

Village of Cottage Grove

PARKS, RECREATION and FORESTRY COMMITTEE Meeting Minutes for Wednesday, August 22, 2018

1. **Call to order meeting at Municipal Services Building.** The meeting was called to order by James Elmore at 6:30 pm.
2. **Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Present for the meeting were James Elmore (chair), Jay Kiefer, and Kevin Laufenberg. Jennifer Pickel and Penny Aguilera were absent and excused. Staff present were Parks, Recreation and Forestry Director Sean Brusegar, and Parks and Recreation Administrative Assistant Kristen Krause. Also, in attendance was Nate Snyder of Snyder Excavation & Paving LLC.
3. **Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

None.
4. **Discuss and consider trail dedication in Quarry Ridge development.**

Nate Snyder was present to discuss a possible trail path through the Quarry Ridge development that would separate the businesses from the residential section. Snyder explained that the installation of a path through this area would increase the value of the homes near it, while also providing a trail for pedestrians and bicyclists. Both the committee and Brusegar would like to see the trail paved and preferably 10 feet in width. Right now the trail is designed to run from Landmark Drive east toward the retention ponds in the development and will complete the loop with the existing grass paths. Elmore would like to see the path extended out to CTH N so that it could eventually be tied in to the future trail from the Glacial Drumlin Trail to Interstate 94. Since the area close to CTH N is currently occupied by both Landmark Cooperative and Viney's Auto, Brusegar feels that we should first focus on the trail from Landmark Drive to the ponds. He believes the conversation on acquiring an easement for the trail extension to CTH N could be lengthy and may delay the trail. The committee would first like to get some cost estimates for paving the trail and then discuss the option of a possible easement from either Landmark or Viney's. Snyder and Brusegar will work on getting the estimates and give a report at the next meeting. No formal action was taken.
5. **Update on Bakken Park splashpad.**

Brusegar handed out a couple of splashpad design concepts that were discussed at the last Friends of Bakken Park Committee meeting. The two companies that created the designs, Water Odyssey and Vortex had two different concepts. Water Odyssey focused their design on a rectangular layout which included themed components, while Vortex mimicked the layout design of the Kids Park and included more interactive components for different age groups. Brusegar explained that whichever splashpad design was ultimately chosen, the water usage must meet DNR requirements. He also looked into the possibility of putting in a tank to use the water from the splashpad to irrigate the adjacent rugby and soccer fields. After pricing the options out, it was determined that it would take at least 40 years to re-coup the cost of the tank. Brusegar also mentioned that this year's Zombie Run proceeds will go towards the purchase of a splashpad.

6. Parks and Recreation Director's Report.

Summer programs have winded down and we are looking towards fall programming to start in the near future. Playground Camp ended on August 3 with our largest group ever of 79 total kids registered. Summer golf lessons wrapped up with 39 adults and 14 kids participating. 74 kids participated in the summer tennis lessons which stretched over 3 sessions. Archery also included 3 sessions, with the last 2 sessions maxing out and a waitlist for the third session. The last summer Paint & Sip will occur on August 23 at the 1855, with the theme of flip flops. Fall flag football is just beginning and the current numbers for each league are: 32 – 1st/Kindergarten, 80 – 2nd/3rd grade, 40 – 4th grade, 15 – 5th grade, 10 – 6th grade and 8 – 7th grade. This fall/winter also marks the beginning of a new 65+ class, Stepping On Falls Prevention Program, which helps participants recognize their risk for falling, while helping build strength and skills to prevent falling. The class was maxed out within two weeks of marketing it and will be held in the conference room at the Municipal Services Building. Since the Fall/Winter 2018 Resource Guide just came out on August 9, Recreation Supervisor Brooke Friess is working on marketing all of the new programs.

The Parks Department college staff painted the concession stand at Fireman's Park, both inside and outside. 3 of the 5 college staff have recently departed for college, leaving 2 members for the last week. The Fireman's Park playground is planned to be installed on September 4th & 5th. This new equipment is the first step to correcting ADA issues in the Village parks. The old playground equipment will be donated to the Kids Across the World Organization, which removes, repairs and ships the equipment to a different part of the world for use.

7. Approve the minutes of the June 27, 2018 meeting.

Motion by Elmore, seconded by Laufenberg, to approve the minutes from the June 27, 2018 meeting as presented. Motion carried with a voice vote of 3-0-0.

8. Future Agenda Items

- Discuss the Quarry Ridge Trail.
- Discuss the 2019 Budget.
- Splashpad update.
- The next PRFC meeting is scheduled for **Wednesday, September 26, 2018 at 6:30 pm.**

9. Adjournment.

Motion by Laufenberg, seconded by Elmore, to adjourn the meeting at 7:50 pm. Motion carried with a voice vote of 3-0-0.

Respectfully submitted by Kristen Krause, Parks and Recreation Administrative Assistant

Approved on: 9/20/18

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.