

Village of Cottage Grove

PARKS, RECREATION and FORESTRY COMMITTEE Meeting Minutes for Wednesday, June 27, 2018

- 1. Call to order meeting at Municipal Services Building.** The meeting was called to order by James Elmore at 6:30 pm.
- 2. Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Present for the meeting were James Elmore (chair), Jay Kiefer, Kevin Laufenberg and Jennifer Pickel. Penny Aguilera was absent and excused. Staff present were Parks, Recreation and Forestry Director Sean Brusegar, Parks and Recreation Administrative Assistant Kristen Krause. Also, in attendance were Brian Stracke of Commercial Recreation Specialists, Village Board Trustee Melissa Ratcliff and Paul Stroede of Madison United Rugby.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

None.
- 4. Discuss and consider Bakken Park splashpad water discharge.**

Brusegar began by asking the committee to consider which option they would like to see in a water discharge system for the splashpad. Brian Stracke of Commercial Recreation Specialists (CRS) was in attendance to present the options and help answer any questions. The first option presented was a flow-through system. With this type of system, there are no filters needed and used water would either flow into the storm sewer or a retention pond. The second option is a recirculation system. This system would allow for the used water to be re-purposed and used again. The cost of the recirculation system is approximately \$100,000.00 more than the flow-through and would require more maintenance. Brusegar added that if the Village went with a recirculation system, we would need to have a Certified Pool Operator for the chemical maintenance portion. After the pros and cons were discussed, committee members felt that the flow-through system was more feasible and cost-effective. **Motion** by Pickel, seconded by Laufenberg, to recommend that the flow-through water management system be used with the future splashpad at Bakken Park. Motion carried with a voice vote of 4-0-0.
- 5. Discuss cooperation/partnership with Rugby Club of Cottage Grove.**

Paul Stroede of the Madison United Rugby was in attendance. He updated the committee on where the rugby club was at in the capital fundraising campaign. The club is currently at approximately \$930,000.00 and is projected to raise over \$1 million by the end of 2018. Stroede also said the club is tentatively looking to 2020 as a building date for the clubhouse and will assess the current campaign at the end of this year and start putting some plans in place. Committee members had some questions about how the clubhouse will benefit the Village and public, and how they planned to handle parking and public restroom availability. Stroede explained that he was not at the meeting as an official spokesperson, but rather gathering information. He also stated that he had not seen the original contract between the Village and rugby club and requested that the contract be sent to him. Stroede will take the committee's concerns back to the rugby club and will send his contact information to Elmore so that any other ideas or concerns can be sent to him. No formal action was taken.

6. Update on feedback for the Fireman's Park playground structure.

The POLCO survey that was out on the Village website for two (2) weeks, had 49 Village residents pick the play structure by Lee Recreation, which was over 50% of the votes. Brusegar said the company is hoping to start construction/installation of the structure in August. There is a possibility that Kids Across America, which re-purposes used equipment around the world, will utilize parts of the old structure. **Motion** by Pickel, seconded by Kiefer, to approve the firemen-themed playground structure by Lee Recreation for Fireman's Park. Motion carried with a voice vote of 4-0-0.

7. Discuss and consider Willow Run Park playground.

Brusegar had received feedback from residents that equipment at Willow Run playground is used quite frequently and in need of repair. The playground is over 20 years old. Brusegar said that Community Park is slated for repairs in 2020 but feels the equipment at Willow Run would benefit from repairs earlier than Community. **Motion** by Laufenberg, seconded by Elmore, to move funds allocated for playground equipment repairs at Community Park in 2020 to the Willow Run Park playground. Motion carried with a voice vote of 4-0-0.

8. Update on bike path.

The bike path is currently on hold because Dane County found some issues with the land that the path would pass through. Since the County can no longer exercise eminent domain, it will need to acquire easements for the land needed. The Village portion of the bike path can still occur and will follow along the railroad tracks, go down Vilas Road and cross near the Bakken Park parking lot. It will then continue through the path in Bakken Park and up to Clark Street and continue east towards the Glacial Drumlin Trail. Brusegar stated that the Village's portion of the trail will be done in 2020 and then we will wait to connect to the Dane County portion.

9. Parks and Recreation Director's Report.

All summer programs are in full swing. The next session of adult golf lessons will begin on July 9 and the next adult Paint & Sip at the 1855 will occur on August 23, with a flip-flop beach theme. A new program that has been added is the Re-clay-tion at the Milford Hills Hunt Club on July 29. The program will include 10 stations, with 5 clay pigeons each, lunch, door prizes and a 50/50 raffle. Participants must bring their own equipment and the cost is \$60. On June 5-6, there were 8 participants in the CPR/First Aid/AED training and there were 9 participants in the first session of youth archery, held June 11-15. The next two sessions of archery in July and August maxed out at 12 participants each. The first session of youth tennis had 32 kids enrolled and there are two more sessions beginning in July. MMoCA's Art Cart will be held on July 14 and is a free event featuring arts and crafts at Northlawn Park at 2:00 pm. The Art Cart is run by the Madison Museum of Contemporary Arts. Also, being held at Northlawn Park in July is ZooZort, on July 18 at 2:30 pm.

Parks staff have been busy so far this summer and trying to keep up with mowing. Staff also installed 105 cubic yards of engineered wood fiber (EWF) at Bakken Park recently, which was much needed. The first Friends of Bakken Park meeting was held on June 11. The meeting included a "Splashpads 101" overview with the representatives from CRS. Brusegar asked the Friends group to start thinking about the shape and types of sprays that they would like to see in a splashpad. By the end of the year, Brusegar would like the group to have come up with a rendering of the desired splashpad. The next meeting will be held on July 23. Brusegar plans to tour a few area splashpads by then.

Village Forester James Rothman has been busy doing EAB treatments and tree pruning this summer.

10. Approve the minutes of the May 23, 2018 meeting.

Motion by Elmore, seconded by Kiefer, to approve the minutes from the May 23, 2018 meeting as presented. Motion carried with a voice vote of 4-0-0.

11. Future Agenda Items

- Splashpad update.
- The next PRFC meeting is scheduled for **Wednesday, July 25, 2018 at 6:30 pm.**

12. Adjournment.

Motion by Kiefer, seconded Pickel by to adjourn the meeting at 7:47 p.m. Motion carried with a voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Parks and Recreation Administrative Assistant

Approved on: 8/22/18

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.