlers to discuss the financing plans for the year.

11. Closed Session: The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; Horizon collection matter.

Motion by Henrich to enter into closed session at 7:16 p.m., seconded by Pickel. Motion carried with a roll call vote of 6-0-0.

12. Reconvene into open session and possible consideration of closed session items.

Motion by Potter to reconvene to open session at 7:36 p.m., seconded by Pickel. **Motion** carried with a roll call vote of 6-0-0. No action was taken at this time.

13. Adjournment

Motion by Potter to adjourn at 7:37 p.m., seconded by Pickel. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Clerk

Village of Cottage Grove

Approved: February 20, 2017

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.