

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, October 1, 2018**

MINUTES

1. Call to order

The October 1, 2018 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, James Elmore, Jack Henrich, Melissa Ratcliff, Jon Russell and John Williams. Jeff Lennberg was absent and excused. Staff present were Administrator Matt Giese, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Public Works Director JJ Larson, Village Treasurer Deb Winter, Parks & Recreation Director Sean Brusegar, Police Chief Dan Layber Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*
None

5. Discuss and consider the minutes of the regular Village Board meeting of September 18, 2018.

Ratcliff questioned item 8.V.a. of what the nicer additions meant? It was to read any additions added by the Village would be the Village's responsibility. Russell indicated the adjournment time was 9:41 p.m. not 8:41 p.m. **Motion** by Henrich to approve the minutes with the correction indicated, seconded by Russell. **Motion** carried with a voice vote of 6-0-0.

6. Presentations to the Board

a. Monona Grove School District on upcoming referendum.

The school district was not present, the item will be added to the October 15, 2018 Village Board agenda.

7. New Business

a. Discuss and consider new operator's license for year July 2018-June 2019 for Isabella Ruskoski, Susan Oftedahl, Dion Russ and Ty Annen.

Motion by Russell to approve operator's license for Isabella Ruskoski, Susan Oftedahl, Dion Russ and Ty Annen for license year July 2018-June 2019, seconded by Williams. **Motion** carried with a voice vote of 6-0-0.

8. Reports from Village Boards, Commissions & Committee

8.I. Joint Town of Cottage Grove Board of Supervisors and Village of Cottage Grove Board of Trustees

Henrich reported that the Natvig Landfill was not the right location for a dog park. The shared equipment item was decided that the Public Works departments could work out their needs and the boards would not micromanage their daily work. The boundary agreement was discussed but the Village does not have an interest in an agreement at this time. Giese indicated that he and Ruth did meet with the City of Madison and they could discuss this in a future closed session, however the City is in a holding pattern at this time. The paving overage by Wolf paving was decided that the Town nor the Village would pay for overage only the bid amount. Attorney Boushea indicated that he sent over the draft of the driveway easement to the Town and Hustons, which Dennis Richardson had a few edits and the Town Board will be discussing at their meeting tonight.

8.II. Peer Court Steering Committee

Ratcliff reported that it is going well.

8.III. Parks, Recreation & Forestry Committee

Elmore reported that they discussed a potential trail between Quarry Ridge subdivision and Commerce Park. This would run east and west and link up to a trail by Johnson Healthtech. We would like to get residents involved and ideally would like the trail to also connect to County N. They also discussed the budget and the splash pad. Ratcliff asked about the new equipment at Fireman's park and when it will be completed. Brusegar indicated that the weather has held up the completion of the project and will be completed as soon as the weather cooperates.

8.IV. Deer-Grove EMS Commission

a. Discuss and consider 2019-2021 CBA between Deer-Grove EMS and Firefighters Local 311.

Motion by Allen to approve the 2019-2021 CBA between Deer-Grove EMS and Firefighters Local 311, seconded by Williams. **Motion** carried with a voice vote of 6-0-0.

b. Discuss the 2019 DGEMS budget as approved by Commission on 9-20-18.

Allen reported that the budget was approved by the Commission with a 4% increase. They were asked if there would be any surprises this year and there will not. They are also implementing LTEs during the day as a trial period to see if it does pay for itself, if it works out they will implement the practice on a regular basis. The increase in equipment was the purchase of the monitors which will be paid for over the next three years. Treasurer Winter asked if they would like the EMS Chief and Fire Chief to come to the October 15, 2018 Village Board meeting to present the budgets, which the board would like them to present.

8.V. Natvig Landfill Monitoring Review Committee

Russell indicated that they reviewed the testing and monitoring results, approved the 2019 service agreement for Strand Associates which was a 3% increase. The inspection resulted in the need for new locks, tags and marking for the wells. Russell is planning a tour of the site. The next meeting is changed to November 26, 2018.

8.VI. Law Enforcement Committee

Henrich reported that they met on September 25, 2018 and they approve the budget with a 1.8% increase.

9. Reports from Village Officers:

- a. Troy Allen-No report
- b. James Elmore- No report
- c. Jeff Lennberg- absent and excused
- d. Melissa Ratcliff- Reported that she attended the Rugby Community Day on Saturday and she talked with the Rugby President Jeremy. They are making some changes and feel they have things moving in the right direction.
- e. Jon Russell-No report
- f. John Williams- He attend the Rugby Community event and it was nice to see a large pile of food to be donated to the food pantry.
- g. Jack Henrich

i. Appointment of Trustee to Deer-Grove EMS Commission.

Henrich reported that Ratcliff will no longer be able to serve with her appointment to Dane County Board of Supervisors. Ratcliff will stay on the hiring committee until that process is completed but then we will need a replacement. Russell indicated that he can serve on the committee when the hiring process is completed.

- h. Attorney Lee Boushea- Reported that he had watched the tape of the joint meeting and it was indicated that he had not gotten back to the Emergency Government Committee on the ordinance changes, which he gave the board the information he had given to Allen on 6/4/2018. Staff tries to accommodate all request, but this would need board direction if you want me to research this further. Henrich indicated that he would like to see other community's ordinances and to report back. Russell would like the communities to be like the Village and possibly have a joint committee. **Motion** by Henrich to direct legal staff to research what other like communities have for Emergency Government ordinances and report back, seconded by Williams. **Motion** carried with a voice vote of 6-0-0.
- i. Administrator Matt Giese- Reported that Treasurer Winter has be recognized as a Certified Municipal Treasurer, she is among the 52 in the State with the credentials. Ruth will be meeting with the Chamber on the marketing materials. Larson and Giese heard a lot of great speakers this last week at conference, the take away was economic development takes time. Giese will not be at the next meeting.
- j. Director of Planning and Development Erin Ruth-No report
- k. Police Chief Dan Layber- No Report
- l. Parks and Recreation Director Sean Brusegar- Thanked Girl Scout Troop 2456 for planting a tree in Huston Park.

10. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Henrich to approve the Village portion of the vouchers in the amount of \$48,486.29, seconded by Russell. The check sequence goes from check #44309 to check #44363 **Motion** carried with a voice vote of 6-0-0.

b. Correspondence-Letter from the State of Wisconsin confirming the Village they we have received a TAP Grant for Glacial Drumlin bike path.

c. **Upcoming community events-** It is homecoming week.

d. **Future agenda items-**Emergency Government agreement

Update on meeting rooms, School Board Presentation, Interim EMS Chief -Budget, Rugby Presentation.

11. Closed Session:

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; discuss property negotiations for parcels #071117181868 & 071117106001 former lift station on Vilas Road.

There was no need for a closed session.

12. Reconvene into open session and possible consideration of closed session items

13. Adjournment

Motion by Allen to adjourn at 7:18 p.m., seconded by Williams. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Clerk

Village of Cottage Grove

Approved: October 15, 2018

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.