

Village of Cottage Grove
PARKS, RECREATION and FORESTRY COMMITTEE
Meeting Minutes for Wednesday, February 28, 2018

- 1. Call to order meeting at Municipal Services Building.** The meeting was called to order by James Elmore at 6:27 pm.
- 2. Roll call and confirm that the meeting was properly posted.**
It was determined that a quorum was present and that the agenda had been properly posted. Present for the meeting were James Elmore (chair), Penny Aguilera, Jay Kiefer, and Kevin Laufenberg. Jennifer Pickel arrived at 6:45 pm. Staff present was Parks, Recreation and Forestry Director Sean Brusegar. Two (2) members of the public were also in attendance.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**
None.
- 4. Discuss and consider authorizing release of public hearing draft of the Parks and Open Space Plan.**
Changes in park C1 were noted. The playground equipment was added in to the cost estimate. **Motion** by Elmore, seconded by Kiefer, to approve the release of the public hearing draft of the Parks and Open Space Plan. Motion carried with a voice vote of 5-0-0.
- 5. Provide feedback on the Preliminary Plat application for Parkside Ridge subdivision, proposed to be located on Vilas Road west of Bakken Park.**
After some discussion it was decided that a pocket park was not needed in the subdivision because of the lot sizes and close proximity to Bakken Park. As the lots were discussed, so was access to a park in the future development. Committee members suggested requiring a path through the development instead of a park, which would be maintained by the Village. They also recommended that the Village ask the developer to consider a walking path from Phase 2 to Bakken Park. At this time, the committee does not recommend a park in Phase 1 of the development.
- 6. Discuss the ADA Assessment.**
Each park's deficiencies were identified and outlined in the completed ADA Assessment. The Village does not need to fix all of the deficiencies within the 5-year timeline. Having a good faith plan will cover us. The smaller and easier to fix projects will be completed first in-house. The larger projects will be prioritized according to the budget. A future discussion will be on creating an accessible playground.
- 7. Discuss additional recreation space.**
Brusegar reported to the committee that the Village Board chose to take no action on funding the renovations in 2018 for the additional recreation space. Parks & Rec will begin to use the space "as is" for CrossFit, Battledarts, archery, etc. Hoping to build momentum with the space as it continues to be used for programs. Battledarts is scheduled in the space in April.
- 8. Parks and Recreation Directors Report.**
Basketball is ending on March 10. We are hosting a tournament for 8th grade, with 7 teams scheduled. On Sunday, February 25, Ridge Road Relics: Pebble Art class was held with a full class of 12 and taught by instructor Melissa Hauge. Another session of the class will be run on Monday

evening, March 5. Love Your Camera class will be held on April 16 and taught by Julie Elfers. Parks and Rec is looking to program the additional space next door. Battledarts will be offered in the space on April 10 for ages 7-13 from 6-7 pm for \$5, and will include nerf guns and bunkers. Some other possibilities for programming the space are dodgeball and CrossFit. We are also looking for additional ideas/suggestions. Another program possibility is hosting a paint night or some other adult class at a local bar.

Recently added to the web page is a program and event calendar which will show everything that we are running, as well as cancellations. A new Cottage Grove Fitness Group was also added on our Facebook page. This new group already has 20 members and is designed to update you with fitness classes, cancellations, and to help you keep motivated throughout your healthy endeavors.

In parks news, new playground equipment will be installed this year and an ad-hoc committee was created for the Glacial Drumlin Trail that will be going through the Village.

With the nice weather, Forester James Rothman has been able to get out and get a lot of pruning done. We are currently ordering trees for spring planting and also looking at setting up an Arbor Day event at Cottage Grove School.

9. Approve the minutes of the January 24, 2018 meeting.

Motion by Elmore, seconded by Pickel, to approve the minutes from the January 24, 2018 meeting as presented. Motion carried with a voice vote of 5-0-0.

10. Future Agenda Items

- Parks and Open Space Plan.
- The next PRFC meeting is scheduled for **Wednesday, March 28, 2018 at 6:30 pm.**

11. Adjournment.

Motion by Aguilera, seconded by Kiefer, to adjourn the meeting at 7:40 p.m. Motion carried with a voice vote of 5-0-0.

Respectfully submitted by Penny Aguilera, Parks, Recreation and Forestry Committee Member

Approved on: 3/28/18

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.