

**VILLAGE OF COTTAGE GROVE  
VILLAGE BOARD OF TRUSTEES  
Monday, April 3, 2017**

**MINUTES**

**1. Call to order**

The April 3, 2017 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

**2. Determination of quorum and that the agenda was properly posted.**

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Kyle Broom, Jack Henrich, Harvey Potter, John Williams. Alex Jushchyshyn and Jennifer Pickel were absent and excused. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Treasurer Deb Winter, and Police Chief Dan Layber.

**3. Pledge of Allegiance.**

**4. PUBLIC APPEARANCES** – *Public's opportunity to speak about any subject that is not a specific agenda item.*  
None

**5. Discuss and consider the minutes of the regular Village Board meeting of March 20, 2017.**

**Motion** by Potter to approve the minutes of the regular Village Board meeting of March 20, 2017, seconded by Williams. **Motion** carried with a voice vote of 4-0-1 with Broom abstaining.

**6. New Business**

- a. Discuss and consider operator's licenses for the following:
  - i. Katrinka Snider – Stop-n-Go

**Motion** by Potter to approve the operator's licenses for Katrinka Snider, seconded by Allen. **Motion** carried with a voice vote 5-0-0.

**7. Reports from Village Boards, Commissions & Committees**

**7.I. Peer Court Steering Committee**

Potter handed out a summary of the monthly reports for 2016. There are not a lot of cases for 2017 at this time. They are also looking for jury members.

**7.II. Utility Commission**

Jushchyshyn was absent so no update was given at this time.

**7.III. Natvig Landfill Monitoring Review Committee**

Broom reported that all reports are fine at the landfill and the next meeting will be May 30, 2017.

**7.IV. Law Enforcement Committee**

Chief Layber reported on the hiring process for the new officers. They are in the final steps and will be making a job offer very soon. They have also identified the 2<sup>nd</sup> person for the school resources officer. They also have changed the policy for newly hired officer for equipment. If they leave the department within three years they must reimburse the department a percentage of the equipment costs. The department is also moving along with the accreditation process.

**8. Reports from Village Officers:**

- a. Troy Allen-Reminder to vote tomorrow. Also, reminder to the board that there is a tabletop exercise with the Emergency Government committee on Wednesday, April 5, 2017.
- b. Kyle Broom-No report
- c. Alex Jushchyshyn-Absent
- d. Jennifer Pickel- Absent
- e. Harvey Potter- Reported that he has put his house up for sale and will be moving from the Village by May. Henrich thanked Potter for his service as a board member.
- f. John Williams -Thanked Kyle, Alex and Jennifer for their service on the board, it has been a pleasure working with them.
- g. Jack Henrich- Reminder to vote and the polls close at 8:00 p.m.
- h. Attorney Lee Boushea- Absent

- i. Administrator Matt Giese- Reported that Lee is recovering from surgery and may be out of the hospital early. Mark the date of April 24<sup>th</sup> for new elected official training at 5:30 p.m. He will also be meeting with each board member individually.
- j. Director of Planning and Development Erin Ruth- no report
- k. Police Chief Dan Layber- No report

**9. Communications and Miscellaneous Business**

- a. Consider approval of vouchers  
**Motion** by Potter to approve the Village portion of the vouchers in the amount of \$128,023.74 seconded by Williams. The check sequence goes from check #41992 to check #42029. **Motion** carried with a voice vote of 5-0-0.
- b. Correspondence-None
- c. Future agenda items  
Building Inspection Report  
Plan Commission items

**10. Adjournment**

**Motion** by Potter to adjourn at 6:41 p.m., seconded by Williams. **Motion** carried with a voice vote of 5-0-0.

**Lisa Kalata, Clerk**  
**Village of Cottage Grove**  
**Approved: April 17, 2017**

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**