

VILLAGE OF COTTAGE GROVE
BOARD OF TRUSTEES
Monday, March 1, 2010

MINUTES

1) Call to Order

The regular meeting of the Village Board was called to order by Village President Mike Mikalsen at 6:33 p.m.

2) Roll Call and confirm that the meeting was properly posted.

It was determined that a quorum of members was present and that the agenda had been properly posted. Roll call was taken. Village Board members present: Trustees Duane Hubing, Paula Severson, Dave Viken, Diane Wiedenbeck, Mike Willkomm, Micah Zielke and Village President Mike Mikalsen. Staff present: Clerk Treasurer Deb Winter, Administrator Kim Manley, Public Works Director Jim Hessling, Parks and Recreation Director Jacob Tisue, Village Engineer Dan Schilling and Village Attorney Leighton Boushea. There were 7 citizens in attendance.

3) Pledge of Allegiance

4) Discuss and consider minutes of:

a) February 1, 2010 (tabled from the February 17, 2010 meeting)

Motion by Wiedenbeck to approve the above minutes as read, seconded by Severson. **Motion** carried with a unanimous voice vote of 7-0-0.

b) February 17, 2010

Motion by Hubing to approve the above minutes with noted correction, seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 7-0-0.

5) Public Appearances – Public's opportunity to speak about any item that is not a specific agenda item.

Diane Shaw of 517 Southing Grange approached the Board to discuss the 110th anniversary of Flynn Hall. A committee will soon be formed to determine how best to celebrate this historic event. Shaw also presented the Board with a copy of the new Historical Society booklet.

6) Unfinished Business:

a. Discuss and consider Resolution 2010-04, Village Board Resolution Approving Amendments to the Project Plan for Existing Tax Incremental Finance District No. 6.

Andrew Bremer with MSA Professional Services gave the Board a short recap of the process for both TIDs and their associated amendments. **Motion** by Severson to approve Resolution 2010-04, Village Board Resolution Approving Amendments to the project Plan for Existing Tax Incremental Finance District No. 6, seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 7-0-0.

b. Discuss and consider Resolution 2010-05, Village Board Resolution Approving Amendments to the Territory and project Plan for Existing Tax Incremental Finance District No. 7.

Motion by Severson to approve Resolution 2010-05, Village Board Resolution Approving Amendments to the Territory and project Plan for Existing Tax Incremental Finance District No. 7, seconded by Hubing. **Motion** carried with a unanimous voice vote of 7-0-0.

c. Discuss and consider Ordinance 03-2010 An Ordinance Annexing Territory Located in the Town of Sun Prairie; Viken Family Investments, LLP.

Trustee Viken recused himself and sat in the audience. Tom Tofte and Duane Hummel approached the Board stating their concerns with having commercial development right next to their subdivision. **Motion** by Severson to approve Ordinance 03-2010 An Ordinance Annexing Territory Located in the Town of Sun Prairie; Viken Family Investments, LLP contingent up completing the Pre-Annexation Agreement, seconded by Hubing. **Motion** carried with a voice vote of 6-0-1 with Viken abstaining.

7) New Business

a. Discuss and consider changing date of April 5, 2010 Village Board meeting due to the Spring Election on Tuesday, April 6, 2010.

Motion by Mikalsen to cancel the Village Board meeting on April 5, 2010 with April 12, 2010 serving as a backup in the event a second Board meeting is needed, seconded by Hubing. **Motion** carried with a unanimous voice vote of 7-0-0.

b. Discuss and consider giving staff approval to begin searching for a new cleaning service.

Motion by Hubing to give staff the approval to draft an RFP for a new cleaning service, seconded Wiedenbeck. The draft RFP needs to be approved by Village Board. Severson commented that she would like to see the

company chosen use environmentally safe products. Mikalsen replied that he disagrees and would like to see safe and economic products used, green labels generally cost more.

c. Discuss and consider authorizing MSA to go out for bid for the water utility (only) extension for Fireman's Park, set date for bid opening and award.

Public Works Director Jim Hessling and Village Engineer Dan Schilling of MSA Professional Services presented the Village Board with a proposal for water utility only for Fireman's Park. There was a lot of discussion regarding this proposal and other aspects of Fireman's Park including the contractual obligations with the Wisconsin Rugby Club and the proposed design of the Family Dream Park. **Motion** by Mikalsen to have MSA come back to the March 15, 2010 Board meeting with estimated costs for running water down Grove Street to the center of Fireman's Park, the purchase of a water wheel and hosing long enough to water the entire field areas, and including the costs for a gravel parking lot with a paved apron similar to the proposal presented tonight, seconded by Hubing. **Motion** carried with a voice vote of 6-1-0 with Zielke voting nay.

d. Discuss and consider request by Boy Scout Troop #145 of Cottage Grove to use the Lion's Shelter Monday evenings in June, July and August.

Motion by Wiedenbeck to approve the request by Boy Scout Troop #145 of Cottage Grove to use the Lion's Shelter Monday evening in June, July and August, seconded by Severson. **Motion** carried with a unanimous voice vote of 7-0-0.

e. Discuss and consider operator license from Megan M. Brown; Black Bear.

Megan Brown and Dominic DeRosa, owner of the Black Bear approached the Board and asked questions of the applicant regarding her operator's license. **Motion** by Hubing to approve the operator license for Megan M. Brown, Black Bear, seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 7-0-0.

8) Report of Village Officers, Boards, Commissions & Committees.

a) Parks, Recreation & Forestry Committee

i. Discuss and consider the Resolution 2010-10 A Resolution to Designate Funds from the Phoebe Bakken Estate Bequest for Improvements to Fireman's Park Known As "Central Park".

Susan Welsch with the Park, Recreation and Forestry Committee along with Jacob Tisue, Parks and Recreation Director approached the Board to discuss the Phoebe Bakken Estate Bequest. They presented an initial drawing of the proposed Dream Park. There was much discussion on the benefits and priority of a skate park along with discussion on how the bequeathed monies should be used. **Motion** by Hubing to refer this agenda item back to the Park, Recreation and Forestry Committee, seconded by Wiedenbeck. **Motion** carried with a voice vote of 6-1-0 with Willkomm voting nay.

9) Report from Village Officers:

a. Micah Zielke

No Report

b. Mike Willkomm

No Report

c. Diane Wiedenbeck

Wiedenbeck reported that there were 30 people that attended the public meeting on Sustainability. It will be showing on cable a couple of times next week. Wiedenbeck handed out the draft plan along with the draft targets and action. The final drafts will go before the committee on March 23, 2010. After approval it will then go before the Plan Commission and then on to Village Board. The final draft will be available on the Village website. Alliant Energy has chosen Cottage Grove to do a home energy pilot. This is completely voluntary. At this point, about 10 people have signed up and Wiedenbeck has more forms if any others are interested. Next meeting to be held on March 23, 2010 at 5:30 p.m.

d. David Viken

No Report

e. Paula Severson

Severson reported that there will be a person from the Red Cross talking to Emergency Government about disaster planning. The Committee is continuing to work on our comprehensive disaster plans. There will be more information soon on the training options for NIMs training. Applications were due today for the EMS Chief position. The hiring committee will be meeting next week to review resumes. Public Relations is meeting next week. The main topic there is the 2010 Census.

f. Duane Hubing

No Report

g. Mike Mikalsen

Mikalsen reported that the interim EMS chief is resigning April 4, 2010. Dane County Cities and Villages Association (DCCVA) met last week. The main topic continues to be DaneCom. DCCVA has prepared a letter that will go to the County Executive. Mikalsen will be meeting with Jim Hessling, Lee Boushea and MSA next week to discuss the ongoing process of preparing for the storm water assessment issue. Mikalsen then stated that he wanted to give his response to a letter published last week in the Herald Independent. Mikalsen stated that he wanted to make it clear that the annexation process is a very lengthy process and any development will be years in the making.

h. Atty. Leighton Boushea

Boushea gave a short report regarding an open meetings law complaint filed by Randy Margenau with the District Attorney (DA). The DA has indicated that no enforcement action is warranted.

10) Communications and Miscellaneous Business

a) Consider approval of vouchers

Motion by Hubing to approve the Village portion of the vouchers in the amount of \$2,228,605.33, seconded by Viken. **Motion** carried with a voice vote of 7-0-0 with Wiedenbeck voting to approve all vouchers except any that have to do with the intersection construction.

b.) Correspondence

Mikalsen reported that a representative from Tammy Baldwin's office will be present to answer any questions on Tuesday, March 9 2010 from 9:00 a.m. to 10:00 a.m. here at Village Hall.

11) Adjournment

Motion by Severson to adjourn at 9:37 p.m., seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 7-0-0.

**Respectfully Submitted,
Deb Winter, Clerk-Treasurer
Village of Cottage Grove
Approved: March 1, 2010**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.