

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, March 5, 2018**

MINUTES

1. Call to order

The March 5, 2018 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Mick Conrad, Jack Henrich, Jeff Lennberg, James Elmore, Jon Russell and John Williams. Staff present were Administrator Matt Giese, Public Works and Utilities Director JJ Larson, Police Chief Dan Layber, and Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*
None

5. Discuss and consider the minutes of the regular Village Board meeting of February 19, 2018.

Motion by Williams to approve the February 19, 2018 minutes, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

6. New Business

a. Discuss and consider new operator's license for licensing year July 2017- June 2018 for Lisa Mulcahy.

Motion by Allen to approve operator's license for licensing year July 2017 – June 2018 for Lisa Mulcahy, seconded by Williams. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider approval of the disallowance of liability claim of Robert Showers against the Village of Cottage Grove, claim #WM00131120052.

Attorney Boushea gave a brief explanation of how the claim will be handled through the Village insurance carrier. Statewide Services Inc. is recommending the Village to disallow the claim. **Motion** by Henrich to approve the disallowance of liability claim of Robert Showers against the Village of Cottage Grove, claim #WM00131120052, seconded by Elmore. **Motion** carried with a voice vote of 7-0-0.

7. Reports from Village Boards, Commissions & Committee

7.I. Natvig Landfill Monitoring Review Committee

Russell gave a brief overview of the meeting. The bills were approved and the monitoring is fine. The next meeting date is April 30, 2018.

7.II. Law Enforcement Committee

Allen indicated that they had to cancel the meeting because they did not have a quorum. The next meeting will be March 27, 2018.

7.III. Parks, Recreation & Forestry Committee

Elmore reported that they reviewed the ADA reports, open space plans and picked a member for the Ad Hoc Glacial Drumlin Committee.

8. Reports from Village Officers:

- a.** Troy Allen-Received an email from a resident concerning the gardens at Glacial Drumlin School, they are having low participation, there will be a meeting tomorrow at 3:30 p.m. at Glacial Drumlin School to discuss whether to continue with the gardens or not.
- b.** Mick Conrad- Remind everyone to sign up for your fitness classes this week.
- c.** James Elmore-Sean is getting a lot of good feedback on the additional space and the potential uses for the space from the fitness instructors.
- d.** Jeffery Lennberg- Extremely proud of the eighth-grade students that went on the Washington D.C. trip last week, they were very well-behaved students. It was a really neat experience and hope they enjoyed the trip.
- e.** Jon Russell- Attended both listening sessions for the proposal for the new school. There was about 40 to 50 people in attendance. They changed the format at the Cottage Grove session, they had an open mic where questions could be asked versus the presentation by the subject matter experts. A citizen

raised the question, of potential building a high school in Cottage Grove, because they will be looking to add on in 8 to 10 years to the current high school. This sparked additional questions and hopefully the school board will be looking at this as well.

f. John Williams- No report

g. Jack Henrich

**i. Appointment of Citizen Members to Ad Hoc Glacial Drumlin Bike Path Committee:
Phyllis Jones-Morrison, Charlie Rogers and Jay Kiefer.**

Motion by Henrich to appoint Charlie Rogers and Jay Kiefer to the Ad Hoc Glacial Drumlin Bike Path Committee, seconded by Elmore. **Motion** carried with a voice vote of 7-0-0. Giese reported that Phyllis Jones-Morrison had withdrawn earlier in the day due to personal reasons. Staff has recommended that another person from Plan Commission be appointed and that maybe Don Brinkmeier would be interested.

h. Attorney Lee Boushea- There has been legislation that has passed that effects the zoning code so Erin and I have been looking at this and there may be some amendments. We will make a full report when completed.

i. Administrator Matt Giese- No report

j. Director of Planning and Development Erin Ruth- Absent and excused

k. Police Chief Dan Layber- The three-day accreditation on site starts tomorrow. It has been a lot of work but everyone has helped and I think it will go well.

9. **Communications and Miscellaneous Business**

a. Consider approval of vouchers

Russell did ask if there is a way to determine what is billable and what is village cost on the bill list, for example he is looking at Viken Inspection Agency voucher. Giese indicated that we pay Tom but the amount for the inspection is a break even. Deb would be the person to talk with for explanation on particular vouchers that you have questions.

Motion by Elmore to approve the Village portion of the vouchers in the amount of \$438,989.26, seconded by Lennberg. The check sequence goes from check #43461 to check #43519 **Motion** carried with a voice vote of 7-0-0.

b. Correspondence-none

c. Future agenda items

2018 Goals for Board and Staff

Joint Meeting with Town of Cottage Grove

TID districts

10. **Adjournment**

Motion by Allen to adjourn at 6:50 p.m., seconded by Williams. **Motion** carried with a voice vote of 7-0-0.

**Lisa Kalata, Clerk
Village of Cottage Grove
Approved: March 19, 2018**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.