

**VILLAGE OF COTTAGE GROVE UTILITY COMMISSION
MEETING MINUTES OF OCTOBER 1, 2020 – SPECIAL MEETING**

- 1. Call to Order.** The meeting was called to order by Chairperson Charlie Rogers at 5:30 p.m. This meeting was held online via Zoom.
- 2. Determine that a quorum is present, and that the agenda was properly posted.** Roll call was taken, and it was determined that a quorum was present, and that the agenda had been properly posted. Present were Charlie Rogers (chair), Mike Hackel, Heidi Murphy and Jon Russell. Joanna Williams was absent and excused. Also present were Public Works Director JJ Larson, Kevin Lord of MSA, and Utility Clerk Kristen Krause.
- 3. Public Appearances – Public’s opportunity to speak to Commission Members about any item that is not a specific agenda item.** None.
- 4. New Business**
 - a. Discuss and consider authorizing Sewer Utility funds for addition of sanitary sewer wyes and risers to the sanitary main on Vilas Road.**

Larson explained that both homeowners that live along the current water and sewer addition project on Vilas Road have elected not to hook up to the service at this time based on the cost. Future connection will require excavating, and due to the depth of the main that is currently being installed standing at approximately 20’ down, it will be challenging. Larson is recommending the addition of wye connections and risers with caps to bring the depth of the service up to about 8’ for any future lateral connections. With the strict impact fee cap for this project, Larson is also recommending utilizing Sewer Utility funds for this portion of the project. **Motion** by Russell, seconded by Hackel, to approve authorizing Sewer Utility funds not to exceed \$7,000.00 for the addition of sanitary sewer wyes and risers to the sanitary main on Vilas Road. Motion carried with a unanimous voice vote of 4-0-0.
- 5. Adjournment.**

Motion by Rogers, seconded by Murphy, to adjourn the meeting at 5:34 p.m. Motion approved by a unanimous voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk

Approved on: 10 / 14 /20

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.