

Village of Cottage Grove

PARKS, RECREATION and FORESTRY COMMITTEE Meeting Minutes for Thursday August 15, 2019

- 1. Call to order meeting at Municipal Services Building.** The meeting was called to order by Heidi Murphy at 6:31 pm.
- 2. Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Present for the meeting were Heidi Murphy (chair), Penny Aguilera, Jay Kiefer, and Kevin Laufenberg. Jennifer Pickel was absent and excused. Also present were Parks, Recreation and Forestry Director Sean Brusegar, Dan Schmidt of MSA and one member of the public.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

No public appearances.
- 4. Boy Scout Troop 145 campout at Fireman's Park September 2019.**

Sue Mabie of Boy Scout Troop 145 recently spoke to Brusegar and is requesting to use Fireman's Park and the Lions Shelter for a Boy Scout/Cub Scout camp out September 27th – 28th. They will be sleeping in the park overnight, using the large grill for a cookout and playing games throughout the park. They will be at the park from 5:00 pm on the 27th until 12:00 pm on the 28th. **Motion** by Kiefer, seconded by Aguilera, to suspend ordinance 230-3 on September 27, 2019 to allow for Boy Scout Troop 145 to occupy the Lions Shelter at Fireman's Park during the park's closed hours. Motion carried with a voice vote of 4-0-0.
- 5. Discuss and consider MGSC field reservation policy.**

Scott Dubenske of the Monona Grove Youth Soccer was present and provided some information about the MGSC (Monona Grove Soccer Club – Youth Soccer). He spoke about how there are many more participants in the club and not enough space to accommodate all the groups. Dubenske provided a handout that showed pictures of good field usage and goal areas that were in great shape. He then showed pictures of Lacrosse goal areas that were worn. Discussion was had about how to handle all of the usage and who gets priority. Looked at the costs to use fields in Monona and found that it is \$600 per season per field or \$1,200 per year. **Motion** by Kiefer, seconded by Aguilera, to table this item pending future meetings with the Parks and Recreation Director and the MG Youth Soccer to discuss a possible partnership. Motion carried with a voice vote of 4-0-0.
- 6. Update on Bakken Park shelter and splash pad.**

Dan Schmidt of MSA gave a brief presentation on the splash pad and shelter design. He spoke of the various amenities for both components and updated the committee on the cost estimate.
- 7. Social media update.**

Brusegar updated the committee on the Parks & Rec Facebook social media posts. He highlighted the 2018 and 2019 numbers to date and explained how social media is a very important part of Parks & Recreation.

8. Parks and Recreation Director's Report.

The Youth Rugby had their first 6-week program this summer with 19 kids enrolled and included basic rugby instruction and scrimmages. Our Cottage Grove team of 3rd and 4th graders won the final leg of the Wisconsin Tag Rugby Associations summer tournament. Another new program this summer was the Engineering for Kids and consisted of robotic camps for grades K-2nd and 3rd-6th. There were 9 kids in the morning session for the younger participants, and 14 kids in the older kids' afternoon session.

The Fall/Winter Resource Guide came out last week on August 8 and registration is now open for our fall and winter programs. A new addition this fall is the Touch-a-Truck event which will be held on Saturday, October 5 in the Cottage Grove School parking lot. If you have a large "big rig" vehicle or piece of equipment that you would like to bring, we are still accepting contributions for this free-family friendly event.

Tonight, at Music in the Grove, Char & Joe will be performing at Dublin Park at 6:00 pm. The next concert is scheduled for August 29 at Dublin Park and will feature Natty Nation. Another event coming up is the Culver's Miracle League fundraiser on Sunday, September 8th from 2 – 8:00 pm.

Due to the vandalism at Northlawn Park recently, Brusegar is looking to add cameras to all of the Village shelters for additional security. Parks staff have been busy tree trimming, cleaning out catch basins, spraying the fence lines and installing "No Animals" signage in the Village parks. They also helped clean up the clock tower area in Commerce Park near Summit Credit Union and build two (2) large screens for both fitness areas to allow for fresh air. The summer Parks staff, consisting of college students, are almost finished for the season.

There has been a lot of talk recently about the Westlawn 4th Addition park. Brusegar asked committee members to start thinking about what types of amenities/equipment they want to see at that location. Brusegar was recently contacted by the National Fitness Campaign regarding the possibility of putting in a fitness court in the Village. Westlawn 4th Addition would be a possible location.

9. Approve the minutes of the July 18, 2019 meeting.

Motion by Laufenberg, seconded by Kiefer, to approve the minutes from the July 18, 2019 meeting as presented. Motion carried with a voice vote of 4-0-0.

10. Future Agenda Items

- Discuss 2020 budget.
- Update on Bakken Park shelter and splashpad
- The next PRFC meeting is scheduled for **Thursday, September 19, 2019 at 6:30 pm.**

11. Adjournment.

Motion by Murphy, seconded by Laufenberg, to adjourn the meeting at 8:24 pm. Motion carried with a voice vote of 4-0-0.

Respectfully submitted by Sean Brusegar, Parks, Recreation and Forestry Director.
Approved on: 9/19/19

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.

G:\PWParksRec\PRFC Meeting Minutes\8.15.19 PRFC minutes.doc