

**AD HOC  
ARCHITECTURAL  
REVIEW COMMITTEE**

**June 13, 2018  
MINUTES**

- 1.) **Call to order.** Trustee Jim Elmore called the meeting to order at 8:03 a.m.
- 2.) **Roll call.** Present were: Jim Elmore, Mike Hackel, Jim Knudtson and Mike Elder. Jack Henrich was absent and excused. Also in attendance were: Director of Planning and Development Erin Ruth, Administrator Matt Giese Village Clerk Lisa Kalata, Greywolf representatives Joe Wagner, Paul Wagner, Doug Guerts, Jan Cichacki and Scott Ciano.
- 3.) **Discuss and consider minutes from the February 12, 2018 ARC meeting.**  
**Motion** by Knudtson to approve the February 12, 2018 ARC minutes, seconded by Hackel. **Motion** carried with a voice vote of 4-0-0.
- 4.) **New Business:**
  - a. **Presentation of signage concept for Ghidorzi Building located at 1609 Landmark Drive for the purpose of gathering feedback.**

Paul Wagner from Greywolf Partners, Inc. was present to give an overview of the signage concept for the Ghidorzi Building. The proposal is for County N and the monument sign would be 12 to 15 ft. high. They would like to provide signage for potential tenants of the building that would be visible and are looking for feedback from the committee. Hackel expressed that he is not in favor of a monument sign located on County N. The vision for Commerce Park is to be a corporate park and not be a large commercial or retail park. The other concerns are that this sign would not be seen from the interstate, and the current proposal sign size would be too much for County N. I would like to see possibly smaller signs with them located on the south and north ends of the property. Joe Wagner from Greywolf Partners, Inc. indicated that the goal is to have the businesses visible, so people are aware of what businesses are located in the building. Knudtson indicated that a sign located further east would help people see the sign before the exit. Ruth indicated that the Village does own the storm water pond and it may be possible to place a sign in that location. Hackel indicated that he would be in favor of a sign located there and also signage on the building as well. Elder indicated that the covenants are for a single tenant, so the larger multiple sign would work better. Greywolf Partners, Inc. will continue to work on the signage and will provide more information for another meeting.
- 5.) **Adjournment.**  
**Motion** by Knudtson adjourn at 8:30 a.m., seconded by Elder. **Motion** carried with a voice vote of 4-0-0.

Lisa Kalata, Clerk  
Village of Cottage Grove  
Approved: September 12, 2018

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.