

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, March 6, 2017**

MINUTES

1. Call to order

The March 6, 2017 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Jack Henrich, Alex Jushchyshyn, Jennifer Pickel, Harvey Potter, John Williams. Kyle Broom was absent and excused. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Treasurer Deb Winter, Director of Public Works and Utilities JJ Larson, Director of Parks & Recreation Sean Brusegar, Police Chief Dan Layber and Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*
None

5. Discuss and consider the minutes of the regular Village Board meeting of February 20, 2017.

Motion by Potter to approve the minutes of the regular Village Board meeting of February 20, 2017, seconded by Allen. **Motion** carried with a voice vote of 4-0-2 with Jushchyshyn and Pickel abstaining.

6. New Business

a. Discuss and consider operator's license applications for:

i. Diane Gonzales – Stop-n-Go

Motion by Pickel to approve operator license for Diane Gonzales, seconded by Jushchyshyn.

Motion carried with a voice vote of 6-0-0.

b. Discuss and consider Resolution 2017-13: Resolution Authorizing the Village Treasurer to write off \$18,543.80 in Delinquent Personal Property Tax.

Motion by Pickel to approve Resolution 2017-13: Resolution Authorizing the Village Treasurer to write off \$18,543.80 in Delinquent Personal Property Tax, seconded by Henrich. **Motion** carried with a voice vote of 6-0-0.

7. Reports from Village Boards, Commissions & Committees

a. Joint Fire Department Committee

Williams reported that the committee met on February 27, 2017. This discussed the grant, which will be looked at in May. The overhead doors that had been damaged have been repaired. They discussed the employee assistant program and volunteer recruitment process.

b. Law Enforcement Committee

a. Discuss and consider creation of School Resource Officer position within the Village of Cottage Grove Police Department starting in the 2017-2018 school year for a period of 3 years.

Chief Layber explained the need of the SRO at the schools and how it could help the department as well. The cost of the SRO would be 75% paid by MG School District and 25% paid by the Village. Renee Tennant, Principal of GDS was present to explain the needs for the SRO as well. The student enrollment is near 1,000 students and the problems are similar to the high school.

Motion by Pickel to approve the School Resource Officer position within the Village of Cottage Grove Police Department starting in the 2017-2018 school year for a period of 3 years, with a start date of August 1, 2017 for the replacement officer, seconded by Williams. **Motion** carried with a voice vote of 6-0-0.

c. Emergency Government Committee

Allen reported that they met on March 1, 2017. There will be a tabletop exercise at the next meeting which will be April 5, 2017 at 5:30 p.m. at the EOC.

8. Reports from Village Officers:

a. Troy Allen-With talking with the Fire Chief they are having issues with DaneCom

b. Kyle Broom-Absent

- c. Alex Jushchyshyn-This will be my last village board meeting, thank you to everyone for your service and time I have learned a lot and will see you around the Village.
- d. Jennifer Pickel
 - i. Update on current activities involving the Monona Grove School District
The last show choir is this weekend, they had a grand championship last weekend. Congrats to the boy's swim team. The musical will be a month from tonight. Spring sports will be starting.
- e. Harvey Potter- no report
- f. John Williams -no report
- g. Jack Henrich
 - i. Discuss and consider Police Commission vacancy
 - ii. Discuss and consider Emergency Government committee
Motion by Henrich to appoint Joanna Williams to the Police Commission, seconded by Pickel.
Motion carried with a voice vote of 6-0-0.
Motion by Henrich to approve Harvey Potter on the Emergency Government committee, seconded by Pickel. **Motion** carried with a voice vote of 6-0-0.
- h. Attorney Lee Boushea- Surgery has been delayed until next week.
- i. Administrator Matt Giese- We have received payment from Horizon. The Public Works & Properties meeting is tomorrow with Conservancy Ct on the agenda to discuss. There will be a handful of speakers to discuss the issues and have public comment and then brainstorming with committee members.
- j. Director of Planning and Development Erin Ruth- We have received notice from the DOT that the I-39/90/94 project has been cancelled.
- k. Police Chief Dan Layber- We had 53 applications for the vacant position and will be interviewing 8 applicants this week.

9. Communications and Miscellaneous Business

- a. Consider approval of vouchers
Motion by Allen to approve the Village portion of the vouchers in the amount of \$3,698,541.62, seconded by Jushchyshyn. The check sequence goes from check #41866 to check #41936. **Motion** carried with a voice vote of 6-0-0.
- b. Correspondence-None
- c. Future agenda items
Bond Sale, Rate Call and may have bid award for Seldal Plat

10. Adjournment

Motion by Pickel to adjourn at 7:26 p.m., seconded by Henrich. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved: March 20, 2017

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.