

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES**

Monday, March 20, 2017

MINUTES

1. Call to order

The March 20, 2017 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Jack Henrich, Jennifer Pickel, Harvey Potter, John Williams. Kyle Broom and Alex Jushchyshyn were absent and excused. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Treasurer Deb Winter, Director of Public Works and Utilities JJ Larson, Director of Parks & Recreation Sean Brusegar, Village Planner Erin Ruth, Village Engineer Mike Maloney, Police Chief Dan Layber and Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – Public’s opportunity to speak about any subject that is not a specific agenda item.

Alicia Hynek-237 Dentaria Drive was present to give the other side of the story concerning the workshop that they built in their backyard. It will not be used as a business it is for creative and workout space for their family and friends. Ms. Hynek then passed around pictures of various sheds and other improvements in the neighborhood that have been built as well. President Henrich suggested to Ms. Hynek that the issue was addressed with the Plan Commission and that she may want to come to the next Plan Commission meeting in April.

5. Discuss and consider the minutes of the regular Village Board meeting of March 6, 2017.

Motion by Allen to approve the minutes of the regular Village Board meeting of March 6, 2017, seconded by Pickel.

Motion carried with a voice vote of 5-0-0.

6. New Business

- a. Discuss and consider Resolution 2017-14: Resolution Awarding the Sale of \$6,750,000 General Obligation Corporate Purpose Bonds, Series 2017A.

Greg Johnson from Ehlers was present to summarize the sale of the bonds and reasons for the decrease in the amount due to a better rating.

Motion by Pickel to approve Resolution 2017-14 Awarding the Sale of \$6,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, seconded by Potter. **Motion** carried with a voice vote of 5-0-0.

- b. Discuss and consider award of Seldal Plat project.

Mike Maloney was present to explain the bids for the Seldal Plat project. We received three bids with RG Huston Co. Inc. being the lowest with the amount of \$1,938,183.60 for base bid and \$28, 457.50 for Alternate 1 for a total of \$1,966,641.10.

Motion by Pickel to award the bid to RG Huston Co. Inc. for the amount of \$1,966,641.10 with the understanding that MSA will be monitoring the project, seconded by Allen. **Motion** carried with a voice vote of 5-0-0.

- c. Discuss and consider operator's licenses for the following:

- i. Jane Lauengco-Stop-n-Go
- ii. Jason Boynton- 1855 Saloon & Grill
- iii. Kristin Lukasik- Black Bear Inn
- iv. Carrie Zillmer- The Outpost

Motion by Pickel to approve the operator’s licenses for Jane Lauengco, Jason Boynton, Kristin Lukasik and Carrie Zillmer, seconded by Potter. **Motion** carried with a voice vote 5-0-0.

7. Reports from Village Boards, Commissions & Committees

7.I. Public Works & Properties Committee

- a. Discuss and consider Clarcorp lease at 225 Bonnie Rd

Motion by Allen to approve the lease for Clarcorp at 225 Bonnie Rd with the rent amount of \$500 per month as recommended by the committee with a start date of April 1, 2017, seconded by Williams.

Motion carried with a voice vote of 5-0-0.

b. Conservancy Court wetland update.

Larson explain the last meeting was to address the concerns on Conservancy Court with residents. Mike Maloney did explain the different issues of the area. It was proposed in the budget for a wetland scrap, however that did not make the budget and may not be a complete fix to the problem. Larson and Maloney have met with two of the homeowners since the meeting to address the specific issues that they were having and on how to correct the issues. Giese and Henrich will be following up with Dane County Supervisor as well with a letter.

7.II. Plan Commission

a. Discuss and consider request for approval of an ETJ CSM for property located at 5007 County Highway TT in the Town of Sun Prairie.

Motion by Williams to approve the ETJ CSM for property located at 5007 County Highway TT in the Town of Sun Prairie, seconded by Allen. **Motion** carried with a voice vote of 5-0-0.

7.III. Police Commission

Chief Layber explained that the meeting was for interviews and the commission certified 8 candidates. They also approved having one meeting a year unless there are additional needs.

7.IV. Deer-Grove EMS Commission

Potter reported that calls are up from 2017 and income is up from last year but down over all. The auditors had completed the audit and the draft reports were available, the auditors were pleased with the outcome. There will be a meet and greet on April 20, 2017 and an award presentation to honor the present staff followed with the joint meeting and regular meeting. There were a series of reports from Life Quest which is the billing agent.

Williams reported that the ambulances will be coming in stages so services will not be interrupted. The first one will be there for the April 20, 2017 meeting.

7.V. Parks, Recreation & Forestry Committee

Pickel reported that the spring trees have been ordered. Also, reminded people to go and take the open space survey that is available on the Village website. The results will be reported on April 7, 2017.

Brusegar and Larson did interviews for the seasonal positions today. Music in the Grove will be at Dublin Park this year except for the Fireman's festival. A bench and table have been donated from the Klongland family for Bakken park.

8. Reports from Village Officers:

a. Troy Allen-No report

b. Kyle Broom-Absent

c. Alex Jushchyshyn-Absent

d. Jennifer Pickel

i. Update on current activities involving the Monona Grove School District

Last weekend both show choirs traveled to Janesville for their last competition of the season. The musical tickets are available for sale and spring sports have started.

e. Harvey Potter- no report

f. John Williams -no report

g. Jack Henrich- no report

h. Attorney Lee Boushea- Surgery has been delayed.

i. Administrator Matt Giese- We knew that the Village was in good financial shape but it always good to see that from an independent third party.

j. Director of Planning and Development Erin Ruth- no report

k. Police Chief Dan Layber

i. Annual report, Use of Force report and Internal Affairs report

Chief Layber gave a summary of the annual reports that were presented to the board.

l. Director of Public Works and Properties JJ Larson

i. Review of MS4 Annual Report

Larson gave a summary of the annual Stormwater report that was presented to the board.

9. Communications and Miscellaneous Business

- a. Consider approval of vouchers

Motion by Pickel to approve the Village portion of the vouchers in the amount of \$106,698.72 seconded by Potter. The check sequence goes from check #41937 to check #41991. **Motion** carried with a voice vote of 5-0-0.

- b. Correspondence-None
c. Future agenda items- None

10. Adjournment

Motion by Pickel to adjourn at 7:44 p.m., seconded by Potter. **Motion** carried with a voice vote of 5-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved: April 4, 2017

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.