

VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, February 20, 2017

MINUTES

1. Call to order

The February 20, 2017 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Kyle Broom, Jack Henrich, Harvey Potter, John Williams. Alex Jushchyshyn and Jennifer Pickel were absent and excused. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Treasurer Deb Winter, Director of Public Works and Utilities JJ Larson, Director of Parks & Recreation Sean Brusegar, Police Chief Dan Layber and Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*

The clerk informed the board that there is a training through UW-Extension for elected officials on May 12, 2017 at Crowne Plaza, Madison. If you are interested in attending contact Lisa or Deb and we will get you registered.

5. Discuss and consider the minutes of the regular Village Board meeting of February 6, 2017.

Motion by Potter to approve the minutes of the regular Village Board meeting of February 6, 2017, seconded by Williams. **Motion** carried with a voice vote of 5-0-0.

6. New Business

- a. Discuss and consider Resolution 2017-07: Initial Resolution Authorizing \$1,315,000 General Obligation Bonds for Street Improvement Projects.
Motion by Broom to approve Resolution 2017-07 initial resolution authorizing \$1,315,000 general obligation bonds for street improvement projects, seconded by Allen. **Motion** carried with a voice vote of 5-0-0.
- b. Discuss and consider Resolution 2017-08: Initial Resolution Authorizing \$485,000 General Obligation Bonds for Water System Projects. **Motion** by Broom to approve Resolution 2017-08 initial resolution authorizing \$485,000 general obligation bonds for water system projects, seconded by Henrich. **Motion** carried with a voice vote of 5-0-0.
- c. Discuss and consider Resolution 2017-09: Initial Resolution Authorizing \$470,000 General Obligation Bonds for Sewerage Projects.
Motion by Potter to approve Resolution 2017-09 initial resolution authorizing \$470,000 general obligation bonds for sewerage projects, seconded by Allen. **Motion** carried with a voice vote of 5-0-0.
- d. Discuss and consider Resolution 2017-10: Initial Resolution Authorizing \$655,000 General Obligation Bonds for Community Development Projects in Tax Incremental District No. 5.
Motion by Potter to approve Resolution 2017-10 initial resolution authorizing \$655,000 general obligation bonds for community development projects in tax incremental district no. 5, seconded by Williams. **Motion** carried with a voice vote of 5-0-0.
- e. Discuss and consider Resolution 2017-11: Initial Resolution Authorizing \$3,825,000 General Obligation Refunding Bonds. **Motion** by Potter to approve Resolution 2017-11 initial resolution authorizing \$3,825,000 general obligation refunding bonds, seconded by Allen. **Motion** carried with a voice vote of 5-0-0.
- f. Discuss and consider Resolution 2017-12: Resolution Providing for the Sale of \$6,750,000 General Obligation Corporate Purpose Bonds. **Motion** by Allen to approve Resolution 2017-12

providing for the sale of \$6,750,000 general obligation corporate purpose bonds, seconded by Potter. **Motion** carried with a voice vote of 5-0-0.

- g.** Discuss and consider notice of disallowance of claims of Curt Riedl against municipality of the Village of Cottage Grove. **Motion** by Henrich to approve the notice of disallowance of claims for Curt Riedl against municipality of the Village of Cottage Grove, seconded by Allen. **Motion** carried with a voice vote of 5-0-0.
- h.** Discuss and consider operator's license applications for:
 - i.** Kayla Burnett-Dollar General
 - ii.** Keri Stuczynski-Dollar General
 - iii.** Christine Richards- Dollar General**Motion** by Broom to approve operator license for Kayla Burnett, Keri Stuczynski and Christine Richards, seconded by Allen. **Motion** carried with a voice vote of 5-0-0.

7. Reports from Village Boards, Commissions & Committees

- a.** Plan Commission
Ruth reported that at the last meeting four resolutions for the expansion of the urban service area were approved by the committee, which is approving the concept plan and that it is consistent with the comprehensive plan.
- b.** Community Development Authority
Ruth reported that the committee has been working on the economic development chapter of the comprehensive plan and looking at uses for the land north of I-94. When this is completed it will go into the comprehensive plan chapter.
- c.** Utility Commission
Larson reported that the commission voted to abandoned well 1 on Main St and the bids for the Seldal Plat will be going out in a week and a half.
- d.** Public Works & Properties Committee
Larson reported that the water issue at Conservancy Ct will be addressed at the next meeting on March 7, 2017 with representatives from Dane County, DNR, MSA and staff.
- e.** Deer-Grove EMS Commission
Potter reported that the calls were about the same as last year and the run fees were up from last year, but so were expenses. They outlined a maintenance plan for the ambulances and they are still talking and working on the regionalization plan.
- f.** Parks, Recreation & Forestry Committee
Brusengar reported that with the nice weather they have been able to trim about 200 trees. The Historical Society was in with concerns with the old fire station building, and the water problems they are having. We are going to be putting gutters and downspouts on our building to help with the issue. The committee continues to work on the parks and open space plan.

8. Reports from Village Officers:

- a.** Troy Allen-No report
- b.** Kyle Broom-No report
- c.** Alex Jushchyshyn-Absent
- d.** Jennifer Pickel- Absent
- e.** Harvey Potter- no report
- f.** John Williams -Joint Fire meeting is February 27, 2017. The MG boys swim team won state for the 3rd time in a row.
- g.** Jack Henrich
 - i.** Discuss and consider Police Commission vacancy
I have two people interested in the position, however I have not gotten the information requested back so I will have it on the agenda for the next meeting.
- h.** Attorney Lee Boushea- No report
- i.** Administrator Matt Giese- Attended the Wisconsin City Management Association Regional meeting and there was a lot of congratulations on the Summit deal as they were looking at different areas as

well. I will be attending the State Conference for City Administrators and Managers in Oshkosh and JJ will be attending as well.

- j.** Director of Planning and Development Erin Ruth- Met with Summit Credit Union's architect today so they are working on the project and will bring the plan back to the Plan Commission later this year.
- k.** Police Chief Dan Layber- There will be a child abduction exercise on March 2, 2017, we are working on getting the word out so people are aware of what is happening in the Village. Attended the Chief conference last week and one of the topics was open records. We are not having a problem because we treat it as just that an open record and release the information.

9. Communications and Miscellaneous Business

- a. Consider approval of vouchers
Motion by Potter to approve the Village portion of the vouchers in the amount of \$113,621.22, seconded by Henrich. The check sequence goes from check #41808 to check #41865. **Motion** carried with a voice vote of 5-0-0.
- b. Correspondence-None
- c. Future agenda items
Police Commission vacancy and Emergency Government Committee appointment

10. Adjournment

Motion by Potter to adjourn at 7:06 p.m., seconded by Allen. **Motion** carried with a voice vote of 5-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved: March 6, 2017

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.