

## Village of Cottage Grove

### **PARKS, RECREATION and FORESTRY COMMITTEE Meeting Minutes for Wednesday, May 23, 2018**

1. **Call to order meeting at Municipal Services Building.** The meeting was called to order by James Elmore at 6:31 pm.
2. **Roll call and confirm that the meeting was properly posted.**  
It was determined that a quorum was present and that the agenda had been properly posted. Present for the meeting were James Elmore (chair), Penny Aguilera, Jay Kiefer, Kevin Laufenberg and Jennifer Pickel. Staff present was Parks, Recreation and Forestry Director Sean Brusegar. Two (2) members of the public were also in attendance.
3. **Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**  
None.
4. **Update on 2018 Firemen's Festival.**  
No update given as Erik Severson from the Fire Department was not able to attend the meeting tonight.
5. **Update on Fireman's Park playground.**  
Brusegar sent out an RFP (request for proposal) for playground structure options based on the guidelines and funding approved at the meeting. He presented all of the play structure options that were sent in. Committee members narrowed down the choices to three (3) different play structures. Gerber #3, Lee Recreation and Game Time were the three options that will be presented via POLCO. Through POLCO, residents will have the opportunity to vote for their favorite. Brusegar will present the POLCO results at a future meeting.
6. **Update on bike path.**  
Possible routes on Clark Street were discussed at the last Ad Hoc meeting. The next meeting will be held on May 30.
7. **Discuss sharing Elmargo Park with the Town of Cottage Grove.**  
Elmore and Brusegar gave a recap of the discussion that was held at the Joint Village Board and Town Board of Cottage Grove meeting this past month.
8. **Discuss Bakken Park Splash Pad & Shelter.**  
Construction of the both the splash pad and shelter are scheduled for 2020. The estimated cost of the splash pad is \$250,000 and the estimated cost of the shelter is \$400,000. Brusegar and committee members discussed the creation of the Friends of Bakken Park, a committee where community members would come together and spearhead the project and funding opportunities. Themes for the splash pad were also discussed. No formal action was taken.
9. **Parks and Recreation Director's Report.**  
Beginning next week, both baseball and softball will be in full swing for the summer. Earlier this month, on May 7<sup>th</sup>, we ran another Battledarts program, which was well-attended with 18 kids registered. On May 3<sup>rd</sup>, we hosted a Paint n' Sip night at the 1855 Saloon and Grill, where 15 registered participants painted a lake setting scene. The next Paint n' Sip is scheduled for June 21<sup>st</sup> at the same location. Ridge Road Relics was held on May 21<sup>st</sup> at the Outpost Bar & Grill. 10 participants made 4<sup>th</sup> of July themed signs out of pallet material. Recently, the 5K and 10K

running group finished their program. Most of the participants will take part in the 10K Brat Fest Run this Saturday, May 26<sup>th</sup>. The Parks and Rec Department is holding golf lessons this spring and summer at the Oaks Golf Course. There are two golf levels for adults this spring, as well as junior (ages 10-14) lessons. Another adult golf session and junior (ages 6-9) session will be held in June.

The first Music in the Grove will be held next Thursday, May 31<sup>st</sup> at Dublin Park. There will be a food cart available at this event. Sponsorship donations have been coming in this spring, with a current donation total of \$7,850. Sponsors include: Culver's of Cottage Grove, Badger Acoustics, American Legion, Johnson Health Tech, Wohler's Heating, Bank of Sun Prairie, Summit Credit Union and Hydrite.

Two of the five college seasonal employees have started this week. The other three will begin on June 4<sup>th</sup> and include: Alex Krause, Regan Trinastic, and Cameron Ryan. Brusegar reported that all park shelters are now open and operational, with no winter issues. Parks staff are also working hard to keep up with the mowing.

Arbor Day planting occurred at the Cottage Grove School on April 27<sup>th</sup>. Three trees were planted by seven classes of 4<sup>th</sup> graders and Village Forester James Rothman. 28 terrace trees will also be planted within the next two weeks.

**10. Approve the minutes of the March 28, 2018 meeting.**

**Motion** by Laufenberg, seconded by Kiefer, to approve the minutes from the March 28, 2018 meeting as presented. Motion carried with a voice vote of 3-0-2, with Aguilera and Pickel abstaining.

**11. Future Agenda Items**

- Bike Plan update.
- Fireman's Park playground feedback and update.
- The next PRFC meeting is scheduled for **Wednesday, June 27, 2018 at 6:30 pm.**

**12. Adjournment.**

**Motion** by Pickel, seconded by Kiefer, to adjourn the meeting at 7:40 p.m. Motion carried with a voice vote of 5-0-0.

Respectfully submitted by Jennifer Pickel, Parks, Recreation & Forestry Committee member

Approved on: 6/27/18

*These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.*