

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, June 25, 2018**

MINUTES

1. Call to order

The June 25, 2018 special meeting of the Village Board of Trustees was called to order at 5:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, James Elmore, Jack Henrich, Melissa Ratcliff, Jon Russell and John Williams. Trustee Jeff Lennberg was absent and excused. Staff present were Administrator Matt Giese and Village Treasurer Deb Winter.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.* - None

5. Unfinished Business

a. Discuss first draft of the Village Board's list of priorities.

Giese explained that he proposed a process, however the Board can do whatever they feel comfortable with. A good goal for tonight is to go over any questions that anyone may have on someone else's goal or want to give more information on a goal they submitted, then ultimately have a list that could be used to assign an agreed upon point system. The Board then went around and talked briefly about the items they had on their individual lists.

Williams stated that he feels that before the Board can figure out priorities, we need to figure out the Village's mission and vision statements. All these priorities are great, but we need to first know if they fit into the direction the Village wants to go. That will help us guide these priorities into a plan and determine how, if and when these will work and can some of them be taken care of more easily than others. Giese added that once priorities are determined, it helps to break them into tasks that are more manageable. The Village Board agreed to each allocate 20 points to the priority list, allocating the most points to their highest priority.

Williams brought up the mission and vision statements again and feels strongly that we need have a consensus on those before we can begin to prioritize. Williams had submitted a mission and vision statement with his priorities. The Board then held a discussion on any changes they would make to Williams statements and decided to take a 10 minute recess to individually work on changes to the statements, or make their own statements.

At 6:15 p.m. the Village Board went into a 10 minute recess.

Motion by Henrich to recess for 10 minutes, seconded by Elmore. **Motion** carried with a 6-0-0 vote.

At 6:26 p.m. the Village Board reconvene.

The following statements were agreed upon by the Board.

Vision:

Cottage Grove will be a safe, friendly and attractive community for businesses, neighbors and families to live, learn, work and play and enjoy the richness and opportunities of a growing Village.

Mission:

The Village of Cottage Grove is dedicated to efficiently and effectively providing the community services for our citizens and partnering to foster economic development while encouraging our unique community appeal.

6. Adjournment

Motion by Allen to adjourn at 6:32 p.m., seconded by Elmore. **Motion** carried with a voice vote of 6-0-0.

Deb Winter, Treasurer
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

DRAFT